



LAKE COUNTY FOREST PRESERVES
www.LCFPD.org

Preservation, Restoration, Education and Recreation

DATE: August 6, 2018

MEMO TO: Craig Taylor, Chair
Operations Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution Awarding a Contract for Janitorial and Sanitation Supplies to North American Corporation of Glenview, Illinois, in an amount not to exceed \$30,000.00.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: Janitorial and sanitation supplies are used at facilities District-wide. For the period of FY2018-19 through August 1, 2019, the cost of supplies is expected to approach \$30,000.00. Janitorial and sanitation supplies are purchased by the District's Central Supply (account 10000000-169900), and then charged to various specific operating accounts when taken out of inventory to be used.

BACKGROUND: Pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., the District may purchase these supplies under a contract that was publically solicited and awarded to Network Services Company by the National Intergovernmental Purchasing Alliance ("National IPA"). The National IPA contract is in effect through August 1, 2019. The local distributor for Network Services Company is North American Corporation in Glenview, Illinois.

This contract will be in effect through August 1, 2019.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel

STATE OF ILLINOIS)
) SS
 COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
 LAKE COUNTY FOREST PRESERVE DISTRICT
 REGULAR AUGUST MEETING
 AUGUST 14, 2018**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** present herewith “A Resolution Awarding a Contract for Janitorial and Sanitation Supplies to North American Corporation” and request its approval.

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes: ____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR JANITORIAL AND SANITATION
SUPPLIES TO NORTH AMERICAN CORPORATION**

WHEREAS, the Lake County Forest Preserve District (the “District”) desires to purchase janitorial and sanitation supplies for FY 2018-2019 (the “Supplies”); and

WHEREAS, pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units if one of the governmental units has publicly advertised for, and received, competitive, sealed bids or proposals and has awarded a contract for such personal property, supplies, and services to the lowest responsible bidder or highest ranking proposer, all in accordance with such Act; and

WHEREAS, the National Intergovernmental Purchasing Alliance (the “National IPA”) has publicly advertised for, and received, competitive proposals for the Supplies, including a proposal by Network Services Company, has awarded cooperative contracts #151148 and R162101 (collectively, the “National IPA Contract”) to Network Services Company as the highest ranking proposer for the Supplies, and has made the Network Services Company proposal available to other public entities through the National IPA Contract; and

WHEREAS, the District’s staff; the Purchasing Manager; the Director of Operations and Infrastructure; and the Operations Committee have reviewed the proposal for the Supplies submitted by Network Services Company and recommend that the Board of Commissioners find Network Services Company to be the highest ranking proposer for the Supplies; and

WHEREAS, it is in the best interest of the District to award a contract for the Supplies, in accordance with the terms of the National IPA Contract, to North American Corporation as the agent of Network Services Company (the “Contract”);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2. Award of Contract. The proposal submitted by Network Services Company for the Supplies is hereby accepted and a Contract for the Supplies is hereby awarded to North American Corporation, as the agent of Network Services Company.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Supplies in a total amount not to exceed \$30,000.00.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018

AYES:

NAYS:

APPROVED this _____ day of _____, 2018

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____