

Budget Summaries



SUMMARY
 FY 2016/17 Budget

LAKE COUNTY FOREST PRESERVES



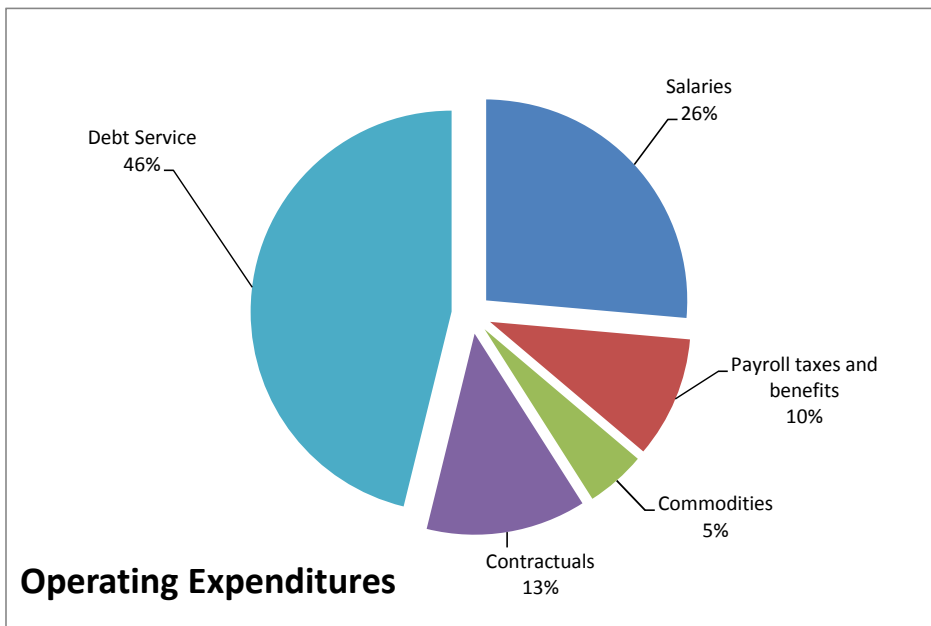
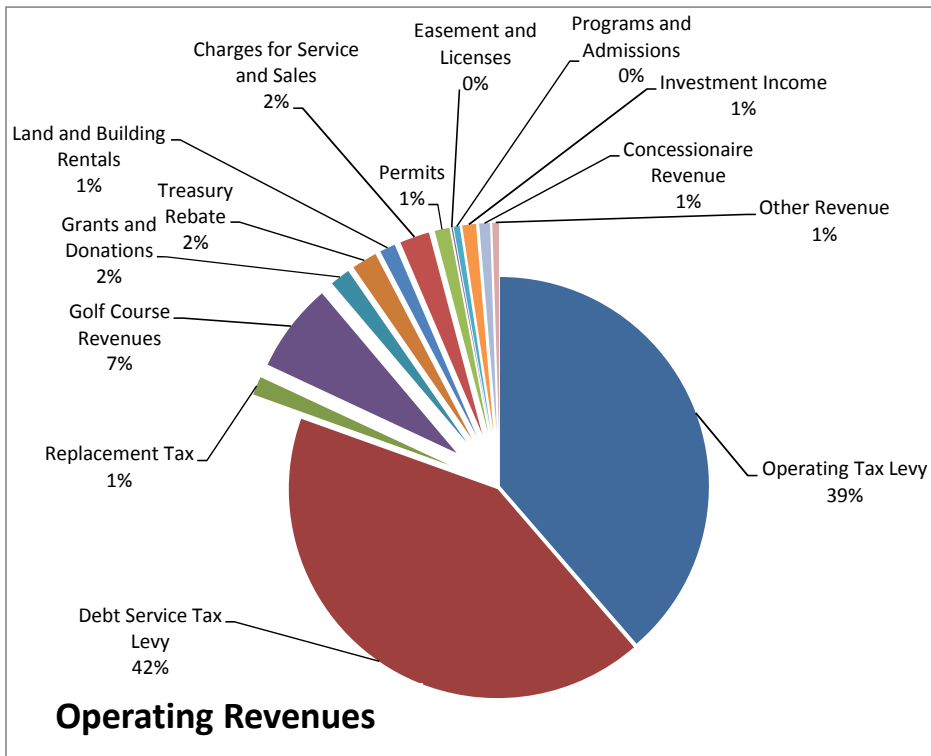
Tax Rate	2014 Levy: .210	Estimated 2015 Levy: .208	Estimated 2015 Levy: .208	Estimated 2016 Levy: .206
	FY 2014/15 Actual	FY 2015/16 Budget	FY 2015/16 Estimate	FY 2016/17 Request

Where Revenue Dollars Come From

Property Taxes	\$48,613,021	\$47,995,260	\$48,133,070	\$48,840,030
Replacement Tax	1,044,818	874,350	1,000,000	874,350
Golf Course Revenues	3,716,089	4,200,050	4,147,750	4,181,750
Grants and Donations	1,444,090	2,210,560	2,619,940	947,050
Treasury Rebate	1,193,444	1,193,450	1,193,450	1,199,880
Land and Building Rentals	912,557	862,790	839,450	735,740
Charges for Service and Sales	1,270,355	1,264,050	1,442,820	1,403,530
Permits	637,718	657,150	651,700	692,130
Easement and Licenses	127,929	59,020	53,780	59,020
Programs and Admissions	322,335	325,170	322,845	288,340
Investment Income	611,172	639,860	707,185	633,440
Concessionaire Revenue	476,352	500,000	500,000	510,000
Other Revenue	430,884	351,450	382,395	313,550
Operating Revenues	60,800,764	61,133,160	61,994,385	60,678,810
Bond Proceeds	30,298,964	17,400,000	25,942,690	
Planned use of Fund Balance:				
Bond Land & Projects	3,971,954	14,626,954	9,107,483	11,571,060
Other Capital Expenditures		1,940,860		
Other Funds				(315,630)
Total Revenues	\$95,071,682	\$95,100,974	\$97,044,558	\$71,934,240

How Each Dollar Is Spent

Salaries	\$14,632,565	\$15,170,130	\$15,250,500	\$15,319,490
Payroll taxes and benefits	5,204,527	5,588,960	5,455,293	5,674,320
Commodities	2,404,733	2,841,160	2,708,720	2,797,120
Contractuals	6,664,273	8,356,693	7,639,095	7,452,600
Operating Expenditures	28,906,098	31,956,943	31,053,608	31,243,530
Debt Service	28,428,502	27,284,450	27,284,450	26,791,970
Bond Refunding Payments	30,120,599	0	0	0
Total Operating Expenditures	87,455,199	59,241,393	58,338,058	58,035,500
Capital	7,616,483	35,859,581	38,706,500	13,898,740
Total Expenditures	\$95,071,682	\$95,100,974	\$97,044,558	\$71,934,240



Note: During FY2014/15 a departmental re-organization took place resulting in new departments for Public Safety and Natural Resources. The Cultural Resources department was split between Education and Operations. Also the Public Affairs division of Education merged with the Development Office.

