



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** February 6, 2017  
**MEMO TO:** Craig Taylor, Chair  
Operations Committee  
**FROM:** James E. Ballowe  
Director of Facilities

**RECOMMENDATION:** Recommend approval of a Resolution Awarding a Contract for the Installation of a Remote Terminal Unit at the Greenbelt Cultural Center to Premier Mechanical, Inc., in the Contract Price of \$122,900.00.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** This project is funded as part of the Board approved FY2016-2017 CIP Budget of \$350,000 for Facility and Infrastructure Improvements. The project was estimated at \$160,000 and the actual cost of \$122,900 will be charged to account 11104100-803200-60022.

**BACKGROUND:** This Remote Terminal Unit (“RTU”) will replace the original RTU, which is the equipment required to heat and air condition the original section of the facility that has been in place since 2000. The existing RTU has failed due to its age and usage, and replacement parts and components for this system are no longer available.

The District solicited bids for the installation of a Trane RTU (or its approved equivalent) at the Greenbelt Cultural Center. Three bids were received:

	<b><u>TOTAL BID</u></b>
Premier Mechanical, Inc., Addison, Illinois	\$122,900.00
National Heat and Power Corp., Morton Grove, Illinois	\$126,000.00
Amber Mechanical Contractors, Inc., Alsip, Illinois	\$133,300.00

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager and Corporate Counsel.



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR INSTALLATION OF A  
REMOTE TERMINAL UNIT AT THE GREENBELT CULTURAL CENTER TO  
PREMIER MECHANICAL, INC.**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The News Sun for sealed bids for the Installation of a Trane Remote Terminal Unit (or it approved equivalent) at the Greenbelt Cultural Center (the “Work”); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on December 20, 2016 at 10:00 a.m.; and

**WHEREAS**, bids were received in the following amounts from the following bidders:

	<b><u>TOTAL BID</u></b>
Premier Mechanical, Inc., Addison, Illinois	\$122,900.00
National Heat and Power Corp., Morton Grove, Illinois	\$126,000.00
Amber Mechanical Contractors, Inc., Alsip, Illinois	\$133,300.00

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Facilities, and the Operations Committee have reviewed the bids and recommend that the Board of Commissioners find Premier Mechanical, Inc., to be the lowest responsible bidder and award a contract for the Work to Premier Mechanical, Inc. (the “Contract”); and

**WHEREAS**, the Board of Commissioners hereby finds that Premier Mechanical, Inc., is the lowest responsible bidder for the Work;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The bid submitted by Premier Mechanical, Inc. in the amount of \$122,900.00 (the “Contract Price”) is hereby accepted and a Contract for the Work is hereby awarded to Premier Mechanical, Inc.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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Ann B. Maine, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_