



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: December 4, 2017

MEMO TO: Craig Taylor, Chair
Operations Committee

S. Michael Rummel, Chair
Finance Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution Awarding a Two-Year Contract for turf mowing to Grundstrom Landscape Maintenance, Mundelein, Illinois for the Fort Sheridan Cemetery, Heron Creek Forest Preserve and Van Patten Woods Forest Preserve in an amount not to exceed \$68,500.00 (\$34,250.00 annually).

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: The first year of this expenditure has been approved in the adopted FY2017-2018 Budget in the total amount of \$35,300.00 (\$25,300.00 in 15524000-705100 for Heron Creek and Van Patten Woods and \$10,000.00 in 27614000-709000 for Fort Sheridan Cemetery). Future year budget requests will be based on the contract amount for year two.

BACKGROUND: Beginning with Independence Grove in 2000, as the District developed and opened more recreational space, some portion of the mowing and landscape maintenance required has been outsourced to private vendors. This practice has reduced the District's need to hire staff and buy and maintain equipment. The existing maintenance contracts for Fort Sheridan Cemetery, Heron Creek Forest Preserve and Van Patten Woods Forest Preserve have expired and need to be reissued. The District solicited bids for all three sites.

A summary of the low bidders for each site is included on Exhibit A attached to the Resolution. After reviewing the bids and relevant information, including references, staff recommends that Grundstrom Landscape Maintenance be awarded a contract as the lowest responsible bidder for the Fort Sheridan Cemetery, Heron Creek Forest Preserve and Van Patten Woods Forest Preserve sites.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR DECEMBER MEETING
DECEMBER 12, 2017**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE and FINANCE COMMITTEE** present herewith a "A Resolution Awarding a Contract for Turf Mowing to Grundstrom Landscape Maintenance," and request its approval.

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes: _____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

FINANCE COMMITTEE:

Date: _____ Roll Call Vote: Ayes: _____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR TURF MOWING
TO GRUNDSTROM LANDSCAPE MAINTENANCE**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for Turf Mowing for a two-year period at Fort Sheridan Cemetery, Heron Creek Forest Preserve and Van Patten Woods Forest Preserve (the “Work”); and

WHEREAS, all sealed bids were received and opened by the District at its Headquarters, 1899 West Winchester Road, Libertyville, Illinois on October 27, 2017 at 10:00 a.m.; and

WHEREAS, bids were received in the amounts set forth in Exhibit A attached hereto; and

WHEREAS, the District’s staff; the Purchasing Manager; the Director of Operations and Infrastructure; and the Operations and Finance Committees have reviewed the bids and recommend that the Board of Commissioners find Grundstrom Landscape Maintenance to be the lowest responsible bidder for the Work; and

WHEREAS, the Board of Commissioners hereby finds Grundstrom Landscape Maintenance is the lowest responsible bidder for the Work;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The bids submitted by Grundstrom Landscape Maintenance for the Work (collectively, the “Contract Price”) is hereby accepted and a Contract for the Work is hereby awarded to Grundstrom Landscape Maintenance.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2017

AYES:

NAYS:

APPROVED this _____ day of _____, 2017

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____

EXHIBIT A

Location	Grundstrom Landscape Maintenance	Fisher Burton Company	TGF Enterprises, Inc.	Rosborough Partners, Inc.
Fort Sheridan Cemetery				
2 Year Total	\$ 21,000.00	NO BID	\$ 33,600.00	\$21,784.00
Heron Creek Forest Preserve				
2 Year Total	\$ 8,000.00	\$ 13,160.00	\$ 20,160.00	\$ 9,016.00
Van Patten Woods Forest Preserve				
2 Year Total	\$ 39,500.00	NO BID	\$ 41,818.00	\$ 41,608.00