POSITION INVENTORY SUMMARY
FY 2016/17 Budget

LAKE COUNTY FOREST PRESERVES



DEPARTMENT	Full-Time Position Inventory	Part-Time Position Inventory	Full-Time Equivalent	FUNDING SOURCES						
				General	Audit	Insurance	Grant	Land Development	Land Preservation	Enterprise Fund
General District	3.5	0	3.5	3.4	0	0	0	0	0.1	0
Public Information and Development	11	0	11	11	0	0	0	0	0	0
Finance	7	0	7	6.35	0.65	0	0	0	0	0
Public Safety	21	28	28.49	28.49	0	0	0	0	0	0
Education	18.5	15	26.42	26.42	0	0	0	0	0	0
Operations and Infrastructure	57	73	73.94	47.02	0	0	5.42	22.89	0	0
Facilities	26	198	85.45	25.72	0	0	0	0	0	58.34
Planning and Land Preservation	9	1	9.6	0	0	0	0	7.9	1.7	0
Natural Resources	11	1	11.4	0	0	0	0	11.4	0	0
Administration	14	1	14.23	13.05	0	2.18	0	0	0	0
TOTAL	178.00	317.00	271.03	161.45	0.65	2.18	5.42	42.19	1.80	58.34

FY 2015/16 Budget

DEPARTMENT	Full-Time Position Inventory	Part-Time Position Inventory	Full-Time Equivalent	FUNDING SOURCES						
				General	Audit	Insurance	Grant	Land Development	Land Preservation	Enterprise Fund
General District	3.5	0	3.5	3.4	0	0	0	0	0.1	0
Public Information and Development	11	0	11	11	0	0	0	0	0	0
Finance	7	0	7	6.35	0.65	0	0	0	0	0
Public Safety	21	28	28.49	28.49	0	0	0	0	0	0
Education	11.5	7	16.22	16.22	0	0	0	0	0	0
Operations	92	277	171.26	84.61	0	0	5.42	22.89	0	58.34
Planning and Land Preservation	10	1	10.6	0	0	0	0	8.5	2.1	0
Natural Resources	11	0	11	0	0	0	0	11	0	0
Administration	14	0	14	12.82	0	1.18	0	0	0	0
TOTAL	181.00	313.00	273.07	162.89	0.65	1.18	5.42	42.39	2.20	58.34

FY 2014/15 Budget

DEPARTMENT	Full-Time Position Inventory	Part-Time Position Inventory	Full-Time Equivalent	FUNDING SOURCES						
				General	Audit	Insurance	Grant	Land Development	Land Preservation	Enterprise Fund
General District	8	0	8	7.9	0	0	0	0	0.1	0
Administration 10		0	10	8.82	0	1.18	0	0	0	0
Finance	7	0	7	6.25	0.5	0	0	0	0	0.25
Environmental Education & Public Affairs	16.5	7	21.11	21.11	0	0	0	0	0	0
Cultural Resources	13.5	9	18.79	18.79	0	0	0	0	0	0
Planning, Conservation & Development	22	2	22.91	0	0	0	0	22.81	0	0
Operations & Public Safety	92	158	127.13	100.82	0	0	5.42	20.89	0	0
Land Preservation & Special Projects	1	1	1.6	0	0	0	0	0	1.6	0
Golf Operations	10	138	58.09	0	0	0	0	0	0	58.09
TOTAL	180.00	315.00	274.63	163.69	0.50	1.18	5.42	43.70	1.70	58.34

LAKE COUNTY FOREST PRESERVE DISTRICT
Estimated Tax Rates and Tax Extensions for 2016
Compared to 2014 and 2015

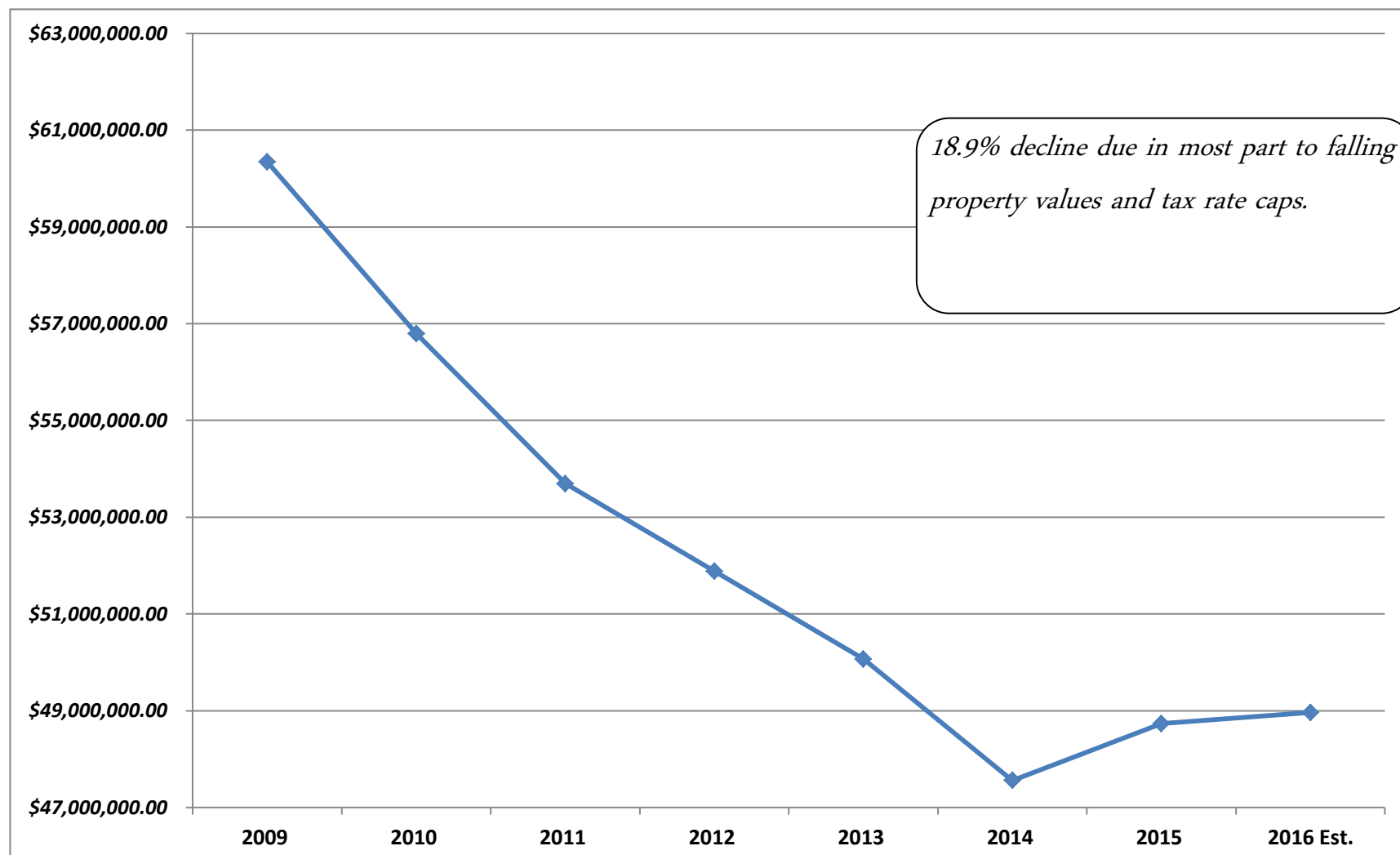
<i>FUND</i>	<i>2014</i>	<i>2015</i>	<i>Estimated 2016</i>	<i>Increase (Decrease)</i>
<i>Comparative Tax Rates (Per \$100 of Equalized Assessed Valuation)</i>				
General Corporate	0.059	0.059	0.060	0.001
Liability Insurance	0.004	0.004	0.004	(0.000)
Land Development Levy	0.025	0.025	0.025	0.000
Audit	0.001	0.000	0.001	0.000
Retirement Fund - IMRF/FICA	0.010	0.011	0.010	(0.001)
Subtotal	0.098	0.099	0.099	(0.000)
Debt Service	0.112	0.108	0.107	(0.002)
<i>Total Tax Rates</i>	0.210	0.208	0.206	(0.002)
<i>Comparative Tax Extensions</i>				
General Corporate	\$13,367,526	\$13,860,002	\$14,272,956	\$412,955
Liability Insurance	891,380	935,593	885,637	(49,957)
Land Development Levy	5,569,765	5,775,040	5,947,065	172,025
Audit	222,845	107,575	118,941	11,367
Retirement Fund - IMRF/FICA	2,167,982	2,634,755	2,364,553	(270,202)
Subtotal	22,219,498	23,312,964	23,589,153	276,189
Debt Service	25,339,554	25,417,581	25,373,830	(43,751)
<i>Total Tax Extensions</i>	\$47,559,052	\$48,730,545	\$48,962,983	\$232,438

