



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: March 5, 2018

MEMO TO: Craig Taylor, Chair
Operations Committee

S. Michael Rummel
Finance Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract for the purchase of three Kubota RTV-X1100CWL-H Utility Vehicles with attachments from Burris Equipment Co., Waukegan, Illinois, in an amount not to exceed \$59,199.00.

STRATEGIC DIRECTIONS SUPPORTED: Conservation; Organizational Sustainability.

FINANCIAL DATA: Two equipment pieces were approved for replacement as part of the adopted FY2017-2018 Equipment Replacement Fund Budget account 92104100-804100 in the amount of \$36,000.00 (\$18,000.00 each). Funding was also approved to purchase an additional new utility vehicle in account 20564410-804100 in the amount of \$18,000.00. The total budgeted amount for the three utility vehicles is \$54,000.00 (\$18,000.00 each). The actual cost of all three units is \$59,199.00 (\$19,733.00 each). Additional funding for the two replacement pieces in the amount of \$3,466.00 (\$1,733.00 each) will come from the Equipment Replacement Fund, and the annual user charge will be re-calculated based on the actual purchase price to refund the difference. Additional funding for the new piece in the amount of \$1,733.00 will be charged to account 20564410-804100.

BACKGROUND: In accordance with the District's Equipment Replacement Schedule, staff determined that units 357 (2009 Polaris Ranger 6x6 ATV) and 359 (2010 Polaris Ranger 6x6 ATV) are due for replacement. In addition, another new unit is to be acquired per the approved FY2017-18 Budget. These three utility vehicles will be used by the natural resources crews. Polaris no longer produces the Ranger 6x6 ATV. Therefore, staff evaluated other options for utility vehicles and recommends purchasing the Kubota RTV-X1100.

Pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., the District may purchase the equipment under contract 062117-KBA that was bid and awarded to Burris Equipment Co. by the National Joint Purchasing Alliance (NJPA).

The new utility vehicles are expected to be in service for eight (8) years per the District's equipment replacement guidelines.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO BURRIS EQUIPMENT CO. FOR
THE PURCHASE OF THREE KUBOTA UTILITY VEHICLES WITH ATTACHMENTS**

WHEREAS, the Lake County Forest Preserve District (the “District”) desires to purchase three Kubota RTV-X11000CWL-H Utility Vehicles with attachments (the “Equipment”); and

WHEREAS, pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units if one of the governmental units has publicly advertised for, and received, competitive bids or proposals and has awarded a contract for such personal property, supplies, and services to the lowest responsible bidder or highest ranking proposer, all in accordance with such Act; and

WHEREAS, the National Joint Powers Alliance has publicly advertised for, and received, competitive sealed bids for the Equipment, including a bid by Burris Equipment Co. in the amount of \$59,199.00; and

WHEREAS, the National Joint Powers Alliance has awarded a contract to Burris Equipment Co. as the lowest responsible bidder for the Equipment; and

WHEREAS, it is in the best interest of the District to award a contract for the Equipment to Burris Equipment Co. (the “Contract”);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The bid submitted by Burris Equipment Co., in the amount of \$59,199.00 for the Equipment (the “Contract Price”), is hereby accepted and the Contract is hereby awarded to Burris Equipment Co.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract with Burris Equipment Co. for the Equipment in the amount of the Contract Price.

Section 4: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract Terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018.

AYES:

NAYS:

APPROVED this _____ day of _____, 2018.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gagnani, Board Secretary
Lake County Forest Preserve District

Exhibit No. _____