



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: June 30, 2016

MEMO TO: S. Michael Rummel, Chair
Finance and Administrative Committee

Agenda Item# 9.3

FROM: James E. Ballowe
Director of Facilities

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract for the Installation of a Mechanical System (HVAC) at the District General Office to Amber Mechanical Contractors, Inc., Alsip, Illinois, in the Contract Price amount of \$179,800.00.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: This expenditure was approved as part of the adopted FY 2015/16 Budget to provide for facility and infrastructure improvements. The cost of \$179,800.00 will be charged to account 11104100-803100-61811.

BACKGROUND: In preparation for the Lake County Discovery Museum's collections move to the General Office, the District solicited bids for the installation of a mechanical system (HVAC). One bidder responded to the May 25, 2016, bid opening deadline. That bidder was:

	<u>TOTAL BID</u>
Amber Mechanical Contractors, Inc., Alsip, Illinois	\$179,800.00

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required in accordance with District Policy.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager and Corporate Counsel.

PRESENTER: James E. Ballowe

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR THE INSTALLATION OF AN
HVAC SYSTEM AT THE DISTRICT GENERAL OFFICES TO
AMBER MECHANICAL CONTRACTORS, INC.**

WHEREAS, the Lake County Forest Preserve District (the "District") has advertised in The News Sun for sealed bids for the Installation of Mechanical System (HVAC) at the District General Offices (the "Work"); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on May 25, 2016 at 10:00 a.m.; and

WHEREAS, bid was received in the following amount from the following bidder:

Amber Mechanical Contractors, Inc., Alsip, Illinois	<u>TOTAL BID</u> \$179,800.00 and;
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WHEREAS, the District's staff, the Purchasing Manager, the Director of Operational Facilities, and the Finance and Administrative Committee have reviewed the bids and recommend that the Board of Commissioners find Amber Mechanical Contractors, Inc., to be the lowest responsible bidder and award a contract for the Work to Amber Mechanical Contractors, Inc. (the "Contract"); and

WHEREAS, the Board of Commissioners hereby finds that Amber Mechanical Contractors, Inc., is the lowest responsible bidder for the Work;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The bid submitted by Amber Mechanical Contractors, Inc. in the amount of \$179,800.00 (the "Contract Price") is hereby accepted and a Contract for the Work is hereby awarded to Amber Mechanical Contractors, Inc.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

Section 4. Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2016.

AYES:

NAYS:

APPROVED this _____ day of _____, 2016.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____