**Fund Balance Summary
For Fiscal Year Ending June 30, 2017**

Fund	Estimated Fund Balance 06/30/16	Revenues FY 2016/17	Transfers FY 2016/17	Operating Budget FY 2016/17	Capital Budget FY 2016/17	Estimated Fund Balance 06/30/17	Board Policy Fund Balance Goal 6/30/17
General Corporate	\$17,745,910	\$17,598,670	(\$200,000)	\$17,256,350	\$49,000	\$17,839,230	\$8,628,175
Insurance	2,236,419	938,220	0	1,318,040	100,000	1,756,599	1,500,000
Audit	156,892	114,600	0	163,390	0	108,102	N/A
Retirement - IMRF/FICA	1,181,565	2,495,650	0	2,630,230	0	1,046,985	920,581
Land Development Levy	7,067,852	6,404,770	0	5,519,490	940,010	7,013,122	1,931,822
Wetlands Management Fund	111,884	1,250	0	0	0	113,134	N/A
Fort Sheridan Cemetary Fund	354,475	1,600	0	20,000	15,000	321,075	N/A
Farmland Management Fund	300,399	479,140	0	503,300	0	276,239	N/A
Tree Replacement Fund	218,638	2,000	0	0	64,550	156,088	N/A
Donations and Grants	1,599,430	493,330	0	160,230	414,910	1,517,620	N/A
Debt Service	16,059,857	26,629,910	0	26,077,280	0	16,612,487	N/A
Land Acquisition	8,288,605	21,000	0	214,770	5,723,200	2,371,635	N/A
Easements & Special Projects	3,844,110	32,000	0	10,000	0	3,866,110	N/A
Land Preparation	640,662	207,420	0	100,000	0	748,082	N/A
Development Bond & Capital Projects	12,827,442	55,000	0	0	5,709,090	7,173,352	N/A
Capital Facilities Improvement	1,823,703	18,000	200,000	0	0	2,041,703	N/A
Enterprise	1,322,470	4,216,780	0	4,002,460	107,000	1,429,790	1,400,861
Vehicle Replacement	1,596,518	410,820	0	0	414,540	1,592,798	N/A
Information Technology Replacement	957,128	201,550	0	58,960	169,940	929,778	N/A
Equipment Replacement	1,381,327	359,570	0	0	192,500	1,548,397	N/A
TOTAL	\$79,715,284	\$60,681,280	\$0	\$58,034,500	\$13,899,740	\$68,462,324	

Total FY 2015/16 Budget \$71,934,240

Historical Total Tax Extensions



Fund Balance Summary

For Fiscal Year Ending June 30, 2017 Review of Changes Over 10%

Insurance Fund (-22%) - The Insurance Fund provides for the District's overall risk management, loss prevention, and safety programs. The District is an accredited member of the Park District Risk Management Agency (PDRMA), a self-insured intergovernmental risk management pool which provides the District with comprehensive insurance coverage. The Insurance Fund also provides for safety training in the areas of employee safety, emergency planning, defensive driving, hazard communication, legal compliance, as well as funding to manage environmental cleanup projects affecting existing properties. Our current fund balance policy calls for a \$1.0 to \$1.5 million reserve in case of emergencies. The current projected fund balance at the end of FY2015/16 will be in excess of \$2.2 million. The reduction is programed to bring the balance closer to that policy. For more information please see the Insurance Fund section of the budget.

Audit Fund (-31%) - The purpose of this fund is to provide financial resources to be used to prepare and publish a comprehensive annual financial report that encompasses all funds and account groups of the District. The comprehensive annual financial report is required by District "Rules of Order and Operational Procedures" and is used for official statements for bond offerings. These financial statements, which contain information about the District's financial position, operations, and cash balances, play an important role in the District's meeting its obligation to be accountable. The use of external financial auditors provides assurance to users of District financial statements that an independent third party has reviewed them. A recent change in State law increased the length of the tax rate from three decimal places to six. Prior to the change, taxes were levied for the audit fund on an irregular basis as the minimum three decimal tax rate generated enough money to fund the annual audit for several years. With the new six decimal rate the amount of revenue generated will be closer the annual need. Over time the fund balance will stabilize and become more regular. There is no required minimum fund balance.

Retirement IMRF/FICA (-11%) - The Retirement Fund reflects the District's contributions of the cost for the Illinois Municipal Retirement Fund (IMRF) and the Federal Insurance Compensation Act. The current policy of the District is to keep 35% of the current years' operating expenses in reserve for emergencies. The current planned reduction will take the balance closer to that number.

Tree Replacement Fund (-29%) - The nature and purpose of this fund is to collect fees paid to the District for trees removed as part of easement agreements. The balance of the fund is from proceeds received from IDOT in fiscal year 2012 for tree removal along Milwaukee Avenue. These funds are being spent over several years for tree planting projects. There is no required minimum fund balance.

Land Acquisition Fund (-71%) - The Department of Planning and Land Preservation supports the District's land preservation and acquisition program. Revenues for the District's land preservation program are realized from the sale of bonds. These funds are being used to acquire additional lands. There is no required minimum fund balance.

Land Preparation Fund (+16%) - The Land Preparation Fund provides funding for projects or improvements that are needed to secure and/or prepare forest preserve sites. Funds for the Land Preparation Fund will be generated from income producing assets that are already in place on newly acquired sites. Revenues include cellular tower fees and license agreement fees. The projected increase in this years' fund balance reflects the accumulation of assets for future use. There is no required minimum fund balance.

Development Bond and Capital Projects Fund (-44.1%) - In November 2008 a referendum was overwhelmingly approved by Lake County Residents authorizing the issuance of \$185 million of bonds. \$148 million (80%) is allocated towards land acquisition and preservation and \$37 million (20%) is allocated to natural resource restoration, trails and public access improvements. The projects to be completed with these funds were approved as part of the approved Ten-Year Capital Improvement Plan. Many projects require multi-year phasing and additional funding through public/private partnerships, donations, grants and other financial options. The decrease in fund balance is a result of funds being spent to develop preserves.

