



LAKE COUNTY FOREST PRESERVES  
www.LCFPD.org

Preservation, Restoration, Education and Recreation

**DATE:** June 26, 2017

**MEMO TO:** Craig Taylor, Chair  
Operations Committee

Agenda Item # 8.2

**FROM:** Steve Neaman  
Director of Finance

**RECOMMENDATION:** Recommend approval of a Resolution approving an Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine, in the Contract Price of \$79,940.59 for Fiscal Year 2017/18.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** \$92,950 is budgeted in the FY 2017/18 Finance budget (12244000-701400) and Audit budget (22104000-701400).

**BACKGROUND:** The Annual Support and License Agreement is required to utilize the MUNIS financial software. This agreement provides the District with daily customer support services for all the financial modules including Accounts Receivable, General Ledger, Accounts Payable, Budget, Fixed Assets, Project Accounting, Requisitions, Purchase Orders, Munis Office, CAFR Statement Builder, Role Tailored Dashboard, GUI License, and Crystal Reports. In addition, the agreement includes annual licensing and all software updates for a period of one year.

**REVIEW BY OTHERS:** Accounting Manager, Corporate Counsel



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING AN ANNUAL SUPPORT AND LICENSE AGREEMENT  
FOR MUNIS SOFTWARE**

**WHEREAS**, the Lake County Forest Preserve District (the "District") purchased MUNIS financial software under a contract dated March 16, 2001 with Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine ("Licensor"); and

**WHEREAS**, such contract provides for support and licensing for the software on a renewable annual basis; and

**WHEREAS**, the software requires annual updates and licensing from Licensor; and

**WHEREAS**, all departments, primarily the Finance Department, require customer support to process transactions accurately and efficiently; and

**WHEREAS**, the support, licensing, updates, and other services (the "Services") require personal confidence and the proposal for the Services submitted by Licensor is the most advantageous to the District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

**Section 1: Recitals**. The recitals set forth above are incorporated as part of this Resolution by this reference.

**Section 2: Award of Contract**. The proposal for Services submitted by Licensor in the amount of \$79,940.59 (the "Contract Price") is hereby accepted and a contract for the Services in substantially the form attached hereto (the "Contract") is hereby awarded to Licensor .

**Section 3: Execution of Contract**. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price with Licensor.

**Section 4: Payments**. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract Terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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Ann B. Maine, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gragnani, Board Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_



**Remittance:**  
 Tyler Technologies, Inc.  
 (FEIN 75-2303920)  
 P.O. Box 203556  
 Dallas, TX 75320-3556

# Invoice

<b>Invoice No</b>	<b>Date</b>	<b>Page</b>
045-189386	06/01/2017	1 of 1

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**Questions:**

Tyler Technologies - ERP & Schools  
 Phone: 1-800-772-2260 Press 2, then 1  
 Fax: 1-866-673-3274  
 Email: ar@tylertech.com



Bill To: LAKE COUNTY FOREST PRESERVES  
 ATTN: Stephen Neaman  
 1899 WEST WINCHESTER ROAD  
 LIBERTYVILLE, IL 60048

Ship To: LAKE COUNTY FOREST PRESERVES  
 ATTN: Stephen Neaman  
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 LIBERTYVILLE, IL 60048

<b>Customer No.</b>	<b>Ord No</b>	<b>PO Number</b>	<b>Currency</b>	<b>Terms</b>	<b>Due Date</b>
2116	92523		USD	NET30	07/01/2017

Date	Description	Units	Rate	Extended Price
Contract No.: LAKE CTY FOREST PRESERVES				
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	1	24,042.77	24,042.77
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	1	6,611.41	6,611.41
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - FIXED ASSETS	1	7,273.41	7,273.41
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS	1	3,904.24	3,904.24
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE	1	4,958.56	4,958.56
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING	1	5,469.10	5,469.10
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS	1	7,212.84	7,212.84
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - REQUISITIONS	1	5,108.54	5,108.54
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - CAFR STATEMENT BUILDER	1	3,757.66	3,757.66
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD	1	3,610.06	3,610.06
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - BMI CollectIT INTERFACE	1	718.20	718.20
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			
	SUPPORT & UPDATE LICENSING - INVENTORY	1	4,573.80	4,573.80
	Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018			

RECEIVED  
 MAY 17 2017  
 ACCOUNTING

**\*\*ATTENTION\*\***  
 Order your checks and forms from  
 Tyler Business Forms at 877-749-2090 or  
 tylerbusinessforms.com to guarantee  
 100% compliance with your software.

<b>Subtotal</b>	77,240.59
<b>Sales Tax</b>	0.00
<b>Invoice Total</b>	77,240.59



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<b>Invoice No</b>	<b>Date</b>	<b>Page</b>
045-189385	06/01/2017	1 of 1

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<b>Customer No.</b>	<b>Ord No</b>	<b>PO Number</b>	<b>Currency</b>	<b>Terms</b>	<b>Due Date</b>
2116	92143		USD	NET30	07/01/2017

Date	Description	Units	Rate	Extended Price
Contract No.: LAKE CTY FOREST PRESERVES MUNIS GUI SITE LICENSE SUPPORT Maintenance: Start: 07/Jul/2017, End: 06/Jul/2018		1	2,700.00	2,700.00

RECEIVED

MAY 17 2017

ACCOUNTING

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