



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: November 5, 2018
MEMO TO: Craig Taylor, Chair
Operations Committee
FROM: James L. Anderson
Director of Natural Resources

RECOMMENDATION: Approve a Resolution awarding Contracts for 2018/19 Small Invasive Tree and Shrub Control at MacArthur, Ethel’s Woods, and Singing Hills Forest Preserves to Applied Ecological Services, Inc., Brodhead, Wisconsin in the Contract Price of \$183,275.00; and at Grainger Woods and Rollins Savanna Forest Preserves to Pizzo & Associates, Ltd., Leland, Illinois in the Contract Price of \$177,350.00.

STRATEGIC DIRECTION SUPPORTED: Conservation

FINANCIAL DATA: These projects were approved as part of the adopted FY 2018/2019 Budget in the amount of \$380,200.00 (27644000-704800). In the following chart, the “Budgeted” amount is the budget for the work in each listed “Project” and the “Actual” amount identifies the recommended lowest responsible bid received for such work:

| PRESERVES (PROJECT) | BUDGETED | ACTUAL | ACCOUNT |
|---|---------------|---------------|-----------------|
| MACARTHUR - ETHEL’S WOODS - SINGING HILLS | \$ 190,100.00 | \$ 183,275.00 | 27644000-704800 |
| GRAINGER WOODS - ROLLINS SAVANNA | \$ 190,100.00 | \$ 177,350.00 | 27644000-704800 |

BACKGROUND: Staff solicited competitive bids for the eleventh year of the Ecological Land Management Program that is designed to treat selected areas of new growth and invasive trees and shrubs in restoration sites by hiring a single contractor on a per-hour basis at multiple forest preserve sites. Target species for control include buckthorn, honeysuckle, multi-flora rose, grey dogwood, Oriental bittersweet, Japanese barberry, black locust and raspberry/blackberry.

This work was previously bid out as a single project and the low bid was over budget due to the amount of time required by one vendor to complete the proposed work. The bids were rejected and the work was rebid and broken down into two “Projects”: (i) MacArthur Woods, Ethel’s Woods and Singing Hills; and (ii) Grainger Woods-Rollins Savanna. This allowed vendors to bid on both, or just one, portions of the overall project.

The project was advertised on September 13, 2018. If the attached resolution is approved, work is anticipated to begin December 1, 2018 and be completed August 31, 2019.

Applied Ecological Services, Inc. was the lowest responsible bidder for both projects but indicated in their bid they lacked sufficient resources to do both projects and has subsequently requested that it be allowed to withdraw its bid for the Grainger Woods-Rollins Savanna bid. Staff recommends that Applied Ecological Services be allowed to withdraw its bid for the Grainger Woods-Rollins Savanna work and staff recommends that the MacArthur Woods, - Ethel’s Woods - Singing Hills project be awarded to Applied Ecological Services and the Grainger Woods - Rollins Savanna project be awarded to the next lowest responsible bidder, Pizzo & Associates, LTD.

| | Contract Price |
|--|----------------|
| Macarthur - Ethel’s Woods - Singing Hills to Applied Ecological Services, Inc. | \$ 183,275.00 |
| Grainger Woods - Rollins Savanna – Pizzo & Associates, LTD | \$ 177,350.00 |

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING CONTRACTS FOR SMALL INVASIVE TREE & SHRUB
CONTROL AT MACARTHUR WOODS, ETHEL'S WOODS, SINGING HILLS, GRAINGER
WOODS, AND ROLLINS SAVANNA FOREST PRESERVES**

WHEREAS, the Lake County Forest Preserve District (the "District") has advertised in The News Sun for sealed bids for Small Invasive Tree and Shrub Control in 2018/19 at (i) MacArthur Woods, Ethel's Woods, and Singing Hills Forest Preserves ("Project 1") and (ii) Grainger Woods and Rollins Savanna Forest Preserves ("Project 2"); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on September 27, 2018 at 10:00 a.m. and such bids are identified on Exhibit A; and

WHEREAS, Applied Ecological Services, Inc. has requested to withdraw its bid for Project 2 and the Board of Commissioners hereby approves such withdrawal and finds that such bid has been withdrawn; and

WHEREAS, the District's staff, the Purchasing Manager, the Director of Natural Resources, and the Operations Committee, have reviewed the bids and recommend that the Board of Commissioners find (i) Applied Ecological Services, Inc., with its bid of \$183,275.00 ("Applied Ecological Services, Inc. Bid"), to be the lowest responsible bidder for Project 1 and (ii) Pizzo & Associates, Ltd., with its bid of \$177,350.00 ("Pizzo & Associates, Ltd." Bid"), to be the lowest responsible bidder for Project 2 and award a contract for Project 1 to Applied Ecological Services, Inc. and a contract for Project 2 to Pizzo & Associates, Ltd. (the "Contracts"); and

WHEREAS, the Board of Commissioners hereby finds that Applied Ecological Services, Inc. and Pizzo & Associates, Ltd. are the lowest responsible bidders, as set forth in the previous clause;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Award of Contracts. The Applied Ecological Services, Inc. Bid for Project 1 is hereby accepted and a Contract for Project 1 in the amount of \$183,275.00 (the "Applied Ecological Services, Inc., Contract Price") is hereby awarded to Applied Ecological Services, Inc. The Pizzo & Associates, Ltd. Bid for Project 2 is hereby accepted and a Contract for Project 2 in the amount of \$177,350.00 (the "Pizzo & Associates, Ltd., Contract Price") is hereby awarded to Pizzo & Associates, Ltd. (the Applied Ecological Services, Inc., Contract Price and the Pizzo & Associates, Ltd., Contract Price are, collectively, the "Contract Prices").

Section 3: Execution of Contracts. The Executive Director of the District is hereby authorized and directed to execute the Contracts in the amounts of the Contract Prices.

Section 4: Payments. The Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018

AYES:

NAYS:

APPROVED this _____ day of _____, 2018

ATTEST:

Ann B. Maine, President
Lake County Forest Preserve District

Julie Gagnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____

EXHIBIT A

19011 Small Invasive Tree & Shrub Control 2018/2019

| Vendor | MacArthur, Ethel's and Singing Hills Forest Preserves | Grainger Woods and Rollins Savanna Forest Preserves | Alternate BA 1. | Alternate BA 2. |
|-----------------------------------|--|--|--------------------|--------------------|
| Cardno, Inc. | No Bid | \$225,000 | \$9,000 | \$22,500 |
| Applied Ecological Services, Inc. | \$160,875 | \$146,250 (withdrawn) | \$6,400 | \$16,000 |
| Pizzo & Associates, Ltd. | No Bid | \$177,350 | \$7,094 | \$17,735 |
| ENCAP, Inc | \$213,125 | \$193,750 | \$7,750 | \$19,375 |
| Integrated Lakes Management, Inc. | \$214,500 | \$310,000 | \$7,800 | \$19,500 |
| Semper Fi | \$352,000 | \$320,000 | \$12,800 | \$32,000 |

Lowest Responsible Bid