Capital Facilities Improvement Fund (+12%) - The nature and purpose of this fund is to account for financial resources to be used for future major repair, renovation or acquisition of major capital facilities. Revenue for the fund consists of \$200,000 that will be transferred from the General Fund for future building and facilities replacements. The projected increase reflects the accumulation of resources for future use. There is no required minimum fund balance.

Equipment Replacement Fund (+12%) - The nature and purpose of this fund is to centralize the provision of heavy equipment within the District, and to provide a useful means of accounting for such centralized replacement of equipment. Equipment Replacement Funds are commonly used in local government for equipment and central vehicle services. The projected increase reflects the accumulation of resources for future use. There is no required minimum fund balance.

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LAKE COUNTY FOREST PRESERVES
Fiscal Year 2015/16
Budget Summary By Major Fund

	General Corporate <i>(including Audit, Insurance, Wetlands and Fort Sheridan Cemetery Funds)</i>			Land Development Levy			Debt Service		
	Actual	Estimate	Budget	Actual	Estimate	Budget	Actual	Estimate	Budget
	FY 2014/15	FY 2015/16	FY 2016/17	FY 2014/15	FY 2015/16	FY 2016/17	FY 2014/15	FY 2015/16	FY 2016/17
Revenues									
Property taxes	\$14,487,088	\$14,700,880	\$15,101,590	\$5,628,782	\$5,676,510	\$5,866,210	\$25,956,800	\$25,344,980	\$25,380,680
Replacement taxes	1,044,818	1,000,000	874,350	0	0	0	0	0	0
Golf course revenues	0	0	0	0	0	0	0	0	0
Grants and donations	86,985	150,090	37,900	455,998	251,520	387,560	0	0	0
Treasury rebate	0	0	0	0	0	0	1,193,444	1,193,450	1,199,880
Land and building rental	291,923	220,290	158,440	0	0	0	0	0	0
Charges for services and sales	556,050	581,050	565,300	0	0	0	0	0	0
Permit fees	637,718	651,700	692,130	0	0	0	0	0	0
Easements and licenses	12,000	12,000	12,000	0	0	0	0	0	0
Program and admission fees	322,335	322,845	288,340	0	0	0	0	0	0
Investment income	192,557	269,465	236,450	98,759	251,090	150,000	144,692	(51,960)	49,350
Concessionaire revenue	476,352	500,000	510,000	0	0	0	0	0	0
Other revenue	201,529	166,595	177,840	18	1,000	1,000	0	0	0
Total Revenues	18,309,356	18,574,915	18,654,340	6,183,556	6,180,120	6,404,770	27,294,936	26,486,470	26,629,910
Expenditures									
Personal services	11,550,708	12,093,500	12,268,490	3,527,702	3,531,490	3,521,410	0	0	0
Commodities & contractals	4,990,070	5,563,180	5,776,860	1,597,050	1,910,200	1,998,080	178,400	6,900	7,740
Operating Expenditures	16,540,777	17,656,680	18,045,350	5,124,752	5,441,690	5,519,490	178,400	6,900	7,740
Debt service	726,194	722,540	722,430	0	0	0	57,822,907	26,561,910	26,069,540
Capital expenditures	376,568	3,609,630	163,000	2,701,604	6,479,530	940,010	0	0	0
Total Expenditures	17,643,539	21,988,850	18,930,780	7,826,356	11,921,220	6,459,500	58,001,307	26,568,810	26,077,280
Bond proceeds	0	0	0	0	0	0	30,298,964	0	0
Transfers in	8,443	0	0	0	75,510	0	0	0	0
Transfers out	(200,000)	(200,000)	(200,000)	0	0	0	0	0	0
Other financing sources (uses)	(191,557)	(200,000)	(200,000)	0	75,510	0	30,298,964	0	0
Total Expenditures and other financing sources (uses)	17,835,096	22,188,850	19,130,780	7,826,356	11,845,710	6,459,500	27,702,343	26,568,810	26,077,280
Net Increase(Decrease) in Fund Balance	474,260	(3,613,935)	(476,440)	(1,642,800)	(5,665,590)	(54,730)	(407,408)	(82,340)	552,630
Beginning Fund Balance	24,115,253	24,589,513	20,975,578	14,351,262	12,708,462	7,042,872	16,549,605	16,142,198	16,059,858
Ending Fund Balance	\$24,589,513	\$20,975,578	\$20,499,138	\$12,708,462	\$7,042,872	\$6,988,142	\$16,142,198	\$16,059,858	\$16,612,488
Relationship between departments and financial structure:	<ul style="list-style-type: none"> - General District - Finance - Administration - Education - Operations & Public Safety - Development & Public Affairs 			<ul style="list-style-type: none"> - Operations & Natural Resources - Planning & Land Preservation. 					

LAKE COUNTY FOREST PRESERVES
Fiscal Year 2015/16
Budget Summary By Major Fund

Land Acquisition			Development Projects			Other Governmental Funds			Total Governmental Funds		
Actual FY 2014/15	Estimate FY 2015/16	Budget FY 2016/17	Actual FY 2014/15	Estimate FY 2015/16	Budget FY 2016/17	Actual FY 2014/15	Estimate FY 2015/16	Budget FY 2016/17	Actual FY 2014/15	Estimate FY 2015/16	Budget FY 2016/17
\$0	\$0	\$0	\$0	\$0	\$0	\$2,540,350	\$2,410,700	\$2,491,550	\$48,613,021	\$48,133,070	\$48,840,030
0	0	0	0	0	0	0	0	0	1,044,818	1,000,000	874,350
0	0	0	0	0	0	0	0	0	0	0	0
0	981,230	0	0	0	0	901,108	1,237,100	521,590	1,444,090	2,619,940	947,050
0	0	0	0	0	0	0	0	0	1,193,444	1,193,450	1,199,880
0	0	0	0	0	0	605,938	609,160	567,300	897,862	829,450	725,740
0	0	0	0	0	0	0	0	0	556,050	581,050	565,300
0	0	0	0	0	0	0	0	0	637,718	651,700	692,130
0	0	0	0	0	0	115,929	41,780	47,020	127,929	53,780	59,020
0	0	0	0	0	0	0	0	0	322,335	322,845	288,340
44,139	58,080	21,000	28,902	33,890	55,000	55,711	98,060	75,310	564,759	658,625	587,110
0	0	0	0	0	0	0	0	0	476,352	500,000	510,000
0	0	0	0	0	0	18,959	48,440	22,300	220,505	216,035	201,140
44,139	1,039,310	21,000	28,902	33,890	55,000	4,237,995	4,445,240	3,725,070	56,098,883	56,759,945	55,490,090
131,739	155,210	147,920	0	0	0	2,566,577	2,737,373	2,784,460	17,776,725	18,517,573	18,722,280
131,020	190,945	66,850	0	144,250	0	594,801	748,790	650,300	7,491,341	8,557,745	8,459,830
262,759	346,155	214,770	0	144,250	0	3,161,378	3,486,163	3,434,760	25,268,066	27,075,318	27,182,110
0	0	0	0	0	0	0	0	0	58,549,101	27,284,450	26,791,970
2,285,494	13,629,150	5,723,200	1,392,040	12,571,940	5,709,090	983,988	1,245,090	479,460	7,739,694	37,535,340	13,014,760
2,548,253	13,975,305	5,937,970	1,392,040	12,716,190	5,709,090	4,145,366	4,731,253	3,914,220	91,556,861	91,895,108	66,988,840
0	8,301,660	0	0	17,641,030	0	0	0	0	30,298,964	25,942,690	0
0	0	0	59	0	0	998,214	200,000	200,000	1,006,716	275,510	200,000
0	0	0	(36)	0	0	(8,443)	(75,510)	0	(208,479)	(275,510)	(200,000)
0	8,301,660	0	23	17,641,030	0	989,771	124,490	200,000	31,097,201	25,942,690	0
2,548,253	5,673,645	5,937,970	1,392,017	(4,924,840)	5,709,090	3,155,596	4,606,763	3,714,220	60,459,660	65,952,418	66,988,840
(2,504,114)	(4,634,335)	(5,916,970)	(1,363,115)	4,958,730	(5,654,090)	1,082,400	(161,523)	10,850	(4,360,777)	(9,192,473)	(11,498,750)
15,427,054	12,922,940	8,288,605	9,246,543	7,883,428	12,842,158	8,672,913	9,755,313	9,593,790	88,362,631	84,001,854	74,809,382
\$12,922,940	\$8,288,605	\$2,371,635	\$7,883,428	\$12,842,158	\$7,188,068	\$9,755,313	\$9,593,790	\$9,604,640	\$84,001,854	\$74,809,382	\$63,310,632
-- Land Preservation & Special Projects			-- Planning and Land Preservation			--All Departments					

