



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: June 4, 2018
MEMO TO: Craig Taylor, Chair
Operations Committee
FROM: Steve Neaman
Director of Finance

RECOMMENDATION: Recommend approval of a Resolution authorizing payment of \$152,056.11 to Lake County for annual services.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: These payments for services were approved as part of the adopted FY 2017/18 Budget in the amount of \$167,570.00. The actual cost of \$152,056.11 will be charged to various organization codes and object code 708900.

BACKGROUND: Lake County provides various services to the Lake County Forest Preserve District for which the District compensates the County. The County invoices us annually for these services and this year the expenses of these service are as follows:

Health, Life and Dental benefit administration annual fee	\$ 2,036.93
Payroll processing annual fee	3,328.09
ERP/BOSS annual license (payroll software)	34,274.03
IT Services annual cost	9,990.00
Use of County facilities - Board meetings	2,950.00
Use of County facilities – Committee meetings	590.00
Ranger Dispatch Service annual fee	60,000.00
Televised Forest Preserve meetings	6,203.58
Contribution to Board costs/use of equipment	<u>32,683.48</u>
Total:	\$152,056.11

REVIEW BY OTHERS: Chief Operations Officer, Corporate Counsel

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AUTHORIZING PAYMENT OF \$152,056.11
TO LAKE COUNTY FOR SERVICES**

WHEREAS, the Lake County Forest Preserve District, Lake County, Illinois (the “District”) has requested that Lake County (the “County”) provide certain administrative services to the District, including without limitation (i) the County’s payroll software system to process payroll and health, life, and dental benefits for District employees, (ii) various information technology support services, (iii) use of the County Board Room and the County’s cable TV system, for television and webcast viewing, for District Board meetings, and (iv) the use of County radio dispatch and other communication services related to operation of the District Public Safety Division (collectively, the “Services”); and

WHEREAS, it is in the best interest of the District to compensate the County in the total amount of \$152,056.11 for the Services and the District has budgeted the necessary funds for such payment in its current budget and appropriated such funds in its current appropriations ordinance; and

WHEREAS, pursuant to Article VII, Section 10 of the Illinois Constitution, units of local government, such as the District and the County, may associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law; and

WHEREAS, pursuant to Section 3 of the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/3, any power, privilege, function, or authority exercised by one public agency, such as the District or the County, may be exercised, combined, transferred, and enjoyed jointly with any other public agency; and

WHEREAS, the District's Purchasing Manager has determined, and the Board of Commissioners hereby finds, that the County is the sole supplier of the Services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Payments. The District Treasurer is hereby authorized and directed to pay \$152,056.11 to the County for the Services.

Section 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018.

AYES:

NAYS:

APPROVED this _____ day of _____, 2018.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Board Secretary
Lake County Forest Preserve District

Exhibit # _____