



LAKE COUNTY FOREST PRESERVES

www.LCFPD.org

Preservation, Restoration, Education and Recreation

DATE: May 1, 2017

MEMO TO: Craig Taylor, Chair
Operations Committee

FROM: James E. Ballowe
Director of Facilities

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract for the Installation of Sheetrock at the General Offices to Workmasters, Inc., in the Contract Price of \$34,800.00.

STRATEGIC DIRECTIONS SUPPORTED: Organizational Sustainability; Public Access and Connections.

FINANCIAL DATA: This expenditure was approved as part of the adopted FY 2016/17 Budget to provide for facility and infrastructure improvements at the General Offices. This portion of the project was estimated at \$45,000.00. The actual cost of \$34,800.00 will be charged to account 11104100-803100-61811.

BACKGROUND: As part of the preparation to move the Museum's collections to the General Office, the District solicited bids for the Installation of Sheetrock including Taping and Bedding Construction. Workmasters, Inc., Des Plaines, Illinois, was the sole bidder to respond by the March 21, 2017, bid opening deadline submitting a total bid price of \$34,800.00.

Staff recommends that Workmasters, Inc. be awarded the contract as the lowest responsible bidder.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR MAY MEETING
MAY 9, 2017**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** present herewith "A Resolution Awarding a Contract for the Installation of Sheetrock at the General Offices to Workmasters, Inc.," and request its approval.

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes: _____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR THE INSTALLATION OF SHEETROCK AT THE
GENERAL OFFICES TO WORKMASTERS, INC.**

WHEREAS, the Lake County Forest Preserve District (the "District") has advertised in The News Sun for sealed bids for the Installation of Sheetrock at the General Offices (the "Work"); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on March 21, 2017 at 10:00 a.m.; and

WHEREAS, bids were received in the following amounts from the following bidders:

	<u>TOTAL BID</u>
Workmasters, Inc., Des Plaines, Illinois	\$34,800.00

WHEREAS, the District's staff, the Purchasing Manager, the Director of Facilities, and the Operations Committee have reviewed the bids and recommend that the Board of Commissioners find Workmasters, Inc., to be the lowest responsible bidder and award a contract for the Work to Workmasters, Inc. (the "Contract"); and

WHEREAS, the Board of Commissioners hereby finds that Workmasters, Inc., is the lowest responsible bidder for the Work;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The bid submitted by Workmasters, Inc. in the amount of \$34,800.00 (the "Contract Price") is hereby accepted and a Contract for the Work is hereby awarded to Workmasters, Inc.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2017.

AYES:

NAYS:

APPROVED this _____ day of _____, 2017.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District
Exhibit No. _____