



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** May 1, 2017  
**MEMO TO:** S. Michael Rummel, Chair  
Finance Committee  
**FROM:** James E. Ballowe  
Director of Facilities

**RECOMMENDATION:** Approve Contracted Personnel License Agreements for two Northern Illinois University Wildlife Biologists working contractually for the District:

Elizabeth Mullen Wildlife Biologist  
John Vanek Wildlife Biologist

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** These Contracted Personnel License Agreement fees total \$310.00 per month.

**BACKGROUND:** When available, the District may provide temporary housing to temporary employees and contracted personnel working for the District. Staff recommends the above-named contracted personnel be granted a Contracted Personnel License Agreement.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Natural Resources, Director of Finance.

**APPROVED:**

**Date:** \_\_\_\_\_  **Roll Call Vote: Ayes:** \_\_\_\_ **Nays:** \_\_\_\_  
 **Voice Vote Majority Ayes; Nays:** \_\_\_\_