



LAKE COUNTY FOREST PRESERVES

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Preservation, Restoration, Education and Recreation

DATE: August 6, 2018

MEMO TO: Craig Taylor, Chair
Operations Committee

S. Michael Rummel, Chair
Finance Committee

FROM: Nan Buckardt
Director of Education

REQUEST: Provide Policy Direction regarding the license agreement with the Adlai Stevenson Center on Democracy at the Adlai E. Stevenson Historic Home.

STRATEGIC DIRECTIONS SUPPORTED: Organizational Sustainability; Communication, Education, and Outreach

FINANCIAL DATA: Revenues from permit fees are budgeted for \$1,000.00 per month. The total cost to operate the Adlai E. Stevenson Historic Home (net of the license fee revenue), is budgeted at \$2,860.00 in Fiscal Year 2018-2019. Without the revenue it would cost the District an additional \$18,000 to operate the facility in FY 2018-19 (18 months).

BACKGROUND: The Lake County Forest Preserve District (District) owns and operates the Adlai E. Stevenson Historic Home (Stevenson Home). Since 2008 the District has maintained a license agreement with the Adlai Stevenson Center on Democracy (SCOD) for their use of the Stevenson Home as an office and location for programming and events. The mission of the SCOD is to address challenges to democratic systems of government and develop practical responses, through non-partisan and non-political programs and activities conducted at the Stevenson Home, while also maintaining, preserving, and raising awareness of the historical significance of the Stevenson Home.

The SCOD currently occupies the Stevenson Home pursuant to an existing license agreement. The term of that agreement recently expired and, under the terms of the agreement, SCOD is occupying the premises on a month-to-month basis. The SCOD has expressed an interest in entering into a new license agreement that would have the same terms as the 2008 agreement, except it would have a 2-year term, and give SCOD the option to renew for five additional 1-year terms. The new agreement would terminate the month-to-month license and be retroactive to the expiration of the term of the 2008 agreement.

In addition to the activities conducted by the SCOD at the Stevenson Home, District education staff also provides regular public/private tours of the property. A series of exhibitions throughout the property are also available to the public on a self-guided basis from April – October.

Staff is seeking policy direction regarding negotiation of a new license agreement with the SCOD, on the terms set forth above.

REVIEW BY OTHERS: Chief Operations Officer, Finance Director, Superintendent of Educational Facilities, Corporate Counsel