



LAKE COUNTY FOREST PRESERVES  
www.LCFPD.org

Preservation, Restoration, Education and Recreation

**DATE:** January 8, 2018

**MEMO TO:** Craig Taylor, Chair  
Operations Committee

S. Michael Rummel, Chair  
Finance Committee

**FROM:** John E. Nelson  
Director of Operations and Infrastructure

**RECOMMENDATION:** Recommend approval of a Resolution Awarding a Two-Year Contract for Landscape Maintenance at Independence Grove Forest Preserve to Grundstrom Landscape Maintenance, Park City, Illinois, for:

- Turf mowing and trimming in an amount not to exceed \$141,075.56;
- Turf fertilization and weed control in an amount not to exceed \$17,799.36.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** In addition to the contract to Grundstrom for up to \$158,874.92 for two services, a separate contract is being awarded to BrightView Landscape Services, LLC for \$8,908.40 for aeration and weed control. The total price for these contracts is in an amount not to exceed \$167,783.32 (\$83,891.66 annually). The first year of this expenditure has been approved in the adopted FY2017-2018 Budget in the total amount of \$84,700.00 in Account No. 15524000-705100. The FY2018-19 budget request will be based on the contract amounts.

**BACKGROUND:** Beginning with Independence Grove in 2000, as the District developed and opened more recreational space, some portion of the mowing and landscape maintenance required has been outsourced to private vendors. This practice has reduced the District's need to hire staff and buy and maintain equipment. The existing landscape maintenance contracts for Independence Grove Forest Preserve have expired and need to be reissued. The District solicited bids for (i) turf mowing and trimming, (ii) turf fertilization and weed control, and (iii) aeration, weed control, and plant bed and tree ring maintenance .

A summary of the low bidders for each type of work- is included on Exhibit A attached to the Resolution. After reviewing the bids and relevant information, including references, staff recommends that Grundstrom Landscape Maintenance be awarded a contract as the lowest responsible bidder for turf mowing and trimming and turf fertilization and weed control at Independence Grove Forest Preserve. The contract to BrightView for aeration, weed control, and plant bed and tree ring maintenance is less than \$25,000 and will be awarded without Committee or Board action.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS )  
  ) SS  
COUNTY OF LAKE    )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR JANUARY MEETING  
JANUARY 16, 2018**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS and FINANCE COMMITTEES** presents herewith “A Resolution Awarding a Contract for Landscape Maintenance at Independence Grove Forest Preserve” and requests its approval.

**OPERATIONS COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**FINANCE COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR  
LANDSCAPE MAINTENANCE AT INDEPENDENCE GROVE FOREST PRESERVE**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for a two-year contract for turf mowing and trimming (the “Mowing Work”) and turf fertilization and weed control (the “Fertilization Work”) at Independence Grove Forest Preserve (collectively, the “Work”); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on November 17, 2017 at 10:00 a.m.; and

**WHEREAS**, bids were received from the bidders, and in the amounts, listed on the attached Exhibit A; and

**WHEREAS**, the District’s staff; the Purchasing Manager; the Director of Operations & Infrastructure; and the Operations and Finance Committees have reviewed the bids and recommend that the Board of Commissioners find Grundstrom Landscape Maintenance, Inc., to be the lowest responsible bidder for both the Mowing Work and the Fertilizer Work (collectively, the “Work”) and award a contract for the Work to Grundstrom Landscape Maintenance, Inc., in the following contract prices (collectively the “Contract Prices”): (a) for the Mowing Work, a Contract Price of \$141,075.56; (b) for the Fertilization Work, a Contract Price of \$17,799.36 (the “Contract”); and

**WHEREAS**, the Board of Commissioners hereby finds that Grundstrom Landscape Maintenance, Inc. is the lowest responsible bidder for the Work;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The bids for the Work submitted by Grundstrom Landscape Maintenance, Inc. in the total amounts of the Contract Prices are hereby accepted and a Contract for the Work is hereby awarded to Grundstrom Landscape Maintenance, Inc.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amounts of the Contract Prices.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract’s terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2018

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018

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Ann B. Maine, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gagnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

EXHIBIT A

INDEPENDENCE GROVE LANDSCAPING SERVICES BID RESULTS

SERVICE DESCRIPTIONS	Weedman	TGF Enterprises	Grundstrom	Landscape Concepts	Fisher Burton	Fleck's Landscaping	Brightview
<b>Turf Mowing &amp; Trimming</b>							
2 Year Total	No Bid	\$208,456.00	\$141,075.56	\$174,199.90	\$228,998.00	\$248,044.00	\$147,194.52
<b>Turf Fertilization &amp; Weed Control</b>							
2 Year Total	\$40,320.00	\$36,960.00	\$17,799.36	\$26,300.16	No Bid	No Bid	\$52,800.00
<b>Aeration, Weed Control and Plant Bed and Tree Ring Maintenance</b>							
2 Year Total	No Bid	\$15,840.00	\$18,399.68	\$19,264.24	No Bid	No Bid	\$8,908.40