



LAKE COUNTY FOREST PRESERVES  
www.LCFPD.org

Preservation, Restoration, Education and Recreation

**DATE:** May 1, 2017

**MEMO TO:** Craig Taylor, Chair  
Operations Committee

S. Michael Rummel, Chair  
Finance Committee

**FROM:** John E. Nelson  
Director of Operations and Infrastructure

**RECOMMENDATION:** Recommend approval of a Resolution extending a Contract, retroactive from April 24, 2016 through April 23, 2018, to Obenauf Auction Services, Inc., Round Lake, Illinois, for auctioneer services.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** The cost of auctioneer services is detailed in Exhibit A attached to the Resolution and payment is collected from the gross proceeds from the sale of equipment, motor vehicles and other miscellaneous items. Net proceeds are remitted to the District and returned to the appropriate replacement fund or the General Fund.

**BACKGROUND:** Pursuant to Section 8(d) of the Downstate Forest Preserve District Act, 70 ILCS 804/0.001 et seq., whenever the District owns any personal property that is no longer necessary, useful to or for the best interests of the District, then three-fifths of the members of the District's Board of Commissioners, by an ordinance or resolution, may authorize the conveyance of sale of that personal property in any manner that they may designate, with or without advertising the sale.

The County of Lake publicly advertised for and solicited proposals for auctioneer services and, in the request for proposals, notified respondents that the services to be provided would also be offered for purchases to be made by other governmental units. Obenauf Auction Services, Inc. submitted a proposal to the County for auctioneer services which proposed to provide auctioneer services at the prices identified on Exhibit A attached hereto. The District entered into a Contract accordingly.

The original Resolution awarding Auctioneer Services to Obenauf Auction Services, Inc. was approved June 5, 2014, for a period of two years with an option to extend the contract for three additional one-year periods. District staff recommends approval of two one-year extensions.

**REVIEW BY OTHERS:** Chief Operations Officers, Director of Finance, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS )  
  ) SS  
COUNTY OF LAKE    )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR MAY MEETING  
MAY 9, 2017**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith "A Resolution approving the extension of a Contract with Obenauf Auction Services, Inc., for Auctioneer Services" and request its approval.

**OPERATIONS COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**FINANCE COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING THE EXTENSION OF A CONTRACT WITH OBENAUF  
AUCTION SERVICES, INC., FOR AUCTIONEER SERVICES**

**WHEREAS**, on June 10, 2014, the Lake County Forest Preserve District (the “District”) awarded a two-year contract for auctioneer services to Obenauf Auction Services, Inc. (the “Contract”), pursuant to which Obenauf Auction Services, Inc., agreed to provide auctioneer services for the sale of surplus District personal property (the “Services”); and

**WHEREAS**, pursuant to the Contract, the District has the option to renew the two-year Contract for three one-year extensions; and

**WHEREAS**, the District wishes to exercise its options to extend the Contract for two additional one-year terms, retroactive from April 24, 2016 through and including April 23, 2018 (the “Extension”);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Approval of Extension. The Extension is hereby approved.

Section 3: Execution of Contract; Future Extension. The Executive Director and Secretary of the District are hereby authorized to execute any documents necessary to effectuate the Extension on behalf of the District. The Executive Director is hereby authorized to exercise the option to extend the Contract for a third one-year extension on behalf of the District.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2017.

ATTEST:

\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

## EXHIBIT A



Purchasing Division

18 N. County St. - 9th FL.  
Waukegan, Illinois 60085  
Phone 847.377.2929

April 11, 2014

Obenauf Auction Services, Inc.  
Attn: Jim Obenauf  
810 Magna  
Round Lake, IL 60073  
Emailed to: [auctionlinda@comcast.net](mailto:auctionlinda@comcast.net)

**CONTRACT DESCRIPTION:** Auctioneer Services  
**CONTRACT** #14032  
**CONTRACT TERM** Contract will commence upon execution and remain in effect for an initial two (2) year period, with the option to extend the contract for three (3) additional one (1) year periods.

