



LAKE COUNTY FOREST PRESERVES  
www.LCFPD.org

Preservation, Restoration, Education and Recreation

DATE: February 5, 2018

MEMO TO: Craig Taylor, Chair  
Operations Committee

S. Michael Rummel, Chair  
Finance Committee

FROM: Mary E. Kann  
Director of Administration

**RECOMMENDATION:** Recommend approval of a Resolution authorizing a two-year CompleteLink Discount Agreement with AT&T Corp. for Telecommunications Services.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability.

**FINANCIAL DATA:** This Agreement with AT&T Corp. allows the District to maintain all telephone services with no rate increase.

**BACKGROUND:** We have completed negotiations with AT&T Corp. for a Complete Link Discount Agreement resulting in no rate increase on telephone services for the next two years. The CompleteLink agreement is based on the District continuing to purchase telephone services from AT&T Corp. for this two-year period.

The District will receive a 6% discount on phone line service, as well as local and toll telephone call service. This is a change from the 5% discount from the last contract. The T1/DS1 data and ASE fiber services the District purchases from AT&T contribute to the total required purchase for discount eligibility but are discounted through separate agreements.

**REVIEW BY OTHERS:** Director of Administration, Chief Operations Officer, Director of Finance, Information Technology Officer, Purchasing Manager, Corporate Counsel.



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING AN AGREEMENT  
WITH AT&T CORP. FOR TELECOMMUNICATIONS SERVICES**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to purchase telecommunications services (the "Services"); and

**WHEREAS**, the Director of Administration and the Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, AT&T Corp. currently provides the Services to the District; and

**WHEREAS**, AT&T Corp. has submitted a proposal (the "Proposal") to continue providing Services to the District for two years pursuant to the CompleteLink Discount Agreement attached hereto (the "Agreement"); and

**WHEREAS**, the District's staff, the Purchasing Manager, and the Operations and Finance Committees have reviewed the Proposal and recommend that the Board of Commissioners (i) find that the Proposal submitted by AT&T Corp. is the proposal that is most advantageous to the District; and (ii) approve the Agreement; and

**WHEREAS**, the Board of Commissioners hereby finds that the Proposal is the proposal that is most advantageous to the District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Approval of Agreement.** The Agreement, in substantially the form attached hereto, is hereby approved. The Executive Director and Secretary are hereby authorized and directed to execute the Agreement.

**Section 3: Payments.** The District Treasurer shall make payments under the Agreement only pursuant to and in accordance with the Agreement.

**Section 4: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2018.

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2018.

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Ann B. Maine, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_



**COMPLETELINK® 2.0**  
**AT&T ILEC Confirmation of Service Order**  
**Provided Pursuant to Standard Service Publication Rates and Terms**

<b>Customer</b>	<b>AT&amp;T</b>
LAKE COUNTY FOREST PRESERVE 1899 W WINCHESTER RD LIBERTYVILLE, IL 60048	The applicable AT&T ILEC Service-Providing Affiliate
<b>Customer Contact (for Notices)</b>	<b>AT&amp;T Contact (for Notices)</b>
Name: Deborah J. Boness Title: Information Technology Officer Street Address: 1899 W. Winchester Road City: Libertyville State/Province: IL Zip Code: 60048 Country: USA Telephone: 847-968-3249 Fax: 847-367-6649 Email: dboness@lcfpd.org	Name: ROBERT BURT Street Address: 95 W ALGONQUIN RD City: ARLINGTON HEIGHTS State/Province: IL Zip Code: 60005 Country: USA Telephone: 312-208-3337 Fax: Email: RB1735@ATT.COM Sales/Branch Manager: ROB MOSKAL SCVP Name: TERRI NORMAN Sales Strata: GOV ED Sales Region: EAST <b>With a copy (for Notices) to:</b> AT&T Corp. One AT&T Way, Bedminster, NJ 07921-0752 ATTN: Master Agreement Support Team Email: <a href="mailto:mast@att.com">mast@att.com</a>
<b>AT&amp;T Solution Provider or Representative Information (if applicable) <input type="checkbox"/></b>	
Name: Company Name: Agent Street Address: City: State: Zip Code: Telephone: Fax: Email: Agent Code	

