



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: October 2, 2017

MEMO TO: Craig Taylor, Chair
Operations Committee

S. Michael Rummel, Chair
Finance Committee

FROM: Nan Buckardt
Director of Education

RECOMMENDATION: Recommend approval of an Ordinance amending (i) the FY 2017/2018 budget, to increase expenditures in FY 2017/2018 by \$25,000 to allow for furnishing of the Lake County History Archives Research Room as part of the Museum Relocation Project with funding from the Museum Grant Fund and (ii) the Ten-Year Capital Improvement Plan to reflect such funding.

STRATEGIC DIRECTIONS SUPPORTED: Communication, Education and Outreach; Public Access and Connections

FINANCIAL DATA: An amount not to exceed \$25,000 from the Museum Grant Fund will be used for furnishing the Lake County History Archives Research Room. Funds will be spent from account 70414100-803200-61811.

BACKGROUND: In February 2017 staff was authorized to spend up to \$350,000 out of the Museum Grant Fund for the construction of exhibitions at the Bess Bower Dunn Museum of Lake County (“Dunn Museum”). Subsequent to this approval, the District was notified that a donor intends to make a \$100,000 gift to the Dunn Museum.

During conversations with staff, the donor expressed an interest in using a portion of the donation to furnish the research room of the Lake County History Archives, which would include an exhibit highlighting the District’s Lake County postcard collection. Interpreting Lake County communities through postcards provides a unique opportunity to connect the District’s legacy with the history of the Curt Teich Postcard Archives and the Dunn Museum. In 2016, the District conveyed the Curt Teich Postcard Archives to the Newberry Library. However, the District retained a separate postcard collection (that was not part of the Teich Archives) that focuses on the history of Lake County.

New furnishings for the Lake County History Archives research room are estimated to cost \$25,000. The balance of the donation will be maintained in the Museum Grant Fund, along with any other private donations received for the Dunn Museum. Monies in this fund include funds remaining from a successful capital campaign in 2000 as well as undesignated Museum donations received by the District.

Staff recommends amending the Fiscal 2017/18 budget to allow the use of funding, not to exceed \$25,000, from the Museum Grant Fund to furnish the Lake County History Archives reading room.

REVIEW BY OTHERS: Executive Director, Chief Operations Officer, Director of Finance, Superintendent of Educational Facilities, Chief Development Officer, Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR OCTOBER MEETING
OCTOBER 10, 2017**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith “An Ordinance Amending the Fiscal Year 2017/18 Budget and Ten-Year Capital Improvement Plan to increase Current Funding for the Museum Relocation Project,” and request its approval.

OPERATIONS COMMITTEE:

Date: _____ **Roll Call Vote: Ayes:_____ Nays:_____**
 Voice Vote Majority Ayes; Nays:_____

FINANCE COMMITTEE:

Date: _____ **Roll Call Vote: Ayes:_____ Nays:_____**
 Voice Vote Majority Ayes; Nays:_____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2017/18 BUDGET AND
TEN-YEAR CAPITAL IMPROVEMENT PLAN TO INCREASE CURRENT FUNDING FOR THE
MUSEUM RELOCATION PROJECT**

WHEREAS, on March 14, 2017, the Lake County Forest Preserve District (“District”) Board of Commissioners approved the District’s Ten-Year Capital Improvement Plan (“CIP”), which includes the relocation of the District’s museum, as part of the General Offices Buildout (“Project”); and

WHEREAS, on May 9, 2017 the District Board of Commissioners approved the Fiscal Year 2017/2018 Budget (the “Original Budget”) and, on October 10, 2017 amended such budget by ordinance (the “Budget Amendment”) (the “Original Budget as amended by the Budget Amendment” is the “Budget”), which includes expenditures for the Project; and

WHEREAS, the District maintains a Museum Grant Fund (“Fund”), a fund which can only be used on museum-related projects; and

WHEREAS, the District has been notified that a donation of approximately \$100,000 from an individual will be made to the District’s relocated museum (the “Donation”), to be known as the Bess Bower Dunn Museum of Lake County (the “Museum”); and

WHEREAS, the District desires to use a portion of the Donation to furnish the Lake County History Archives reading room at the Museum in an amount not to exceed \$25,000 with the balance of the Donation being maintained in the Fund; and

WHEREAS, it is in the best interest of the District to (i) amend the Budget to provide for the receipt of the Donation and to increase expenditures for the Project in fiscal year 2017/18 by \$25,000, for purposes of furthering the Project and (ii) amend the CIP to reflect such changes;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as part of this Ordinance by this reference.

Section 2. Amendment of Budget. The Museum Grant Funds – Relocation Fund section of the Budget (at page 176) is hereby amended by changing the “Grants & Donations” line item under “Revenues” from \$0 to \$100,000, and by adding an expense line item for “Capital Outlay” in the amount of \$25,000.

Section 3. Further Amendments to Budget and Amendment to CIP. The Executive Director is hereby authorized and directed to make any further amendments to the Budget and to amend the CIP as necessary or appropriate to reflect the amendment in Section 2 of this Ordinance.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2017

AYES:

NAYS:

APPROVED this _____ day of _____, 2017

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____