



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: January 11, 2018
MEMO TO: S. Michael Rummel, Chair
Finance Committee
FROM: James L. Anderson
Director of Natural Resources

Agenda Item# 9.1

RECOMMENDATION: Recommend approval of an Ordinance amending (i) the FY 2017/2018 Budget, and (ii) the Ten-Year Capital Improvement Plan, to approve additional expenditures in FY 2017/2018 for the Lakewood Habitat Schreiber Bog Restoration Project.

STRATEGIC DIRECTION SUPPORTED: Conservation

FINANCIAL DATA: The Lakewood Habitat Restoration project includes the following three components: McLean Nature Preserve; Broberg Marsh; and Schreiber Bog. The overall project was approved as part of the adopted Ten-Year Capital Improvement Plan several years ago. The FY 2017/2018 Funding for the Lakewood-Broberg Marsh portion of the project totals \$79,244.88. The FY 2017/2018 Funding for the Lakewood-Schreiber Bog portion of the project totals \$185,209.71. Both amounts were established pursuant to the budget, the budget carry over amendment approved by the Board on October 10, 2017, and additional adjustments budget adjustments proposed by the District’s auditor. The actual transfer amount would be \$75,756.48 from Broberg Marsh to Schreiber Bog. Therefore, if the attached Ordinance is approved, the total available FY2017/2018 budget for the Lakewood–Schreiber Bog project would be amended to \$260,966.19 and the total available FY2017/2018 budget for the Lakewood–Broberg Marsh project would be amended to \$3,488.40.

BACKGROUND: The Lakewood Habitat Restoration project (McLean Habitat Restoration Area, Broberg Marsh and Schreiber Bog) was approved as part of the adopted Ten-Year Capital Improvement Plan several years ago. The Lakewood Habitat Restoration Project was separated into these three sub-project areas to allow for easier accounting of funds (e.g., grant funds and donations received for the McLean area) and to allow for more effective project management by staff. As sub-projects, each area was provided a budget for restoration work. With respect to each sub-project (i) the McLean area project is complete, (ii) the available funding for Broberg Marsh is not sufficient to complete that sub-project, but there are adequate funds (even after the transfer contemplated by the attached resolution) to complete native seeding in areas where drain tiles have been disabled, and (iii) in the Schreiber Bog area, invasive woody clearing and native seeding remain to be performed. By transferring funds from the Broberg Marsh account to the Schreiber Bog account, the funds can be used to complete the invasive woody clearing and native seeding in the highest priority areas (Schreiber Bog).

Staff is recommending that the approved FY 2017/2018 Budget and the CIP be amended to allow for the transfer of funds allocated to Lakewood Habitat Restoration–Broberg Marsh to the Lakewood Habitat Restoration–Schreiber Bog.

REVIEW BY OTHERS: Executive Director, Chief Operations Officer, Director of Finance, Corporate Counsel

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR JANUARY MEETING
JANUARY 16, 2018**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **FINANCE COMMITTEE** presents herewith “An Ordinance Amending the Fiscal Year 2017/18 Budget and Ten-Year Capital Improvement Plan to Approve Additional Expenditures for the Lakewood Habitat Restoration–Schreiber Bog Project,” and requests its approval.

FINANCE COMMITTEE:

Date: 1/11/2018 Roll Call Vote: Ayes: ____ Nays: ____
 Voice Vote Majority Ayes; Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2017/18 BUDGET AND
TEN-YEAR CAPITAL IMPROVEMENT PLAN TO APPROVE ADDITIONAL
EXPENDITURES FOR THE LAKEWOOD HABITAT RESTORATION –
SCHREIBER BOG PROJECT**

WHEREAS, on February 14, 2017, the Lake County Forest Preserve District (“District”) Board of Commissioners (“Board”) approved a resolution approving the District’s Ten-Year Capital Improvement Plan (“CIP”), which includes funding for (i) the Lakewood Habitat Restoration–Schreiber Bog Project ("Schreiber Bog Project") and (ii) the Lakewood Habitat Restoration–Broberg Marsh Project ("Broberg Marsh Project"); and

WHEREAS, on May 9, 2017, the District Board approved (i) an Ordinance approving the District’s Fiscal Year 2017/2018 Budget (“Budget”) and (ii) an Ordinance setting forth the District’s annual appropriations for Fiscal Year 2017/2018 (“Appropriations Ordinance”); and

WHEREAS, on October 10, 2017, the District Board approved an ordinance amending the Budget to account for projects and expenditures that were started and budgeted for in or prior to Fiscal Year 2016/2017, but were not completed or fully expended in Fiscal Year 2016/2017 (“Carry-Over Ordinance”); and

WHEREAS, through its annual audit process, and at the direction of its auditors, the District has further adjusted the amounts budgeted for certain expenditures, including capital improvement projects; and

WHEREAS, based on the Budget and CIP, as amended by the Carry-Over Ordinance and the audit process, the District has current funding for (i) the Schreiber Bog Project in the amount of \$185,209.71 and (ii) the Broberg Marsh Project in the amount of \$79,244.88; and

WHEREAS, it is in the best interest of the District to amend the Budget and CIP to transfer \$75,756.48 from the Broberg Marsh Project to the Schreiber Bog Project; and

WHEREAS, the funds in the Budget, as it will be amended by this Ordinance, to be expended on the Schreiber Bog Project and the Broberg Marsh Project, have already been appropriated in the Land Development Bond Fund by the Appropriations Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois **THAT**:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Ordinance by this reference.

Section 2. Amendment of Budget. The Land Development Bond Fund section of the Budget (at page 148) is hereby amended by changing the amounts under “2017/2018 Request” for (i) “Lakewood Restoration – Schreiber” to \$260,966.19 for the Schreiber Bog Project and (ii) “Lakewood Restoration – Broberg” to \$3,488.40 for the Broberg Marsh Project.

Section 3. Amendment of CIP. The Director of Finance is hereby authorized and directed to amend the CIP by making any amendments that are necessary or appropriate to reflect the amendments in Section 2 of this Ordinance.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018

AYES:

NAYS:

APPROVED this _____ day of _____, 2018

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____