Customer agrees to subscribe to the CompleteLink® 2.0 discount program, in accordance with this Confirmation of Service Order ("CSO") subject to the following, which are incorporated by reference: (a) THE TERMS OF THE APPLICABLE TARIFF, IF THE SERVICE IS OFFERED PURSUANT TO TARIFF; OR (b) THE AT&T BUSINESS SERVICES AGREEMENT (BSA) FOUND AT <http://www.corp.att.com/agreement/> IF THE SERVICE IS NOT OFFERED PURSUANT TO TARIFF. The applicable AT&T Service Publication(s) are identified in Section 1. The terms and conditions provided in this CSO are provided herein for convenience only and do not supersede or modify any applicable Service Publication. In the event of a change to the applicable Service Publication, such change shall be incorporated by reference herein.

The Effective Date of this CSO is the date signed by the last party.

AT&T California currently provides billing and collections services to third parties, which may place charges that Customer authorizes on its bill. To the extent that AT&T California makes blocking of such charges available, Customer may block third-party charges from its bill at no cost.

<b>Customer (by its authorized representative)</b>	<b>AT&amp;T (by its authorized representative)</b>
By:	By:
Printed or Typed Name:	Printed or Typed Name:
Title:	Title:
Date:	Date:

<i>For AT&amp;T internal use only</i>	
Is this CompleteLink 2.0 associated with ABN Complete?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
<b>Sales must submit to Contract Management (CM): 1) Customer executed CSO, and 2) a duplicate of this CSO as a Word document, not a PDF file, OR an Excel list of the BTNs.</b>	

**COMPLETELINK® 2.0**  
**AT&T ILEC Confirmation of Service Order**  
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**1. DISCOUNT PROGRAM, SERVICE PROVIDER AND SERVICE PUBLICATION**

<b>Discount Program</b>	CompleteLink® 2.0*
Customer must separately order services to which CompleteLink 2.0 applies.	

<b>Service Provider (Select all that apply.)</b>	<b>Service Publication (incorporated by reference)</b>	<b>Service Publication Location</b>
<input type="checkbox"/> <b>AT&amp;T Arkansas</b>	AT&T Arkansas Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/ar/index.html">http://cpr.att.com/guidebook/ar/index.html</a>
<input type="checkbox"/> <b>AT&amp;T California</b>	AT&T California Guidebook, including Part 9, Section 3	<a href="http://cpr.att.com/guidebook/ca/index.html">http://cpr.att.com/guidebook/ca/index.html</a>
<input checked="" type="checkbox"/> <b>AT&amp;T Illinois</b>	AT&T Illinois Guidebook, including Part 4 Section 5	<a href="http://cpr.att.com/guidebook/il/index.html">http://cpr.att.com/guidebook/il/index.html</a>
<input type="checkbox"/> <b>AT&amp;T Indiana</b>	AT&T Indiana Guidebook, including Part 4, Section 2	<a href="http://cpr.att.com/guidebook/in/index.html">http://cpr.att.com/guidebook/in/index.html</a>
<input type="checkbox"/> <b>AT&amp;T Kansas</b>	AT&T Kansas Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/ks/index.html">http://cpr.att.com/guidebook/ks/index.html</a>
<input type="checkbox"/> <b>AT&amp;T Michigan</b>	AT&T Michigan Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/mu/index.html">http://cpr.att.com/guidebook/mu/index.html</a>
<input type="checkbox"/> <b>AT&amp;T Missouri</b>	AT&T Missouri Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/mo/index.html">http://cpr.att.com/guidebook/mo/index.html</a>
<input type="checkbox"/> <b>AT&amp;T Ohio</b>	AT&T Ohio Guidebook, including Part 4, Section 2	<a href="http://cpr.att.com/guidebook/oh/index.html">http://cpr.att.com/guidebook/oh/index.html</a>
<input type="checkbox"/> <b>AT&amp;T Oklahoma</b>	AT&T Oklahoma Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/ok/index.html">http://cpr.att.com/guidebook/ok/index.html</a>
<input type="checkbox"/> <b>AT&amp;T Texas</b>	AT&T Texas Guidebook, including Part 4, Section 5	<a href="http://cpr.att.com/guidebook/tx/index.html">http://cpr.att.com/guidebook/tx/index.html</a>
<input type="checkbox"/> <b>AT&amp;T Wisconsin</b>	AT&T Wisconsin Guidebook, including Part 4, Section 2	<a href="http://cpr.att.com/guidebook/wg/index.html">http://cpr.att.com/guidebook/wg/index.html</a>

