



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: May 1, 2017

MEMO TO: Craig Taylor, Chair
Operations Committee

S. Michael Rummel, Chair
Finance Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution Awarding a One-Year Contract for turf mowing to TGF Enterprises, Libertyville, Illinois, for the Fort Sheridan Cemetery, Heron Creek and Van Patten Woods Forest Preserves in an amount not to exceed \$36,309.00.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: The expenditure has been approved in the adopted FY2016-2017 Budget in the amounts of \$25,300.00 in 15524000-705100 for Heron Creek and Van Patten Woods and \$10,000.00 in 27614000-709000 for Fort Sheridan Cemetery. The contract is bid at the maximum number of weekly mowings per year. Historically the District has not mowed every week during the growing season due to conditions (wet spring, hot/dry summer, etc.). Although the not to exceed amount of the contract exceeds the budgeted funds, staff is confident that we will remain under budget through the life of the contract.

BACKGROUND: Beginning with Independence Grove in 2000, as the District developed and opened more recreational space, some portion of the mowing and landscape maintenance required has been outsourced to private vendors. This practice has reduced the District's need to hire staff and buy and maintain equipment.

The existing mowing contracts for Fort Sheridan Cemetery, Heron Creek, and Van Patten Woods have expired. The District solicited bids for all three sites. A summary of the bids received for each site is included on Exhibit A attached to the Resolution.

Staff recommends that the TGF Enterprises be awarded a contract for turf mowing of all three sites for one-year.

REVIEW BY OTHERS: Chief Operations Officers, Director of Finance, Purchasing Manager and Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

A RESOLUTION AWARDING A ONE-YEAR CONTRACT FOR TURF MOWING

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The News Sun for sealed bids for Turf Mowing for a one-year period at the Fort Sheridan Cemetery, Heron Creek Forest Preserve, and Van Patten Woods Forest Preserve, (the “Work”); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on April 5, 2017 at 10:00 a.m.; and

WHEREAS, bids were received in the amounts set forth on Exhibit A attached hereto; and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Operations and Infrastructure, and the Operations and Finance Committees have reviewed the bids and based upon the bids and related information, recommend that the Board of Commissioners hereby find TGF Enterprises, Inc., to be the lowest responsible bidder for the Work and award one or more contracts for the Work (collectively, the “Contract”) to TGF Enterprises, Inc.; and

WHEREAS, the Board of Commissioners hereby finds that TGF Enterprises, Inc., is the lowest responsible bidder for the Work;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The bids submitted by TGF Enterprises, Inc., for the Work (the “Contract Price”) are hereby accepted and a Contract for the Work in the amount of the Contract Price is hereby awarded to TGF Enterprises, Inc.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract’s terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2017.

AYES:

NAYS:

APPROVED this _____ day of _____, 2017.

ATTEST:

Ann B. Maine, President
Lake County Forest Preserve District

Julie Gragnani, Secretary
Lake County Forest Preserve District
Exhibit No. _____

EXHIBIT A

Bid Recommended for Award = 	TGF Enterprises	Fisher Burton Company
Fort Sheridan Cemetery	\$11,000.08	NO BID
Heron Creek Forest Preserve	\$ 4,399.92	\$ 6,468.00
Van Patten Woods Forest Preserve	\$20,909.00	NO BID