LAKE COUNTY FOREST PRESERVES
Fiscal Year 2015/16
Budget Summary By Major Fund

	Total Business-Type Funds			Internal Service Funds		
	Actual FY 2014/15	Estimate FY 2015/16	Budget FY 2016/17	Actual FY 2014/15	Estimate FY 2015/16	Budget FY 2016/17
Revenues						
Property taxes	\$0	\$0	\$0	\$0	\$0	\$0
Replacement taxes	0	0	0	0	0	0
Golf course revenue	3,730,784	4,157,750	4,191,750	0	0	0
Grants and donations	0	0	0	0	0	0
Treasury rebate	0	0	0	0	0	0
Land and building rentals	0	0	0	0	0	0
Charges for service and sales	0	0	0	714,305	861,770	838,230
Permits	0	0	0	0	0	0
Easements and licenses	0	0	0	0	0	0
Programs and admissions	0	0	0	0	0	0
Investment income	13,627	27,050	25,030	32,786	21,510	21,300
Concessionaire revenue	0	0	0	0	0	0
Other revenue	65,422	0	0	144,956	166,360	112,410
Total Revenues	3,809,833	4,184,800	4,216,780	892,048	1,049,640	971,940
Expenditures						
Personal services	2,060,367	2,188,220	2,271,530	0	0	0
Commodities & contractals	1,536,716	1,743,090	1,730,930	40,949	46,980	58,960
Debt service	0	0	0	0	0	0
Operating Expenditures	3,597,083	3,931,310	4,002,460	40,949	46,980	58,960
Capital Expenditures	115,446	108,170	107,000	221,558	1,062,990	776,980
Total Expenditures	3,712,528	4,039,480	4,109,460	262,507	1,109,970	835,940
Capital Improvement Reserve	0	0	0		0	0
Transfers in(out)	(798,214)	0	0	11,780	0	0
Other financing sources (uses)	(798,214)	0	0	11,780	0	0
Total Expenditures and other financing sources (uses)	4,510,742	4,039,480	4,109,460	250,727	1,109,970	835,940
Net Increase(Decrease) in Fund Balance	(700,909)	145,320	107,320	641,320	(60,330)	136,000
Beginning Fund Balance	1,878,059	1,177,150	1,322,470	3,353,983	3,995,303	3,934,973
Ending Fund Balance	\$1,177,150	\$1,322,470	\$1,429,790	\$3,995,303	\$3,934,973	\$4,070,973

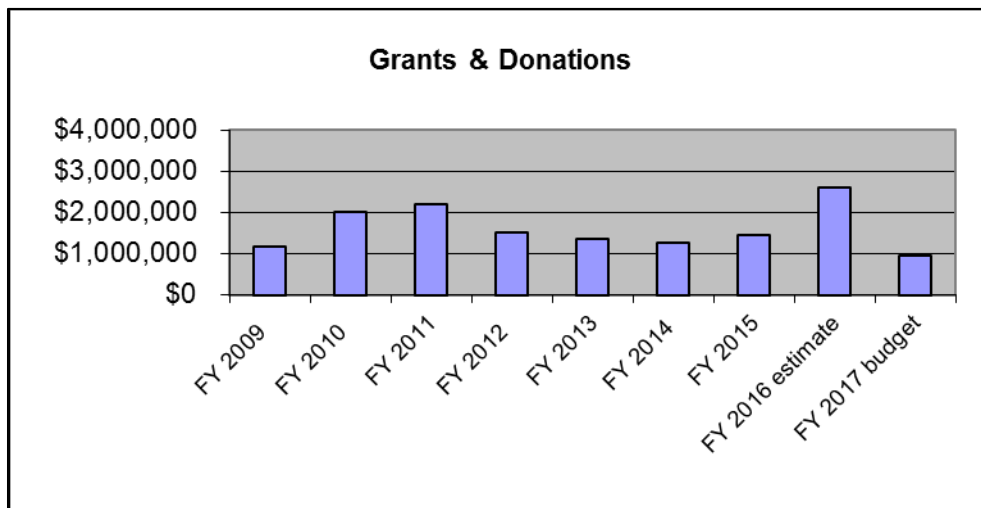
Relationship between departments and financial structure:	- Operations
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MAJOR REVENUE SOURCES (% OF OPERATING REVENUE) AND ASSUMPTIONS