Dear Mr. Obenauf:

You are hereby awarded Contract #14032 for Auctioneer Services. This award is contingent upon contract execution and receipt of the required certificate of insurance as defined in the Terms and Conditions of the RFP, also included herein.

Upon approval of all required documents, a purchase order will be issued to execute this contract.

Thank you for your interest in doing business with Lake County.

Sincerely,

A handwritten signature in cursive script that reads "RuthAnne Hall".

RuthAnne Hall  
Purchasing Agent

cc: Christine Miller  
Josh Wallace  
Mike Grinnell  
Mike Topp  
Gary Barton  
Dee Hunziker  
Larry Wollheim  
Joy Rice



Purchasing Division

18 N. County St. - 9th Fl.  
Waukegan, Illinois 60085  
Phone 847 377 2929

**CONTRACT DESCRIPTION:** Auctioneer Services  
**CONTRACT:** 14032

**Vendor:** Obenauf Auction Services, Inc.  
**Contact:** Jim Obenauf  
**Phone:** 847-546-2095  
**Email:** [auktionlinda@comcast.net](mailto:auktionlinda@comcast.net)

**COMMISSION RATE**

1. Live Auction Sellers Fee 5 % of Gross Sale
2. Live Auction Buyers Fee 8 % of Gross Sale
3. On-Line Auction – Items remain at County location
  - A. Sellers Fee 3 % of Gross Sale
  - B. Buyers Fee 10 % of Gross Sale
4. On-Line Auction – Items brought to Obenauf Auction Services
  - A. VEHICLES ONLY
    - i. Sellers Fee 3 % of Gross Sale
    - ii. Buyers Fee 10 % of Gross Sale
  - B. ALL OTHER ITEMS
    - i. Sellers Fee 15 % of Gross Sale
    - ii. Buyers Fee 10 % of Gross Sale
5. Property Pick UP \$55.00 per hour



**Insurance:**

The contractor must obtain, for the Contract term and any extension of it, insurance issued by a company or companies qualified to do business in the State of Illinois with an A.M. Best Rating of at least A- Insurance in the following types and amounts is necessary and/or where applicable:

**Workers Compensation (Coverage A) and Employers Liability (Coverage B)**

Workers Compensation Insurance covering all liability of the Contractor arising under the Worker's Compensation Act and Worker's Occupational Disease Act at limits in accordance with the laws of the State of Illinois. Employers' Liability Insurance shall be maintained to respond to claims for damages because of bodily injury, occupational sickness, or disease or death of the Contractor's employees, with limits listed below.

**Employers Liability**

- a) Each Accident \$1,000,000
- b) Disease-Policy Limit \$1,000,000
- c) Disease-Each Employee \$1,000,000

Such Insurance shall contain a waiver of subrogation in favor of Lake County.

**Commercial General Liability Insurance**

In a broad form on an occurrence basis shall be maintained, to include, but not be limited to, coverage for property damage, bodily injury (including death), personal injury and advertising injury in the following coverage forms where exposure exists:

- Premises and Operations
- Independent Contractors
- Products/Completed Operations
- Liability assumed under an Insured Contract/ Contractual Liability
- Personal Injury and Advertising Injury

With limits of liability not less than:

- \$ 1,000,000 Each Occurrence
- \$ 1,000,000 Personal and Advertising Injury limit
- \$ 2,000,000 General aggregate; the CGL policy shall be endorsed to provide that the General Aggregate limit applies separately to each of the contractor's projects away from premises owned or rented to contractor.

**Automobile Liability Insurance**

Automobile liability insurance shall be maintained to respond to claims for damages because of bodily injury, death of a person, or property damage arising out of ownership, maintenance, or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

The Contractor's auto liability insurance, as required above, shall be written with limits of insurance not less than the following:

- \$ 1,000,000 Combined single Limit (Each Accident)

**Care, Custody and Control Policy:**

Contractor shall provide property damage coverage for any and all property/inventory of Lake County (including, but not limited to, motor vehicles) while said property/inventory is in the care, custody and control of Auctioneer with limits to match the value of the property/inventory being sold at auction.