



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** February 6, 2017

**MEMO TO:** Craig Taylor, Chair  
Operations Committee

S. Michael Rummel, Chair  
Finance Committee

**FROM:** Mary E. Kann  
Director of Administration

**RECOMMENDATION:** Recommend approval of a Resolution approving a three-year maintenance agreement with AT&T Corp., in the amount of \$61,357.95.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability.

**FINANCIAL DATA:** The cost of the agreement is \$20,452.65 annually, totaling \$61,357.95 for three years. These services are budgeted in FY 16/17 under "Repairs and Maintenance Equipment" 19224000-705200.

**BACKGROUND:** The Agreement is for maintenance, support and licensing for three years. This provides the District with daily customer support services for all telephone, facsimile, and voicemail equipment, as well as telecommunications software support services.

The existing maintenance agreement has a three-year term, which will expire February 22, 2017 at a contract rate of \$59,624.22 (\$19,874.74 annually).

**REVIEW BY OTHERS:** Executive Director, Chief Operations Officer, Information Technology Officer, Director of Finance, Corporate Counsel.

STATE OF ILLINOIS)  
 ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR FEBRUARY MEETING  
FEBRUARY 14, 2017**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith "a Resolution Approving a three-year maintenance agreement with AT&T Corp. for Telecommunications Maintenance Services" and requests its approval.

**OPERATIONS COMMITTEE:**

Date: 2/16/17  Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: 0 -

**FINANCE COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING A THREE-YEAR MAINTENANCE AGREEMENT  
WITH AT&T CORP. FOR TELECOMMUNICATIONS MAINTENANCE SERVICES**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to purchase telecommunications maintenance services (the "Services"); and

**WHEREAS**, the Information Technology Officer, Director of Administration, and the Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, AT&T Corp. currently provides telecommunications services to the District pursuant to a Discount Agreement (the "Contract") and has submitted a proposal to provide the Services for a price of \$20,452.65 annually, totaling \$61,357.95 for three years (the "Proposal Price"), pursuant to the maintenance quote attached hereto (collectively, the "Proposal") which, upon the approval and execution by the District and AT&T Corp., would be part of the Contract; and

**WHEREAS**, the Information Technology Officer, the Director of Administration, and the Purchasing Manager have reviewed the Proposal and recommend that the Board of Commissioners (i) find that the Proposal be determined to be the proposal that is most advantageous to the District; and (ii) approve the Proposal; and

**WHEREAS**, the Board of Commissioners hereby finds that the Proposal is the proposal that is most advantageous to the District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Approval of Proposal.** The Proposal in substantially the form attached hereto is hereby approved. The Executive Director of the District is hereby authorized and directed to execute the Proposal, so that it becomes part of the Contract.

**Section 3: Payments.** The District Treasurer shall make payments under the Proposal in the amount of the Proposal Price, only pursuant to and in accordance with the Contract terms.

**Section 4: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_



## Voice/IP Maintenance Quote

### General Information:

Customer Name: Lake County Forest Preserve  
 Site Address: Multiple, see below  
 Equipment: CS1000, remotes, Aura Messaging, signaling server, SEB modem  
 Equipment Exclusions: Standard, listed below

Date: November 8, 2016  
 Valid Through: February 20, 2017  
 Prepared By: Steve Craft

### AT&T Maintenance Services -

#### Essential

- Flat Service Rate
- Parts and Labor Coverage
- Monday through Friday, 8am to 4:30pm
- Same-day Response Objectives
  - 2 Business Hr Response for Emergencies (PBX)
  - 8 Business Hr Response for Routine Repair Service
- 24 Hr Emergency Response at Discounted Labor Rates
- Remote Repair (PBX)
- Remote Performance Monitoring (PBX)
- Proactive Remote Diagnostics (PBX)
- Annual System Audits
- Discounted Labor Rates

**1-Year Contract, Annual Rate: \$ 20,452.65**

**2-Year Contract, Annual Rate: \$ 20,452.65**

**3-Year Contract, Annual Rate: \$ 20,452.65**

**Maintenance Payment Options Available: Monthly, Quarterly, Semi-Annual, Annual, Prepayment**

This Proposal and Quotation, and any purchase made in response to this Proposal and Quotation, are subject to the terms and conditions set forth in the standard AT&T Equipment Solutions-Voice CPE Resale and Support Services Addendum or in the AT&T Business Service Guide-Voice CPE and Services document.

Maintenance excludes headsets, portable/wireless telephones, answering machines, UPS systems, power conditioners and power supplies (including batteries and chargers), consumables and any software which is at a revision level not supported by the software licensor.

#### Notations:

AT&T#	ADDRESS	CITY	ST	SYSTEM
16009718	1899 WINCHESTER	LIBERTYVILLE	IL	CS1000/Aura Messaging
16009719	21950 N RIVERWOODS	DEERFIELD	IL	MINI RPE
16009721	24237 W IVANHOE	WAUCONDA	IL	MINI RPE
16046257	16400 WEST BUCKLEY ROAD	LIBERTYVILLE	IL	MINI RPE
16077115	1215 GREENBELT	NORTH CHICAGO	IL	MINI RPE
16145389	33600 ROUTE 45	GRAYSLAKE	IL	MINI RPE
16151282	39700 LEWIS AVE	BEACH PARK	IL	MINI RPE
16156094	20800 W HAWLEY ST	MUNDELEIN	IL	MINI RPE
16204876	19808 WEST GRAND AVE	LIBERTYVILLE	IL	MINI RPE