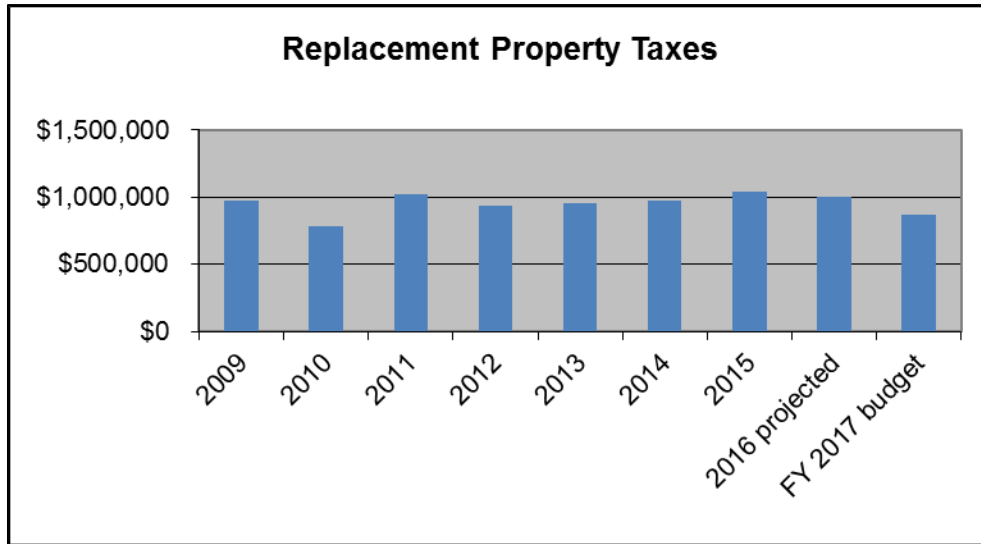
Property Tax Levy (80%) - Tax levy revenue is realized as a result of collecting taxes for real property as levied for the calendar year. Taxes collected from the current year assessments are allocated among General Corporate Fund, Land Development Levy Fund, Liability Insurance Fund, Retirement Fund, Audit Fund and Debt Service Funds as applicable. The District’s property tax is levied each calendar year on all taxable real property located in Lake County. The tax levy ordinance is filed by the last Tuesday in December of each year. Taxes levied in one year become due and payable in two installments in June and September during the following year. For budgeting and accounting purposes, the District considers the tax levy 100% earned in the current fiscal year. The Levy becomes an enforceable lien against the property as of January of the levy year. Due to increasing property values, property tax levy revenues are projected to increase 1.5% in 2016-17 from the 2015-16 estimate. Property values increased for the first time since 2008 by 3.49% for 2015 and are projected to increase by 1.5% for 2016. Future increases after 2016 are expected but will remain low compared to increases prior to 2008.



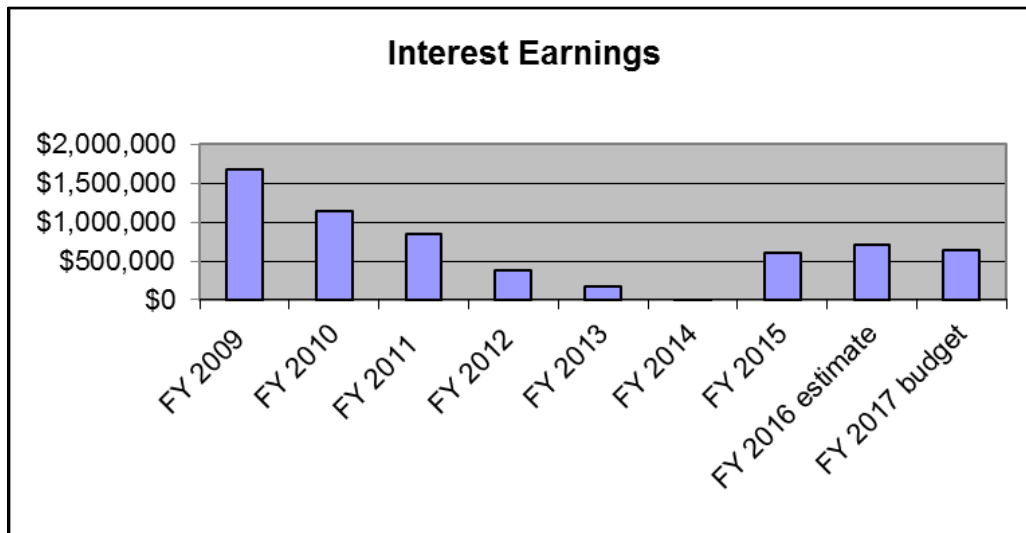
Grants and Donations (2%) – Grants and donations represent revenues received by the District in a trustee capacity that is restricted by private and local donors, federal and state government agencies and other support groups. Most grants and donations received by the district are related to capital projects. Spending and revenue recognition can take place over several years. The FY2017 Budget reflects amounts for grants and donations that have already been received by the District. The summary of the Ten-Year Capital Improvement Program reflects a new column indicating grant or donation funding received or in the application process. Grant funding from the State of Illinois is expected to decline in future years as the State deals with its budget issues over the next several years.



Replacement Property Taxes (1%) – The Replacement Tax represents revenues collected by the state of Illinois from corporations. The state distributes the tax to local governments to replace money that was lost when powers to impose personal property taxes were taken away. Discussions at the State level indicate that there is a strong possibility the State will divert a portion of this funding towards its own budget. We have reduced this revenue item for this year’s budget and for future projections.



Interest Earnings (1%) - Revenue is realized from temporary placement of funds in certificate of deposits, money market accounts, government agency securities, investment pools and other investments allowed in the District investment policy. District-wide income from investments is expected to decrease slightly from last year due to declines in capital project fund balances. During 2013, the State of Illinois changed their allowed investment options for Forest Preserves and included high grade municipal bonds. The returns earned by the District have increased because of this change but steady earnings rates and reduced fund balances are projected for the upcoming year.



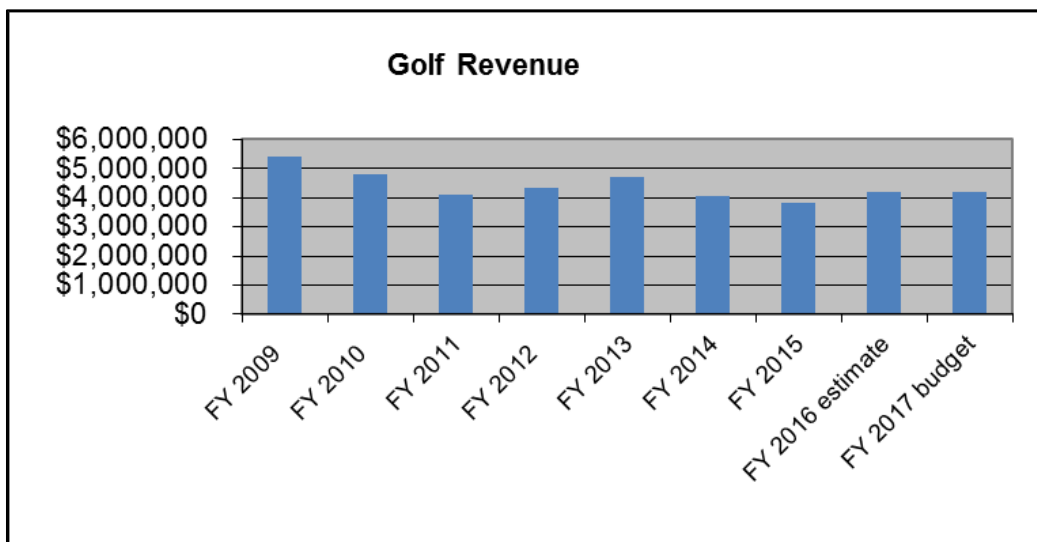
Land and Buildings Rentals (1%) - Revenue is received from farm leases, housing units and other facilities. The District has agricultural leases for farming and housing units which are rented to district employees who also provide maintenance and other services for the area, and various additional licenses have been assumed from recent land acquisitions. Revenues are budgeted at \$735,740, a decrease of 12%, due to reduced acres of farmland being leased and the number of housing units is being reduced. The district has begun to restore more property that had been in farming than it is purchasing. Housing units are being removed as tenants move out or major repairs are needed. This is part of an ongoing strategy to reduce the number of facilities the district is maintaining. This trend is expected over the next several years but will be offset by reductions in maintenance expenditures.

