



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: February 5, 2018

MEMO TO: Craig Taylor, Chair
Operations Committee

FROM: James L. Anderson
Director of Natural Resources

RECOMMENDATION: Recommend approval of a Resolution awarding Contracts for 2018 Invasive Plant Management at Multiple Forest Preserves to Liberty Prairie Restorations, LLC, Libertyville, Illinois, in the Contract Price of \$111,000.00 and to ENCAP, Inc., DeKalb, Illinois, in the Contract Price of \$131,250.00.

STRATEGIC DIRECTION SUPPORTED: Conservation

FINANCIAL DATA: This project was approved as part of the adopted FY 2017/2018 Budget in the amount of \$280,000.00. This portion of the project was estimated at \$240,000.00. The actual cost is \$242,250.00, of which \$238,250.00 will be charged to the Farm Management Fund (28644000-705100-62806) and \$4,000.00 will be charged to the Natural Resource Grant Fund, (69644100-803200-56013).

BACKGROUND: Invasive plant management is the most time-consuming task faced by District crews, and is a significant challenge to habitat conservation. Management of invasive plants is necessary to improve and conserve habitat quality and species diversity on District properties throughout Lake County. In order to accomplish this work, the District hires a contractor on an hourly basis to complete several projects to control herbaceous invasive plants.

This year's contract will include control of reed canary grass, common reed, teasel, crown vetch, exotic cattail, Japanese knotweed, leafy spurge, Oriental bittersweet, spotted knapweed, Canada thistle, and purple loosestrife. Multiple District sites will be treated. The District received a USDA Forest Service Great Lakes Restoration Initiative Cooperative Forest Assistance Grant which will fund work at Lyons Woods Forest Preserve in the amount of \$4,000.00.

The project was advertised on December 4, 2017 and 7 bids were received. A summary of the bids received is listed below:

VENDOR	Southwest	District-wide
Red Buffalo Nursery	No Bid	\$120,000.00
Tallgrass Restoration	\$127,410.00	\$127,410.00
Liberty Prairie Restorations	\$111,000.00	No Bid
V3 Construction Group	\$134,400.00	\$134,400.00
ENCAP	\$131,250.00	\$131,250.00
Integrated Lakes Management	\$195,000.00	\$195,000.00
McGinty Bros., Inc.	\$123,300.00	\$136,800.00

Staff recommends that Red Buffalo Nursery's and Tallgrass Restorations' bids be found non-responsive because they failed to include with their bids the required letters of insurance. Therefore, staff recommends that the bids submitted by Red Buffalo Nursery and Tallgrass Restoration be rejected.

Staff recommends that Liberty Prairie Restorations, LLC and ENCAP, Inc. be awarded the contracts as the lowest responsible bidders. Work is anticipated to begin April 1, 2018 and be completed by February 28, 2019.

REVIEW BY OTHERS: Executive Director, Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR FEBRUARY MEETING
FEBRUARY 13, 2018**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** presents herewith “A Resolution Awarding Contracts for 2018 Invasive Plant Management for Multiple Forest Preserves,” and requests its approval.

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes: ____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING CONTRACTS FOR 2018 INVASIVE PLANT
MANAGEMENT AT VARIOUS FOREST PRESERVES**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The News Sun for sealed bids for the purchase of work necessary to complete the 2018 Invasive Plant Management for Multiple Forest Preserves (the “Work”) pursuant to the bidding documents for such Work (the “Bid Documents”); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on December 22, 2017 at 10:00 a.m. and such bids are identified on Exhibit A; and

WHEREAS, the Board of Commissioners hereby finds that the bids submitted by Red Buffalo Nursery and Tallgrass Restoration are not responsive bids for the Work; and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Natural Resources, and the Operations Committee have reviewed the bids and recommend that the Board of Commissioners find (i) Liberty Prairie Restorations, LLC, with its bid of \$111,000.00 (the “Liberty Prairie Restorations Bid”), to be the lowest responsible bidder for the Work identified in the Bid Documents as "Southwest Invasive Plant Management Crew", labeled as "**LINE 1**" on the table in Exhibit A (the “Southwest Work”) and (ii) ENCAP, INC., with its bid of \$131,250.00 (the “ENCAP Bid”), to be the lowest responsible bidder for the Work identified in the Bid Documents as "Districtwide Invasive Plant Management Crew", labeled as "**LINE 2**" on the table in Exhibit A (the “District-Wide Work”), and award contracts for the Work to those bidders consistent therewith; and

WHEREAS, the Board of Commissioners hereby finds that Liberty Prairie Restorations LLC and ENCAP, Inc. are the lowest responsible bidders for the Work, as set forth in the previous clause;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Rejection of Low Bids. The bids submitted by Red Buffalo Nursery and Tallgrass Restoration, LLC, are hereby rejected.

Section 3: Award of Contract. The Liberty Prairie Restorations Bid is hereby accepted and a contract for the Southwest Work in the amount of the Liberty Prairie Restorations Bid is hereby awarded to Liberty Prairie Restorations, LLC (the “Liberty Prairie Restorations Contract”). The ENCAP Bid is hereby accepted and a contract for the District-Wide Work in the amount of the ENCAP Bid is hereby awarded to ENCAP, Inc. (the “ENCAP Contract”) (collectively, the Liberty Prairie Restorations Contract and the ENCAP Contract are the “Contracts”).

Section 4: Execution of Contracts. The Executive Director of the District is hereby authorized and directed to execute the Contracts in the amounts of the Liberty Prairie Restorations Bid and the ENCAP Bid.

Section 5: Payments. The Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

Section 6: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018

AYES:

NAYS:

APPROVED this _____ day of _____, 2018

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gagnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____

EXHIBIT A

Invasive Plant Management 2018 Districtwide Forest Preserves Project

VENDOR	Southwest	District-wide
Red Buffalo Nursery	No Bid	\$120,000.00
Tallgrass Restoration	\$127,410.00	\$127,410.00
Liberty Prairie Restorations	\$111,000.00	No Bid
V3 Construction Group	\$134,400.00	\$134,400.00
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