**2. TERM and EFFECTIVE DATES**

<b>Term:</b>	2 years
<b>Start Date of Term:</b>	Upon initial implementation of Discount Program in the applicable AT&T systems
<b>Effective Date of Rates and Discounts:</b>	Start Date of Term
<b>Rates Following Termination or Expiration of the Term:</b>	Service Publication rates for Eligible services (as described in the applicable Service Publication) in effect at time of termination or expiration of the Term

**3. MINIMUM ANNUAL REVENUE COMMITMENT (MARC) / MAXIMUM ANNUAL DISCOUNT**

<b>MARC* / Maximum Annual Discount</b>	<b>\$ 25000 MAD 4000</b>
* Contributory Services, as described in the applicable Service Publication, billed under BTNs in section 7 <u>before</u> the application of discounts and credits.	

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**4. RATES and DISCOUNTS**

The rates and discounts below are listed for convenience only. If there is conflict between any rate or discount below and the corresponding Service Publication rate or discount in effect on the Effective Date, the Service Publication will control.

<b>MARC Volume Discount (applies to Eligible services and may not exceed the Maximum Annual Discount)</b>			
<b>1 Year Term</b>	<b>1 Year Term</b>	<b>2 Year Term</b>	<b>2 Year Term</b>
2% – MARC \$1,200	6% – MARC \$50,000	3% – MARC \$1,200	7% – MARC \$50,000
2% – MARC \$3,000	7% – MARC \$75,000	3% – MARC \$3,000	8% – MARC \$75,000
3% – MARC \$7,000	8% – MARC \$100,000	4% – MARC \$7,000	9% – MARC \$100,000
4% – MARC \$12,000	8% – MARC \$125,000	5% – MARC \$12,000	9% – MARC \$125,000
4% – MARC \$18,000	9% – MARC \$150,000	5% – MARC \$18,000	10% – MARC \$150,000
5% – MARC \$25,000	10% – MARC \$200,000	6% – MARC \$25,000	11% – MARC \$200,000
5% – MARC \$35,000		6% – MARC \$35,000	

<b>Optional Features Discount (applies to Central Office Optional Features as described in the applicable Service Publication)</b>	<b>Discount</b>
	40%

**Rates – IntraLATA/Local Toll Per Minutes of Use (MOU) - Intrastate** (Enter only those which apply or enter N/A. **NOTE:** When "N/A" is selected, Discount Program discount rates for this service will not apply.)

Arkansas <b>N/A</b>	California <b>N/A</b>	Kansas <b>N/A</b>	Illinois <b>\$0.054</b>
Indiana <b>N/A</b>	Michigan <b>N/A</b>	Missouri <b>N/A</b>	Ohio <b>N/A</b>
Oklahoma <b>N/A</b>	Texas <b>N/A</b>	Wisconsin <b>N/A</b>	

**Rates – IntraLATA Long Distance Usage Per Minutes of Use (MOU) - Interstate** (Enter only those which apply or enter N/A. **NOTE:** When "N/A" is selected, Discount Program discount rates for this service will not apply.)

Illinois <b>\$0.115</b>	Indiana <b>N/A</b>	Michigan <b>N/A</b>	Ohio <b>N/A</b>	Wisconsin <b>N/A</b>
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**Local Usage Rates/Discounts** (Enter only those which apply or enter N/A. **NOTE:** When "N/A" is selected, Discount Program discount rates for this service will not apply.)

