



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: April 30, 2018

MEMO TO: Craig Taylor, Chair
Operations Committee

S. Michael Rummel, Chair
Finance Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Approve a Resolution awarding a three-year contract for wastewater pumping for all preserves to Lakeland Septic Service, Antioch, Illinois in an amount not to exceed \$75,000.00, effective July 1, 2018 through June 30, 2021.

STRATEGIC DIRECTIONS SUPPORTED: Public Access and Connections; Organizational Sustainability

FINANCIAL DATA: In the adopted FY2017-18 General Fund Budget, \$25,000 is budgeted in account 15524000-704400 for wastewater pumping and disposal. That amount is projected to be sufficient to cover the current wastewater pumping contract through June 30, 2018. Based on the bid unit prices, the estimated total cost for wastewater pumping over the next three years will be \$75,000 (\$25,000 per year). The proposed budget for FY2018-19 includes \$37,500 for the 18-month period (pro-rated from \$25,000 per year).

BACKGROUND: Since 2009, the District has made several investments to increase public service and manage operating costs related to wastewater pumping. In 2009, the District had wastewater pumped from sixty (60) comfort stations (58 pit-style and 2 evaporating-style), a large holding tank that served the North Bay bathroom building at Independence Grove, and several building septic systems at an approximate cost of \$40,000 per year. From 2010 through 2013, five (5) more pit-style comfort stations were installed to improve public access. In 2013, a wastewater lift station was installed at Independence Grove to discharge wastewater directly to the public sanitary sewer system, which eliminated the holding tank at North Bay. From 2014 through 2017, eleven (11) older pit-style comfort stations were removed and replaced with evaporating-style units and five (5) new evaporating-style units were added to improve public access. Currently, the District has wastewater pumped from seventy (70) comfort stations (52 pit-style and 18 evaporating-style) and a few building septic systems at an approximate cost of \$25,000 per year.

In 2018, four (4) more evaporating-style comfort stations will open to better serve the public (two at Fort Sheridan, one at Waukegan Savanna and one at Ethel's Woods).

To dispose of wastewater the District solicited bids for a three-year wastewater pumping contract. One bidder responded by the March 23, 2018, bid opening deadline. The work is for pumping wastewater from comfort stations and septic tanks throughout the District. The one bid was received as follows:

Lakeland Septic Service, Antioch, Illinois

Tanks < 1,000 gallons

Tanks > 1,000 gallons but < 1,500 gallons

Per gallon over 1,500 gallons

BID AMOUNTS

\$200.00/per pump

\$215.00/per pump

\$ 0.22/per gallon

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR WASTEWATER PUMPING
SERVICES TO LAKELAND SEPTIC SERVICE**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for a three-year contract for wastewater pumping services at multiple District locations (the “Services”); and

WHEREAS, one sealed bid was received and opened by the District at its Headquarters, 1899 West Winchester Road, Libertyville, Illinois on March 23, 2018 at 10:00 a.m.; and

WHEREAS, the bid received is from the following bidder in the following amount:

<u>Lakeland Septic Service, Antioch, Illinois</u>	<u>BID AMOUNTS</u>
Tanks < 1,000 gallons	\$200.00/per pump
Tanks > 1,000 gallons but < 1,500 gallons	\$215.00/per pump
Per gallon over 1,500 gallons	\$ 0.22/per gallon

and;

WHEREAS, the District’s staff; the Purchasing Manager; the Director of Operations and Infrastructure; and the Operations and Finance Committees have reviewed the bid and recommend that the Board of Commissioners find Lakeland Septic Service to be the lowest responsible bidder and award a contract for the Service to Lakeland Septic Service (the “Contract”); and

WHEREAS, the Board of Commissioners hereby finds Lakeland Septic Service is the lowest responsible bidder for the Service;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The bid submitted by Lakeland Septic Service for the three-year contract in the amount not to exceed \$75,000.00 (the “Contract Price”) is hereby accepted and a Contract for the Services is hereby awarded to Lakeland Septic Service.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Wastewater Pumping Services in the amount of the Contract Price.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018

AYES:

NAYS:

APPROVED this _____ day of _____, 2018

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____