



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: March 5, 2018
MEMO TO: Craig Taylor, Chair
Operations Committee
FROM: John E. Nelson
Director of Operations and Infrastructure

Agenda Item# 8.3

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract for the purchase of one utility truck, specifically a 2018 Chevrolet Silverado 1500 4WD Double Cab Utility Work Truck with Trailer Package, from Raymond Chevrolet, Antioch, Illinois, in a total amount not to exceed \$29,217.86.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: A police vehicle and accessories were approved for replacement as part of the adopted FY2017/18 Vehicle Replacement Fund Budget (90104100-804100) in the amount of \$38,000.00. Upon receipt of the vehicle there will be an expense of approximately \$8,000 to outfit it with police accessories.

BACKGROUND: In accordance with the District's Vehicle Replacement Schedule, staff determined that one vehicle for use by the Public Safety Department staff is due for replacement. The 2018 Chevrolet work truck will replace a 2013 Ford Police Interceptor SUV (Unit No. 124).

Bids were received from:

	<u>TOTAL BID</u>
Raymond Chevrolet, Antioch, Illinois	\$29,217.86
Bill Stasek Chevrolet, Wheeling, Illinois	\$29,451.66

The new vehicle is expected to be in service for 125,000 miles (approximately five years) per the District's Fleet Replacement Guidelines.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR MARCH MEETING
MARCH 13, 2018**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** presents herewith "A Resolution Awarding a Contract for the Purchase of One Utility Truck," and requests its approval.

OPERATIONS COMMITTEE:

Date: March 5, 2018 Roll Call Vote: Ayes: _____ Nays: _____
 Voice Vote Majority Ayes; Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF ONE
UTILITY TRUCK**

WHEREAS, the Lake County Forest Preserve District (the "District") has advertised in The Lake County NewsSun for sealed bids to Purchase One 2018 Chevrolet Utility Truck or approved equal (the "Vehicle"); and

WHEREAS, all sealed bids were received and opened by the District at its Headquarters, 1899 West Winchester Road, Libertyville, Illinois on February 15, 2018 at 10:00 a.m.; and

WHEREAS, bids were received from the following bidders in the following amounts:

	<u>TOTAL BID</u>
Raymond Chevrolet, Antioch, Illinois	\$29,217.86
Bill Stasek Chevrolet, Wheeling, Illinois	\$29,451.66

and;

WHEREAS, the District's staff; the Purchasing Manager; the Director of Operations and Infrastructure; and the Operations Committee have reviewed the bids and recommend that the Board of Commissioners find Raymond Chevrolet to be the lowest responsible bidder for the Vehicle ; and

WHEREAS, the Board of Commissioners hereby finds Raymond Chevrolet is the lowest responsible bidder for the Vehicle;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The bid submitted by Raymond Chevrolet in the amount of \$29,217.86 (the "Contract Price") is hereby accepted and a Contract for the Vehicle is hereby awarded to Raymond Chevrolet.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Vehicle in the amount of the Contract Price.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018

AYES:

NAYS:

APPROVED this _____ day of _____, 2018

ATTEST:

Ann B. Maine, President
Lake County Forest Preserve District

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____