



LAKE COUNTY FOREST PRESERVES
www.LCFPD.org

Preservation, Restoration, Education and Recreation

DATE: November 5, 2018

MEMO TO: Carol Calabresa, Chair
Planning Committee

FROM: James L. Anderson
Director of Natural Resources

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract for purchase of Native Grass Seed for Kettle Grove Forest Preserve to Shooting Star Native Seed, Spring Grove, Minnesota, in the Contract Price of \$43,810.00.

STRATEGIC DIRECTION SUPPORTED: Conservation

FINANCIAL DATA: The restoration project was approved as part of the adopted FY 2018/2019 Capital Improvement Plan in the amount of \$70,000.00. The seeding portion of the project was estimated at \$50,000.00. The contract that would be approved by the attached resolution totals \$43,810.00, which will be charged to the Farm Management Fund, (28644000-705100-62804).

BACKGROUND: The District will be installing native cover crop seed in the spring of 2019 at Kettle Grove Forest Preserve as part of ongoing ecological restoration efforts. Seed installation is necessary as the farm license is being retired, and will occur across 118 acres of former farm fields.

The project was advertised on September 10, 2018. The bid specifications required each bidder to provide a lump sum bid to supply and mix all six species of native graminoids in the required quantities and deliver the mix to the District's contractor. Several bidders provided incomplete bids. There were 3 complete bids received. The following three vendors provided complete bids and are listed below:

	<u>TOTAL BID</u>
Shooting Star Native Seeds, Spring Grove, MN	\$ 43,810.00
Agrecol LLC, Evansville, WI	\$ 61,780.00
Applied Ecological Services, Brodhead, WI	\$ 76,675.00

Staff recommends that Shooting Star Native Seeds, be awarded a contract as the lowest responsible bidder. Delivery of Seed is anticipated January 1, 2019 and no later than February 8, 2019.

REVIEW BY OTHERS: Executive Director, Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR NOVEMBER MEETING
NOVEMBER 13, 2018**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **PLANNING COMMITTEE** presents herewith "A Resolution Awarding a Contract to Shooting Star Native Seeds for the Purchase of Native Grass Seed for Kettle Grove Forest Preserve" and requests its approval.

PLANNING COMMITTEE:

Date: _____ Roll Call Vote: Ayes: ____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO SHOOTING STAR NATIVE SEEDS
FOR THE PURCHASE OF NATIVE GRASS SEED FOR
KETTLE GROVE FOREST PRESERVE**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids to furnish, mix, and deliver native grass seed for ongoing ecological restoration projects at Kettle Grove Forest Preserve (the “Products”); and

WHEREAS, sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on September 27, 2018 at 10:00 a.m.; and

WHEREAS, bids were received in the following amounts from the following bidders:

	<u>TOTAL BID</u>
Shooting Star Native Seeds, Spring Grove, MN	\$ 43,810.00
Agrecol LLC, Evansville, WI	\$ 61,780.00
Applied Ecological Services, Brodhead, WI	\$ 76,675.00

and

WHEREAS, the District’s staff; the Purchasing Manager; the Director of Natural Resources; and the Planning Committee have reviewed the bids and recommend that the Board of Commissioners find Shooting Star Native Seeds to be the lowest responsible bidder and award a contract for the Products to Shooting Star Native Seeds; and

WHEREAS, the Board of Commissioners hereby finds that Shooting Star Native Seeds is the lowest responsible bidder for the Products;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The bid submitted by Shooting Star Native Seeds in the amount of \$ 43,810.00 (the “Contract Price”) is hereby accepted and a contract for the Products is hereby awarded to Shooting Star Native Seeds.

Section 3: Execution of Contracts. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Products in the amount of the Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract’s terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018

AYES:

NAYS:

APPROVED this _____ day of _____, 2018

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____