Treasury Rebate (2%) – The District issued two Build America Bonds series and will receive a treasury rebate from the U.S. Treasury for 35% of the interest costs on the bonds. The amount for FY 2016/17 is \$1,199,880. The treasury rebate has been reduced to 28.2% of the interest costs because of Federal budget cuts included in the Bipartisan Budget Act of 2013.

Easement, Licenses and Permits (1%) - Revenue is realized from picnic permits, dog exercise permits, horse trail permits, vendor and other use permits. The estimated revenue is based on the use of shelters, picnic areas and dog exercise facilities. Revenues for FY2016-17 are expected to increase by 6.2% due to a price increase for permits and continued demand. This trend is expected to continue as more preserves are opened and an additional dog park will have opened up this summer.

Charges for Services and Sales (2%) – Revenue is realized in the General Fund for marina operations, admissions to educational programs, and from other recreational activities. Vehicle, Equipment and I.T. Replacement user fees are also included in this category. The user rate is based on the estimated replacement cost and life cycle of the vehicle or piece of equipment. In addition to an increase for user fees, revenues at Independence Grove Preserve are projected to increase.

Golf Course Revenues (7%) - Revenues from the golf courses are down \$1 million or 20% since 2005 primarily due to economic conditions and a reduction in the number of players. The FY2016-17 budget is slightly higher than the FY2015-16 projections due to price changes and processing changes. The district will continue to promote the golf courses while it increases efficiencies to reduce operating expenses.

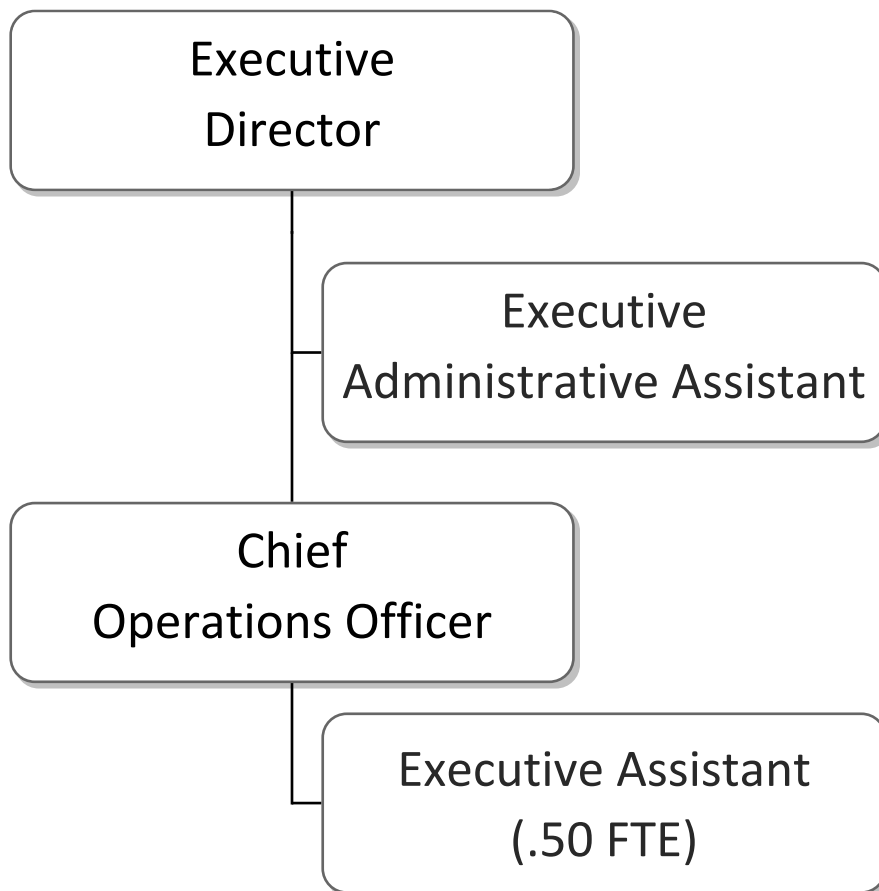


LAKE COUNTY FOREST PRESERVE DISTRICT
Fiscal Year 2016/17
Debt Service Summary

	Outstanding Principal <u>6/30/2016</u>	<u>Additions</u>	Principal Payments	Outstanding Principal <u>6/30/2017</u>	Interest Payments
Debt Service Fund (Major Fund)	\$284,615,000	\$0	\$14,170,000	\$270,445,000	\$11,899,508
Debt Certificates for the Operations and Public Safety Facility	6,975,000	0	410,000	6,565,000	312,431
Totals	\$291,590,000	\$0	\$14,580,000	\$277,010,000	\$12,211,940

GENERAL DISTRICT

(3.5 FTE)



PUBLIC AFFAIRS AND DEVELOPMENT

(11.0 FTE)





LAKE COUNTY FOREST PRESERVES

GENERAL PROGRAM STATEMENT

The Lake County Forest Preserve General District budget funds programs, activities and services for the President, Commissioners and executive staff. Responsibilities include general administration, management and implementing Board policy direction for the District's departments, standing and advisory committees, non-profit organizations and other partnerships. The District provides programs and services for more than 30,722 acres comprising a regional system of natural, educational, cultural and outdoor recreational resources.

KEY OBJECTIVES FOR FY 2016-17

- Assist the President, Board of Commissioners and staff in pursuing the approved Vision, Strategic Directions, Goals and Objectives, and in promoting and fulfilling the mission of the District.
- Establish processes for developing strategic partnerships that consider and protect long-term interests.
- Evaluate feasibility and implement cost-reduction and non-tax revenue enhancement strategies and public, private and non-profit enterprises and partnerships, consistent with Forest Preserve mission and vision and Board of Commissioners policy direction. Facilitate Board consideration of future Capital Improvement Plan revisions and associated natural resources, operational, maintenance and public safety impacts.
- Develop a 20 year strategy for the restoration, development, operation and maintenance of District property, programs and infrastructure. Identify all the costs of the District's various programs, and make recommendations that will bring focus to the mission and authorization of the District under the Downstate Forest Preserve Act.
- Implement 100-Year Vision and Strategic Plan in coordination with Board, staff, volunteers and stakeholders.
- Develop, implement, and monitor the District's State and Federal legislative programs in accordance with direction from the Finance Committee.
- Continue to guide the work of the District's Chief Development Officer/Foundation Executive Director to enhance and expand the Preservation Foundation of the Lake County Forest Preserves, and other fundraising programs.
- Plan, prepare strategies and negotiate intergovernmental agreements between the District and other units of federal, state and local government.
- Complete special projects and assignments as determined and designated by the President and the Board of Commissioners.

DEVELOPMENT DIVISION - GENERAL PROGRAM STATEMENT

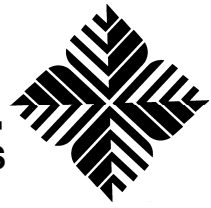
The District Development Division was created in 2006 to raise non-tax revenue for the District in the form of state and federal competitive grants, private contributions and sponsorships from individuals, corporations and foundations. Working with all District departments, the Development Division raises restricted and unrestricted funds for District operations, projects, programs and capital improvements. In 2007, the Preservation Foundation of the Lake County Forest Preserves was incorporated and received its 501(c)(3) status to aid in this process. Since the inception of the Development Division, through the end of 2015, the division has raised \$10,990,351 in cash and in-kind contributions, a 341% return on investment.

