



LAKE COUNTY FOREST PRESERVES

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Preservation, Restoration, Education and Recreation

**DATE:** April 3, 2017

**MEMO TO:** Craig Taylor, Chair  
Operations Committee

S. Michael Rummel, Chair  
Finance Committee

**FROM:** John E. Nelson  
Director of Operations and Infrastructure

**RECOMMENDATION:** Recommend approval of a Resolution Awarding a Three-Year Contract for turf mowing to The Fisher Burton Company, Mundelein, Illinois, for the District's General Offices and Hastings Lake Forest Preserve in an amount not to exceed \$29,988.00 (\$9,996.00 annually).

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** The first year of this expenditure has been approved in the adopted FY2016-2017 Budget in the total amount of \$8,800.00 in 15524000-705100. Future year budget requests will be based on the contract amount for years two and three.

**BACKGROUND:** Beginning with Independence Grove in 2000, as the District developed and opened more recreational space, some portion of the mowing and landscape maintenance required has been outsourced to private vendors. This practice has reduced the District's need to hire staff and buy and maintain equipment.

The existing mowing contracts for Fort Sheridan Cemetery, General Offices, Hastings Lake, Heron Creek, and Van Patten Woods have expired. The District solicited bids for all five sites. A summary of the bids received for each site is included on Exhibit A attached to the Resolution.

Staff recommends that Beary Landscape Maintenance and Langton Group be found non-responsive because they failed to submit the required letters from sureties indicating that the sureties were required to issue the specified performance bond and labor and material payment bond. Therefore, staff recommends that the bids submitted by Beary Landscape Maintenance and Langton Group be rejected and that the District solicit new bids for three of the sites for which those two bidders submitted the low bids.

Staff recommends that the Fisher Burton Company be awarded a contract for the two sites listed (General Offices and Hastings Lake). Contracts for the other three sites would be re-bid.

**REVIEW BY OTHERS:** Chief Operations Officers, Director of Finance, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS )  
                                  ) SS  
COUNTY OF LAKE    )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR APRIL MEETING  
APRIL 11, 2017**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith "A Resolution Awarding a Three-Year Contract for Turf Mowing" and requests its approval.

**OPERATIONS COMMITTEE:**

Date: 4/3/17                             Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays:   - 0 -  

**FINANCE COMMITTEE:**

Date: \_\_\_\_\_                             Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A THREE-YEAR CONTRACT FOR TURF MOWING**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The News Sun for sealed bids for Turf Mowing for a three-year period at the District’s General Offices, and Hastings Lake Forest Preserve, (the “Work”); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on February 21, 2017 at 10:00 a.m.; and

**WHEREAS**, bids were received in the amounts set forth on Exhibit A attached hereto; and

**WHEREAS**, the Board of Commissioners hereby finds that the bids submitted by Beary Landscape Maintenance and Langton Group are non-responsive bids; and

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Operations and Infrastructure, and the Operations and Finance Committees have reviewed the bids and based upon the bids and related information, recommend that the Board of Commissioners hereby find The Fisher Burton Company to be the lowest responsible bidder for that portion of the Work at the District’s General Offices and Hastings Lake Forest Preserve (the “General Offices/Hastings Lake Work”), award contracts for the General Offices/ Hastings Lake Work to The Fisher Burton Company, and reject all other bids; and

**WHEREAS**, the Board of Commissioners hereby finds that The Fisher Burton Company is the lowest responsible bidder with respect to the General Offices/Hastings Lake Work;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as part of this Resolution by this reference.

**Section 2: Rejection of Low Bids.** The bids submitted by Beary Landscape Maintenance and Langton Group are hereby rejected.

**Section 3: Award of Contracts.** The bids submitted by The Fisher Burton Company for the General Offices/Hastings Lake Work (collectively, the “Contract Prices”) are hereby accepted and a Contract for the General Offices/ Hastings Lake Work in the amount of the Contract Price is hereby awarded to The Fisher Burton Company.

**Section 4: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contracts for the General Offices/ Hastings Lake Work in the amount of the Contract Prices.

**Section 5: Payments.** The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract’s terms.

Section 6: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ATTEST:

\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

EXHIBIT A

Bid Recommended for Award [REDACTED]	Beary Landscape Maintenance	Fisher Burton Company	Grundstrom Landscape Maintenance	Langton Group
<b>Fort Sheridan Cemetery</b>				
Year 1	\$9,520.00	\$11,900.00	\$12,544.00	\$11,200.00
Year 2	\$9,520.00	\$11,900.00	\$12,768.00	\$11,200.00
Year 3	\$9,800.00	\$11,900.00	\$13,020.00	\$11,200.00
Total Bid for Site	\$28,840.00	\$35,700.00	\$38,332.00	\$33,600.00
<b>General Offices</b>				
Year 1	\$3,976.00	\$3,780.00	\$8,960.00	\$2,646.00
Year 2	\$3,976.00	\$3,780.00	\$9,100.00	\$2,646.00
Year 3	\$4,116.00	\$3,780.00	\$9,240.00	\$2,646.00
Total Bid for Site	\$12,068.00	<b>\$11,340.00</b>	\$27,300.00	\$7,938.00
<b>Hastings Lake FP</b>				
Year 1	\$7,000.00	\$6,216.00	\$7,840.00	\$6,272.00
Year 2	\$7,000.00	\$6,216.00	\$7,980.00	\$6,272.00
Year 3	\$7,224.00	\$6,216.00	\$8,120.00	\$6,272.00
Total Bid for Site	\$21,224.00	<b>\$18,648.00</b>	\$23,940.00	\$18,816.00
<b>Heron Creek FP</b>				
Year 1	\$4,480.00	\$6,580.00	\$7,840.00	\$4,811.80
Year 2	\$4,480.00	\$6,580.00	\$7,980.00	\$4,811.80
Year 3	\$4,620.00	\$6,580.00	\$8,120.00	\$4,811.80
Total Bid for Site	\$13,580.00	\$19,740.00	\$23,940.00	\$14,435.40
<b>Van Patten Woods FP</b>				
Year 1	\$24,444.00	NO BID	\$37,632.00	\$23,520.00
Year 2	\$24,444.00	NO BID	\$38,360.00	\$23,520.00
Year 3	\$25,284.00	NO BID	\$39,060.00	\$23,520.00
Total Bid for Site	\$74,172.00	NO BID	\$115,052.00	\$70,560.00