



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: February 6, 2017

MEMO TO: Craig Taylor, Chair
Operations Committee

S. Michael Rummel, Chair
Finance Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution Awarding a Three-Year Contract for turf mowing and landscape services to The Fisher Burton Company for the Fort Sheridan Parade Grounds and Lakewood in an amount not to exceed \$150,780.00 (\$50,260.00 annually).

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: The first year of this expenditure has been approved in the adopted FY2016-2017 Budget in the total amount of \$51,700.00 (in 15524000-705100). Future year budget requests will be based on the contract amount for years two and three.

BACKGROUND: Beginning with Independence Grove in 2000, as the District developed and opened more recreational space, some portion of the mowing and landscape maintenance required has been outsourced to private vendors. This practice has reduced the District's need to hire staff and buy and maintain equipment. The existing maintenance contracts for Fort Sheridan Parade Grounds, Lakewood, Fort Sheridan Cemetery, General Offices, Hastings Lake, Heron Creek, and Van Patten Woods have expired and need to be reissued. The District solicited bids for all seven sites.

A summary of the low bidders for each site is included on Exhibit A attached to the Resolution. However, staff recommends that Lizzette Medina & Co. and TGF Enterprises Inc. be found non-responsive because they failed to submit the required letters from sureties indicating that the sureties will issue the specified performance bond and labor and material payment bond. Therefore, staff recommends that the bids submitted by Lizzette Medina & Co. and TGF Enterprises Inc. be rejected and that the District solicit new bids for the five sites for which those two bidders submitted the low bids.

After reviewing the bids and relevant information, including references, staff recommends that the Fisher Burton Company be awarded a contract as the lowest responsible bidder for the Fort Sheridan Parade Grounds and Lakewood sites.

REVIEW BY OTHERS: Chief Operations Officers, Director of Finance, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR FEBRUARY MEETING
FEBRUARY 14, 2017**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE and FINANCE COMMITTEE** present herewith "A Resolution Awarding a Three-Year Contract for Turf Mowing" and requests its adoption.

OPERATIONS COMMITTEE:

Date: 2/6/17 Roll Call Vote: Ayes: _____ Nays: _____

Voice Vote Majority Ayes; Nays: 0 -

FINANCE COMMITTEE:

Date: _____ Roll Call Vote: Ayes: _____ Nays: _____

Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

A RESOLUTION AWARDING A THREE-YEAR CONTRACT FOR TURF MOWING

WHEREAS, the Lake County Forest Preserve District (the "District") has advertised in The News Sun for sealed bids for Turf Mowing for a three-year period at the District's General Offices, Fort Sheridan Parade Ground, Fort Sheridan Cemetery, Hastings Lake Forest Preserve, Heron Creek Forest Preserve, Lakewood Forest Preserve, and Van Patten Woods Forest Preserve (the "Work"); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on December 15, 2016 at 10:00 a.m.; and

WHEREAS, bids were received in the amounts set forth on Exhibit A attached hereto; and

WHEREAS, the Board of Commissioners hereby finds that the bids submitted by Lizzette Medina & Co. and TGF Enterprises Inc. are not responsive bids; and

WHEREAS, the District's staff, the Purchasing Manager, the Director of Operations and Infrastructure, and the Operations and Finance Committees have reviewed the bids and based upon the bids and related information, recommend that the Board of Commissioners hereby find The Fisher Burton Company to be the lowest responsible bidder for that portion of the Work at Fort Sheridan Parade Grounds and Lakewood Forest Preserve sites (the "Fort Sheridan Parade Grounds and Lakewood Work"), award contracts for the Fort Sheridan Parade Grounds and Lakewood Work to The Fisher Burton Company, and reject all other bids; and

WHEREAS, the Board of Commissioners hereby finds that The Fisher Burton Company is the lowest responsible bidder with respect to the Fort Sheridan Parade Grounds and Lakewood Forest Preserve Work;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Rejection of Low Bids. The bids submitted by Lizette Medina & Co., and TGF Enterprises, Inc., are hereby rejected.

Section 3: Award of Contract. The bids submitted by The Fisher Burton Company for the Fort Sheridan Parade Grounds and Lakewood Forest Preserve Work (collectively, the "Contract Price") are hereby accepted and a Contract for the Fort Sheridan Parade Grounds and Lakewood Work in the amount of the Contract Price is hereby awarded to The Fisher Burton Company.

Section 4: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Fort Sheridan Parade Grounds and Lakewood Work in the amount of the Contract Price.

Section 5: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract's terms.

Section 6: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2017.

AYES:

NAYS:

APPROVED this _____ day of _____, 2017.

ATTEST:

Ann B. Maine, President
Lake County Forest Preserve District

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____

EXHIBIT A

Lowest Bid Per Site = 	The Fisher Burton Company	Lizzette Medina & Co.	TGF Enterprises Inc.
Fort Sheridan Parade Grounds			
Year 1	\$20,300.00	\$ 43,120.00	NO BID
Year 2	\$20,300.00	\$ 43,120.00	
Year 3	\$20,300.00	\$ 43,120.00	
Total Bid for Site	\$60,900.00	\$129,360.00	
Fort Sheridan Cemetery			
Year 1	\$11,900.00	\$ 5,880.00	NO BID
Year 2	\$11,900.00	\$ 5,880.00	
Year 3	\$11,900.00	\$ 5,880.00	
Total Bid for Site	\$35,700.00	\$17,640.00	
General Offices			
Year 1	\$ 3,780.00	\$ 2,646.00	\$ 3,900.00
Year 2	\$ 3,780.00	\$ 2,646.00	\$ 3,900.00
Year 3	\$ 3,780.00	\$ 2,646.00	\$ 4,017.00
Total Bid for Site	\$11,340.00	\$ 7,938.00	\$11,817.00
Hastings Lake			
Year 1	\$ 6,300.00	\$ 6,272.00	NO BID
Year 2	\$ 6,300.00	\$ 6,272.00	
Year 3	\$ 6,300.00	\$ 6,272.00	
Total Bid for Site	\$18,900.00	\$18,816.00	
Heron Creek			
Year 1	\$ 6,580.00	\$ 2,646.00	\$ 3,800.00
Year 2	\$ 6,580.00	\$ 2,646.00	\$ 3,800.00
Year 3	\$ 6,580.00	\$ 2,646.00	\$ 3,914.00
Total Bid for Site	\$19,740.00	\$ 7,938.00	\$11,514.00
Lakewood			
Year 1	\$29,960.00	\$ 50,754.20	NO BID
Year 2	\$29,960.00	\$ 50,754.20	
Year 3	\$29,960.00	\$ 50,754.20	
Total Bid for Site	\$89,880.00	\$152,262.60	
Van Patten Woods			
Year 1	NO BID	\$23,520.00	\$20,909.00
Year 2		\$23,520.00	\$20,909.00
Year 3		\$23,520.00	\$21,536.27
Total Bid for Site		\$70,560.00	\$63,354.27