<b>California</b>	<b>Illinois</b>	<b>Michigan</b>	<b>Ohio</b>	<b>Wisconsin</b>
Zone 1 & Zone 2: <b>N/A</b>	Illinois Band A: <b>0.0160</b>	per message rate:	per message rate:	per message rate:
Zone 3: <b>N/A</b>	Illinois Band B: <b>0.0340</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
	Illinois Band C: <b>0.0510</b>			

**Local Usage Service Level Discount:** For BTNs listed in section 7 that include a combination of Exchange Access Lines and/or Centrex with ISDN PRI and PBX Trunks. (Does not apply to per message rate listed above.)

<b>State</b>	<b>Service</b>	<b>Discount</b>
Michigan	Local Usage	35%
Ohio	Local Usage	15%
Wisconsin	Local Usage	30%

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**Other Discounts:** (Enter only those which apply or enter N/A. **NOTE:** When "N/A" is selected, Discount Program discount rates, if available, for the service or service component will not apply.)

Arkansas N/A	California N/A	Kansas N/A	Illinois N/A
Indiana N/A	Michigan N/A	Missouri N/A	Ohio N/A
Oklahoma N/A	Texas N/A	Wisconsin N/A	

**Business Access Line Rates:**

State	Monthly Recurring Rate, per Line
AR, IN, KS, MO, OK, TX	\$39.00
KS - EAS	\$46.00
CA, IL, MI, OH, WI	\$28.00

**5. SHORTFALL CHARGE**

<b>Shortfall Charge:</b>	if Customer fails to meet the MARC in any completed year of the Term, the difference between the MARC and the actual billings for Contributory Services
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**6. EARLY TERMINATION CHARGE**

Main BTN State	Early Termination Charge
AR, CA, KS, IN, MI, MO, OH, OK, TX, WI	<p><b>With No IL BTNs</b></p> <ul style="list-style-type: none"> <li>50% of the unsatisfied MARC (after application of any Shortfall Charges) for the balance of the Term</li> </ul> <p><b>With IL BTNs</b></p> <ul style="list-style-type: none"> <li>MARC is prorated for amount of MARC Eligible Charges in IL and outside IL <ul style="list-style-type: none"> <li>For IL BTNs, IL MARC Termination Charge; plus</li> <li>For non-IL BTNs, 50% of the unsatisfied MARC (prorated after application of any Shortfall Charges) for the balance of the Term</li> </ul> </li> </ul>
IL	<ul style="list-style-type: none"> <li>the amount of unearned discounts for the 12-month period immediately preceding Customer's early termination ("IL MARC Termination Charge"). Unearned discounts are calculated by subtracting the discounted charges for Eligible services actually incurred during the twelve months immediately preceding termination from the discounted charges for those Eligible services that Customer would have incurred during that period under the longest CompleteLink 2.0 term for which the Customer would have actually qualified based upon the actual term of service (or Service Publication month-to-month rates for those Eligible services if the Customer would not have qualified for any CompleteLink 2.0 term)</li> </ul>

**7. BILLING TELEPHONE NUMBER (BTN) LIST**

<b>Eligibility:</b> (max. of 1,000 BTNs)	<p>All BTNs listed below or in an attachment:</p> <ul style="list-style-type: none"> <li>must be valid business lines;</li> <li>may not be Consolidated or Special Bill Numbers;</li> <li>may not include Bill-Under, Working Telephone Numbers (WTNs), Account Telephone Numbers (ATNs), Cross Reference, Pager, Cell Phone, Pay Phone, Directory Advertising, Toll Free (800, 866, etc.) or Residential Numbers</li> <li>are all of the BTNs intended by Customer to be included on Effective Date</li> </ul> <p>To qualify as an Eligible or Contributory Service, a service must be billed under one of the listed BTNs or under a BTN added by Customer through Customer's AT&amp;T Sales Contact.</p>
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**BTN List follows**



