



LAKE COUNTY FOREST PRESERVES
www.LCFPD.org

Preservation, Restoration, Education and Recreation

DATE: June 25, 2018

MEMO TO: Craig Taylor, Chair
Operations Committee

FROM: Steve Neaman
Director of Finance

RECOMMENDATION: Recommend approval of a Resolution approving an Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine, in the estimated Contract Price of \$104,442.00 for Fiscal Year 2018/19.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: \$159,340 is budgeted in the FY 2018/19 Finance budget (12244000-701400) and Audit budget (22104000-701400). \$83,802.28 is currently due for maintenance and general accounting modules. An estimated payment of \$20,639.00 will be due in January for the Graphical User Interface module and Open Source Data Base Administration.

BACKGROUND: The Annual Support and License Agreement is required to utilize the MUNIS financial software. This agreement provides the District with daily customer support services for all the financial modules including Accounts Receivable, General Ledger, Accounts Payable, Budget, Fixed Assets, Project Accounting, Requisitions, Purchase Orders, Munis Office, Comprehensive Annual Financial Report Statement Builder, Role Tailored Dashboard, Graphical User Interface License, and Crystal Reports. In addition, the agreement includes annual licensing and all software updates for a period of one year.

REVIEW BY OTHERS: Chief Operations Officer, Accounting Manager, Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING AN ANNUAL SUPPORT AND LICENSE AGREEMENT
FOR MUNIS SOFTWARE TO TYLER TECHNOLOGIES, INC.**

WHEREAS, the Lake County Forest Preserve District (the "District") desires to purchase annual support and license services (the "Services") for its MUNIS financial software (the "Software"); and

WHEREAS, the Director of Finance and the Purchasing Manager have determined that the Services require personal confidence; and

WHEREAS, the Purchasing Manager has solicited a proposal for the Services from Tyler Technologies, Inc., the licensor of the Software ("Licensor"); and

WHEREAS, the District's staff, the Purchasing Manager, the Director of Finance, and the Operations Committee have reviewed the proposal submitted by Licensor and recommend that the Board of Commissioners (i) find that the proposal submitted by Licensor is the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Licensor (the "Contract") in the amount of \$104,442.00 (the "Contract Price"); and

WHEREAS, the Board of Commissioners hereby finds that the proposal for the Services submitted by Licensor is the proposal that is most advantageous to the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The Contract in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Licensor.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

Section 4: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract Terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018.

AYES:

NAYS:

APPROVED this _____ day of _____, 2018.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Board Secretary
Lake County Forest Preserve District

Exhibit No. _____

Annual Support Agreement and License Agreement for Munis® Software

This Annual Support Agreement and License Agreement for Munis® Software (“Support Agreement”) is made by and between Tyler Technologies, Inc. with offices at One Tyler Drive, Yarmouth, Maine 04096 (“Tyler”) and the client named in the attached invoice (“Client”).

WHEREAS, Tyler and Client are parties to “An agreement between Process, Inc. dba Munis and Lake County Forest Preserve District for the Purchase of Services and the License of Application Software Products” and a “License Agreement for Munis Software” both dated March 16, 2001 (collectively “Agreement”); and WHEREAS, Tyler and Client desire to renew the maintenance services term under the Agreement;

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and Client agree as follows:

1. Tyler shall provide maintenance services to Client, as specified in the Agreement, Tyler’s then-current support call process, and the attached invoice during the period set forth in the attached invoice.
2. Client shall remit to Tyler maintenance fees in the amount set forth in the attached invoice. Tyler reserves the right to suspend Client access to maintenance services in the event Client fails to pay undisputed maintenance fees within thirty (30) days of the payment due date.
3. Maintenance services will renew automatically for additional one (1) year terms at Tyler’s then-current maintenance fees unless terminated in writing by either party at least fifteen (15) days prior to the end of the then-current term.
4. This Support Agreement shall be governed by and construed in accordance with the terms and conditions of the Agreement.
5. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Support Agreement as of the dates set forth below.

Tyler Technologies, Inc.

Client: Lake County Forest Preserves

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-225831	06/01/2018	1 of 1

Empowering people who serve the public®

Questions:
 Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Email: ar@tylertech.com

045225831

Bill To: LAKE COUNTY FOREST PRESERVES
 ATTN: Stephen Neaman
 1899 WEST WINCHESTER ROAD
 LIBERTYVILLE, IL 60048

Ship To: LAKE COUNTY FOREST PRESERVES
 ATTN: Stephen Neaman
 1899 WEST WINCHESTER ROAD
 LIBERTYVILLE, IL 60048

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
2116	108853		USD	NET30	07/01/2018

Date	Description	Units	Rate	Extended Price
Contract No.: LAKE CTY FOREST PRESERVES				
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	1	25,244.91	25,244.91
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	1	6,941.98	6,941.98
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - FIXED ASSETS	1	7,637.08	7,637.08
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS	1	4,099.45	4,099.45
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE	1	5,206.49	5,206.49
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING	1	5,742.56	5,742.56
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS	1	7,573.48	7,573.48
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - REQUISITIONS	1	5,363.97	5,363.97
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	MUNIS GUI SITE LICENSE SUPPORT	1	2,700.00	2,700.00
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - CAFR STATEMENT BUILDER	1	3,945.54	3,945.54
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD	1	3,790.56	3,790.56
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - BMI CollectIT INTERFACE	1	754.11	754.11
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			
	SUPPORT & UPDATE LICENSING - INVENTORY	1	4,802.49	4,802.49
	Maintenance: Start: 07/Jul/2018, End: 06/Jul/2019			

****ATTENTION****
 Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	83,802.62
Sales Tax	0.00
Invoice Total	83,802.62