



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** June 6, 2016

**MEMO TO:** Bonnie Thomson Carter, Chair  
Planning and Restoration Committee

S. Michael Rummel, Chair  
Finance and Administrative Committee

**FROM:** Randall L. Seebach  
Director of Planning and Land Preservation

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for Engineering Services for Public Access Improvements at Fort Sheridan Forest Preserve to Hey and Associates, Inc., Volo, Illinois, in the Contract Price of \$220,765.00.

**STRATEGIC DIRECTIONS SUPPORTED:** Public Access and Connections

**FINANCIAL DATA:** This project was approved as part of the adopted FY2015/2016 Capital Improvement Plan in the amount of \$2,943,146.00. This portion of the project was estimated at \$262,228.00. The actual cost of \$220,765.00 will be charged to the Fort Sheridan Preserve fund, account 35634100-803200-60420.

**BACKGROUND:** The Fort Sheridan Master Plan was approved by the Board on November 10, 2015. As part of the Plan approval, the Board directed staff to proceed with the implementation of all public access and restoration work north of the Parade Grounds. The public access portion of the work includes improvements and reconfiguration of the existing access drive, a new paved 45-car parking lot with an evaporator toilet, trailhead improvements at the north parking lot with an evaporator toilet, 0.7 miles of new asphalt trail, improvements to the existing 1.8 mile grass trail, removal of the remaining section of George Bell Road, accessibility improvements to the existing Hutchinson Trail, five new timber boardwalks/bridges, and two scenic overlooks.

The engineering services contract will provide land surveying, wetland delineation, data collection, subsurface drainage inventory, permitting and agency coordination, design, engineering, geotechnical investigation, hydrologic/hydraulic analysis, and preparation of bidding and contract documents. Engineering work is scheduled to begin in July 2016 with completion anticipated in January 2017.

**REASON FOR RECOMMENDATION:** Committee recommendation and Board approval are required in accordance with District policy.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Corporate Counsel

**PRESENTER:** Randall L. Seebach

STATE OF ILLINOIS )  
 ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR JUNE MEETING  
JUNE 14, 2016**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **PLANNING AND RESTORATION COMMITTEE**; and **FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith "A Resolution Awarding a Contract for Engineering Services for Public Access Improvements at Fort Sheridan Forest Preserve to Hey and Associates, Inc.," and request its adoption.

**PLANNING AND RESTORATION COMMITTEE:**

Date June 14, 2016  Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays 0

**FINANCE AND ADMINISTRATIVE COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR ENGINEERING SERVICES  
FOR PUBLIC ACCESS IMPROVEMENTS AT FORT SHERIDAN FOREST PRESERVE  
TO HEY AND ASSOCIATES, INC.**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to retain a firm to perform land surveying, wetland delineation, data collection, subsurface drainage inventory, permitting and agency coordination, design, engineering, geotechnical investigation, hydrologic and hydraulic analysis, and preparation of bidding and contract documents related to the construction of public access improvements at Fort Sheridan Forest Preserve (the "Services"); and

**WHEREAS**, the Director of Planning, Conservation and Development and the Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, the Purchasing Manager has solicited a proposal for the Services; and

**WHEREAS**, the District's staff, the Purchasing Manager, the Director of Planning and Land Preservation, the Planning and Restoration Committee, and the Finance and Administrative Committee have reviewed the proposal and recommend that the Board of Commissioners (i) find that the proposal submitted by Hey and Associates, Inc., be determined to be the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Hey and Associates, Inc. (the "Contract"), in the amount of \$220,765.00 (the "Contract Price"); and

**WHEREAS**, the Board of Commissioners hereby finds that the proposal for the Services submitted by Hey and Associates, Inc. is the proposal that is most advantageous to the District and that the Contract Price is fair and reasonable; and

**WHEREAS**, the District has a satisfactory relationship with Hey and Associates, Inc., for engineering services;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The Contract in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Hey and Associates, Inc.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2016

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2016

ATTEST:

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Ann B. Maine, President  
Lake County Forest Preserve District

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Julie A. Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit \_\_\_\_\_