



LAKE COUNTY FOREST PRESERVES

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Preservation, Restoration, Education and Recreation

**DATE:** June 6, 2017  
**MEMO TO:** Carol Calabresa, Chair  
 Planning Committee  
**FROM:** James L. Anderson  
 Director of Natural Resources

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for the Native Seed Purchase 2017 for Grassy Lake and Greenbelt Forest Preserves to Prairie Moon Nursery, in the Contract Price of \$31,267.70.

**STRATEGIC DIRECTION SUPPORTED:** Conservation

**FINANCIAL DATA:** These projects were approved for Grassy Lake Forest Preserve as part of the adopted FY 2016/17 Capital Improvement Plan in the amount of \$260,759.00 and for Greenbelt Forest Preserve as part of an Illinois Coastal Management grant awarded in 2015. The native seed for Greenbelt Forest Preserve will be reimbursed by the grant and is part of a \$244,108.00 habitat restoration project. The seed bid for these two project sites was estimated at \$75,000.00. The bids under \$25,000.00 that do not require Committee and Board approval total \$22,127.39, and, combined with the contract that would be approved by the attached resolution, total \$53,395.09, which will be charged to two accounts: Grassy Lake Capital Improvement Plan (35634100-803200-60701) in the amount of \$40,584.34 and Greenbelt Forest Preserve will be charged to the Natural Resource Grant Fund (69944100-803200-56037) in the amount of \$12,810.75.

**BACKGROUND:** The District will be installing native seed in the fall of 2017 at Grassy Lake Forest Preserve (Hurd parcel) and Greenbelt Forest Preserve as part of ongoing ecological restoration projects. Seed installation will occur after invasive species control and additional preparations are completed by District staff and contractors. Seed installation will occur across 30 acres at each site.

The project was advertised on April 17, 2017 and 4 bids were received. A summary of the lowest bids received is listed below:

<u><b>BIDDERS</b></u>	<u><b>TOTAL BID</b></u>
Prairie Moon Nursery, Winona, Minnesota	\$ 31,267.70
<u><b>SUCCESSFUL BIDDERS UNDER \$25,000.00</b></u>	
Genesis Nursery, Inc., Tampico, Illinois	\$ 6,306.78
Cardno Native Plant Nursery, Walkerton, Indiana	\$ 7,586.90
Shooting Star Native Seeds, Spring Grove, Minnesota	\$ 8,233.71

Materials were bid on a unit price per species. Staff has awarded contracts to Genesis Nursery, Inc., Cardno Native Plant Nursery, and Shooting Star Native Seeds, each of which submitted bids totaling less than \$25,000.00. Staff recommends that Prairie Moon Nursery be awarded a contract as the lowest responsible bidder for the species for which it was the low bidder. Prairie Moon Nursery submitted total low bids greater than \$25,000.00, thus requiring Committee recommendation and Board approval of the contracts for those bids. Work is anticipated to begin April and be completed by December 2017.

**REVIEW BY OTHERS:** Executive Director, Chief Operations Officer, Director of Finance, Corporate Counsel

STATE OF ILLINOIS    )  
                                  ) SS  
COUNTY OF LAKE     )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR JUNE MEETING  
JUNE 13, 2017**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **PLANNING COMMITTEE** presents herewith “A Resolution Awarding a Contract for the "Native Seed Purchase 2017 for Grassy Lake and Greenbelt Forest Preserves" and requests its approval.

**PLANNING COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR NATIVE SEED PURCHASE 2017  
FOR GRASSY LAKE AND GREENBELT FOREST PRESERVES**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The News Sun for sealed bids to purchase native seed for Habitat Restoration Projects at Grassy Lake and Greenbelt Forest Preserves (the “Products”); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on April 28, 2017 at 11:00 a.m.; and

**WHEREAS**, the District’s staff; the Purchasing Manager; the Director of Natural Resources; and the Planning Committee have reviewed the bids identified on Exhibit A and recommend that the Board of Commissioners find Prairie Moon Nursery to be the lowest responsible bidder with respect to the bids on Exhibit A in the column titled “Prairie Moon Nursery” and highlighted in yellow (“Prairie Moon Nursery Bids”), and award a contract for the Products identified in the Prairie Moon Nursery Bids (the "Contract") to Prairie Moon Nursery consistent therewith; and

**WHEREAS**, the Board of Commissioners hereby finds that Prairie Moon Nursery is the lowest responsible bidder for the Products, as set forth in the previous clause;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The Prairie Moon Nursery Bids submitted by Prairie Moon Nursery in the amount of \$31,267.70 (the “Contract Price”) are hereby accepted and a Contract in the amount of the Contract Price is hereby awarded to Prairie Moon Nursery.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract in the amount of the Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract's terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2017

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017

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Ann B. Maine, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_



