



LAKE COUNTY FOREST PRESERVES
www.LCFPD.org

Preservation, Restoration, Education and Recreation

DATE: November 6, 2017

MEMO TO: Craig Taylor
Operations Committee

FROM: James E. Ballowe
Director of Facilities

RECOMMENDATION: Recommend approval of a Resolution Authorizing Change Order No. 1 to the contract with Trane Rental Services, for a maximum of two additional months of rental fees for a temporary air conditioner unit at Independence Grove Visitor Center in an amount not to exceed \$11,910.00.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: Funds for the rental of the temporary air conditioner unit were approved as part of the FY 2017-2018 Independence Grove Visitor Center Operating Budget (15814000-706000). The rental of a temporary air conditioner unit was estimated to be \$23,615.00 and is now estimated to be \$35,525.00.

BACKGROUND: The current contract for rental fees for a temporary air conditioner unit at Independence Grove was written to provide three months use of the temporary air conditioner unit (the "Contract"). Due to a delay with the delivery of the permanent HVAC unit, it is our recommendation that the Board approve Change Order #1 to the Contract to allow for temporary use of the air conditioner unit for a maximum of two additional months.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Superintendent of Building Trades, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR NOVEMBER MEETING
NOVEMBER 14, 2017**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** presents herewith "a Resolution Approving Change Order No. 1 to the Contract for a Temporary Air Conditioner Unit at Independence Grove Visitors Center " and requests its approval.

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes: ____ Nays: _____

Voice Vote Majority Ayes: ____ Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING CHANGE ORDER NO. 1 TO
THE CONTRACT FOR A TEMPORARY AIR CONDITIONER UNIT
AT INDEPENDENCE GROVE VISITORS CENTER**

WHEREAS, the Lake County Forest Preserve District (the "District") entered into a contract (the "Original Contract") on June 9, 2017, with Trane Rental Services (the "Contractor") for temporary use of an air conditioner unit at Independence Grove Visitors Center (the "Services"); and

WHEREAS, the Original Contract was scheduled to expire on September 9, 2017; and

WHEREAS, because of the delay of delivery of a permanent HVAC unit, it is in the District's best interest to approve Change Order No. 1 to the Original Contract to extend the term of the Original Contract by a maximum of two additional months, for an increase not to exceed \$11,910.00, in the contract price, which represents 50.43% of the original contract price (the "Change Order");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Approval of Change Order. The Change Order, in substantially the form attached hereto, is approved for the following reasons:

- a. The circumstances necessitating the Change Order were not reasonably foreseeable at the time the Original Contract was signed;
- b. The Change Order is germane to the Original Contract as signed; and
- c. The Change Order is in the best interests of the District.

Section 3. Placement in Contract File. This Resolution and the Change Order shall be preserved in the permanent District file for the Original Contract.

Section 4. Re-approval of Contract. The Original Contract is hereby re-approved, except to the extent it has been changed by or conflicts with the Change Order.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2017.

AYES:

NAYS:

APPROVED this _____ day of _____, 2017.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____



Lake County Forest Preserve District
CHANGE ORDER NO. 1

Date: November 14, 2017

Project No: 20170759
Rental of Temporary Air Conditioner Unit at Visitor Center
 Independence Grove Forest Preserve

Contractor: **Trane Rental Services**
 7100 S. Madison St.
 Willowbrook, IL 60527

Contract Date: June 12, 2017

To the Contractor: You are hereby authorized to make the following changes, subject to the Contract provisions.

Bulletin No. 1	Increase	\$11,910.00	50.43%
TOTAL	Increase	\$11,910.00	50.43%
Original Contract Amount		\$ 23,615.00	
Change Order No. 1	Increase	\$ 11,910.00	50.43%
REVISED CONTRACT AMOUNT		\$ 35,525.00	50.43%

Time Extension: two additional months
Other Contracts Affected: None

Recommended By:

 Director of Facilities **DATE:** _____

Approved By:

Operations Committee **DATE:** _____

 Executive Director **DATE:** _____

Accepted By:

 Contractor **DATE:** _____