



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** August 28, 2017  
**MEMO TO:** Craig Taylor, Chair  
Operations Committee  
**FROM:** John E. Nelson  
Director of Operations and Infrastructure

**RECOMMENDATION:** Recommend approval of a Resolution Awarding a Contract for Janitorial and Sanitation Supplies to North American Corporation of Glenview, Illinois, for an amount not to exceed \$30,000.00.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** Janitorial and sanitation supplies are used at facilities District-wide and the expected annual cost exceeds \$25,000.00.

**BACKGROUND:** Pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., the District may purchase these supplies under a contract that was publicly solicited and awarded to Network Services Company by the National Intergovernmental Purchasing Alliance (“National IPA”). The local distributor for Network Services Company is North American Corporation in Glenview, Illinois.

This contract will be in effect for FY2017-2018.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel

STATE OF ILLINOIS )  
  ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR SEPTEMBER MEETING  
SEPTEMBER 12, 2017**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** present herewith “A Resolution Awarding a Contract for Janitorial and Sanitation Supplies to North American Corporation” and request its approval.

**OPERATIONS COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR JANITORIAL AND SANITATION  
SUPPLIES TO NORTH AMERICAN CORPORATION**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) desires to purchase janitorial and sanitation supplies (the “Supplies”) for FY2017-2018; and

**WHEREAS**, the District anticipates expending more than \$25,000.00 annually to purchase the Supplies this fiscal year; and

**WHEREAS**, pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units if one of the governmental units has publicly advertised for, and received, competitive, sealed bids or proposals, and has awarded a contract for such personal property, supplies, and services to the lowest responsible bidder or the highest ranking proposer, all in accordance with such Act; and

**WHEREAS**, the National Intergovernmental Purchasing Alliance (the “National IPA”) has publicly advertised for and received competitive proposals for the Supplies, has awarded cooperative contracts #151148 and R162101 (collectively, the “National IPA Contract”) to Network Services Company as the highest ranking proposer for the Supplies, and has made the National IPA Contract available to other public entities through National IPA; and

**WHEREAS**, it is in the best interest of the District to award a contract for the Supplies to North American Corporation as the agent of Network Services Company (the “Contract”);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2. Award of Contract. The proposal submitted by Network Services Company for the National IPA Contract is hereby accepted and a Contract for the Supplies is hereby awarded to North American Corporation as the agent of Network Services Company.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Supplies in a total amount not to exceed \$30,000.00.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2017

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017

ATTEST:

\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_