



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** November 6, 2017

**MEMO TO:** Craig Taylor  
Operations Committee

**Agenda Item#** 9.4

**FROM:** James E. Ballowe  
Director of Facilities

**RECOMMENDATION:** Recommend approval of a Resolution Authorizing Change Order No. 1 to the contract with Trane Rental Services, for a maximum of two additional months of rental fees for a temporary air conditioner unit at Independence Grove Visitor Center in an amount not to exceed \$11,910.00.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** Funds for the rental of the temporary air conditioner unit were approved as part of the FY 2017-2018 Independence Grove Visitor Center Operating Budget (15814000-706000). The rental of a temporary air conditioner unit was estimated to be \$23,615.00 and is now estimated to be \$35,525.00.

**BACKGROUND:** The current contract for rental fees for a temporary air conditioner unit at Independence Grove was written to provide three months use of the temporary air conditioner unit (the "Contract"). Due to a delay with the delivery of the permanent HVAC unit, it is our recommendation that the Board approve Change Order #1 to the Contract to allow for temporary use of the air conditioner unit for a maximum of two additional months.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Superintendent of Building Trades, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS)  
  ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR NOVEMBER MEETING  
NOVEMBER 14, 2017**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** presents herewith "a Resolution Approving Change Order No. 1 to the Contract for a Temporary Air Conditioner Unit at Independence Grove Visitors Center " and requests its approval.

**OPERATIONS COMMITTEE:**

Date: 11/14/17  Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes: \_\_\_\_\_ Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING CHANGE ORDER NO. 1 TO  
THE CONTRACT FOR A TEMPORARY AIR CONDITIONER UNIT  
AT INDEPENDENCE GROVE VISITORS CENTER**

**WHEREAS**, the Lake County Forest Preserve District (the "District") entered into a contract (the "Original Contract") on June 9, 2017, with Trane Rental Services (the "Contractor") for temporary use of an air conditioner unit at Independence Grove Visitors Center (the "Services"); and

**WHEREAS**, the Original Contract was scheduled to expire on September 9, 2017; and

**WHEREAS**, because of the delay of delivery of a permanent HVAC unit, it is in the District's best interest to approve Change Order No. 1 to the Original Contract to extend the term of the Original Contract by a maximum of two additional months, for an increase not to exceed \$11,910.00, in the contract price, which represents 50.43% of the original contract price (the "Change Order");

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

**Section 1. Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2. Approval of Change Order.** The Change Order, in substantially the form attached hereto, is approved for the following reasons:

- a. The circumstances necessitating the Change Order were not reasonably foreseeable at the time the Original Contract was signed;
- b. The Change Order is germane to the Original Contract as signed; and
- c. The Change Order is in the best interests of the District.

**Section 3. Placement in Contract File.** This Resolution and the Change Order shall be preserved in the permanent District file for the Original Contract.

**Section 4. Re-approval of Contract.** The Original Contract is hereby re-approved, except to the extent it has been changed by or conflicts with the Change Order.

**Section 5. Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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Ann B. Maine, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_



**Lake County Forest Preserve District**  
**CHANGE ORDER NO. 1**

**Date:** November 14, 2017  
**Project No:** 20170759  
**Rental of Temporary Air Conditioner Unit at Visitor Center**  
 Independence Grove Forest Preserve

**Contractor:** **Trane Rental Services**  
 7100 S. Madison St.  
 Willowbrook, IL 60527

**Contract Date:** June 12, 2017

**To the Contractor:** You are hereby authorized to make the following changes, subject to the Contract provisions.

<b>Bulletin No. 1</b>	Increase	\$11,910.00	50.43%
<b>TOTAL</b>	<b>Increase</b>	<b>\$11,910.00</b>	<b>50.43%</b>
<b>Original Contract Amount</b>		\$ 23,615.00	
<b>Change Order No. 1</b>	Increase	\$ 11,910.00	50.43%
<b>REVISED CONTRACT AMOUNT</b>		<b>\$ 35,525.00</b>	<b>50.43%</b>

**Time Extension:** two additional months  
**Other Contracts Affected:** None

**Recommended By:** *James E. Ball* **DATE:** 11-3-17  
 Director of Facilities

**Approved By:** \_\_\_\_\_ **DATE:** 11/6/17  
 Operations Committee

\_\_\_\_\_ **DATE:** \_\_\_\_\_  
 Executive Director

**Accepted By:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
 Contractor