The division undertakes major capital campaigns to raise funds in support of improvements at preserves and facilities, conducts an Annual Fund campaign, secures gifts and sponsorships in support of educational programs and events, coordinates bequests and other planned gifts, works to secure gifts of conservation land, conservation easements and other property, and raises unrestricted gifts from individuals and corporations.

KEY OBJECTIVES FOR FY 2016-17

- Work with Preservation Foundation of the Lake County Forest Preserves Board of Directors to recruit, orient and engage four to six additional individual and corporate leaders to join the Foundation Board of Directors and additional community leaders to join newly formed committees of the Preservation Foundation Board of Directors, including Executive, Finance, Development and the Museum Advisory Committee.
- Execute the Preservation Foundation Strategic Plan, which was approved in November 2015 and identifies high priority projects and programs for future fundraising activity.
- Build a strong base for the Annual Fund campaign by increasing donor retention rates, securing new corporate and individual donors, and increasing gift amounts from current donors. Grow membership in the Preservation Society, a giving circle of donors who give \$1,000 or more annually to the Annual Fund or specific priorities of the District.
- Expand and strengthen the Preservation Foundation donor base by engaging new donors and renewed gifts for high priority Forest Preserve programs and projects.
- Work with Preservation Foundation board members and Forest Preserve District staff to raise major gifts to support habitat restoration and special preserve enhancements at the 100-acre expansion of the Grassy Lake Forest Preserve.
- Work with Preservation Foundation board members, the Museum Advisory Committee of the Preservation Foundation, and other community leaders to help plan for and support the relocation of the Lake County Discovery Museum to the first floor of the General Offices, and assist in visioning and conception for the museum's future.
- Expand awareness of, interest in, and giving to the Preservation Foundation through a comprehensive social media presence, working with the District's Public Affairs division; through a 2016 Preservation Foundation "Summer Tour" of local farmers markets and other community festivals; and by hosting eight to ten *State of the Preserves* donor cultivation events throughout Lake County.
- Educate current and prospective donors about planned giving opportunities and grow the Preservation Society through planned giving marketing, networking with area wealth advisors and estate planning attorneys, and one on one visits with current donors. Work with the Finance Committee of the Preservation Foundation Board to manage endowment funds and acceptance of planned gifts.
- Work with the District Land Preservation Division and the Executive Director to identify opportunities around gifts of conservation land, partial gifts of conservation land, and conservation easements with landowners, as appropriate.

Fundraising Revenue	2014/15 Actual	2015/16 Estimated	2016/17 Projected
Annual Fund	\$64,260	\$72,550	\$78,000
<i>Solicitations</i>	1,645	2,229	2,700
<i>Number of Gifts</i>	292	336	450
<i>Average Gift Size</i>	\$220	\$244	\$150
<i>New Annual Fund Donors</i>	35	50	150
Program Restricted	\$1,734,671	\$1,517,384	\$1,600,000
Capital and Special Projects	\$55,729	\$163,800	\$175,000
<i>Museum and Special Projects</i>	\$7,100	\$25,000	\$100,000
<i>Grassy Lake Campaign</i>	\$48,629	\$138,800	\$75,000
Planned Giving			
<i>Planned Giving Inquiries</i>	0	20	25
<i>Planned Giving Intentions</i>	0	\$7,549,796	8,000,000
<i>Marketing Pieces Distributed</i>	0	8,844	11,500
In-Kind Donations	\$139,701	\$110,000	\$125,000
Total Fundraising Revenue	\$1,883,782	\$1,929,797	\$2,053,000
Engagement Activity			
Awareness and Fundraising Events			
<i>Gross Revenues from Events</i>	\$29,122	\$66,063	\$75,000
<i>Number of Events</i>	7	9	19
Communication Strategies			
<i>E-Newsletter</i>			
<i>Number of Newsletters Mailed</i>	3,103	4,032	6,000
<i>Number of Recipients</i>	620	653	718
<i>Average Open Rate</i>	36%	34%	38%
<i>Horizons Insert</i>	0	35,000	140,000
<i>Donor Stewardship Mailings</i>	5,648	8,514	10,642



GENERAL PROGRAM STATEMENT

Public affairs and marketing efforts establish and maintain a positive public image for the District as a friendly, professional organization dedicated to preserving and restoring the county's natural and cultural resources and to providing quality education and outdoor recreation opportunities. Public affairs and marketing efforts include the use of media relations, the public website LCFPD.org, the mobile website (m)LCFPD.org, the mobile smartphone app, the *Horizons* quarterly magazine, social media networks, e-newsletters, video, and other online and mobile communications solutions. Public Affairs staff work closely with each department and the Board to promote public awareness and use of District education, and outdoor recreation facilities and programs as part of the District 100-year Vision and Strategic Plan, and to promote District progress in acquiring new lands and completing projects listed on the 5-year Capital Improvement Plan. District non-tax revenues are significantly enhanced through ongoing promotion of the new website, which from the time of its launch on Nov 17, 2014, to February 18, 2016, has generated 9,631 sales orders valued at \$596,898. Additional revenues are generated through active marketing and advertising of Thunderhawk, Brae Loch and Countryside golf courses, the Lake County Discovery Museum, Independence Grove amenities, Greenbelt Cultural Center facility reservations, merchandising, and other specialty opportunities. Additionally, public relations, marketing, graphic design and social media efforts are provided to promote Development Office/Preservation Foundation fundraising efforts and campaigns. Environmental communication efforts build understanding and support among preserve visitors and neighbors and other county residents for District nature preservation and habitat restoration initiatives.

KEY OBJECTIVES FOR FY 2016-17

- Implement objectives identified as FY priority projects under each of the Strategic Plan goal areas.
- Manage content for the LCFPD.org public website and (m)LCFPD.org mobile website; create new content and functionality; monitor site analytics and improve site metrics/usability; monitor e-commerce interactions to insure smooth and successful customer experiences.
- Begin collaborative efforts with the education staff to support the transfer of the Curt Teich Postcard Archives, and the Museum's move to General Offices and subsequent rebranding effort.
- Work collaboratively with Land Acquisition staff to complete the redesign of preserve and trail maps, write content for and implement new online interactive trail maps (ESRI).
- Work collaboratively with Planning and Operations staff to create and install public information kiosk panels for preserves and trails; write, edit, design and update preserve regulation and facility signage and entrance banners at priority locations.
- Use findings from online and traditional research tools to engage community. Continue to gather external feedback from Lake County residents about capital improvement projects, master planning process and the District 100-year Vision.
- Expand District video library for internal and external communications efforts.
- Employ the use of drone photography to better capture progress of large-scale master plan and natural resource management projects.

- Promote public understanding of Forest Preserve natural resource management efforts, especially among preserve neighbors and visitors, through programming, special events, volunteer projects and public information efforts focusing on potential health issues, invasive species, living with wildlife, habitat restoration, and the Oak Woodland Habitat Restoration Program.
- Promote public awareness of progress acquiring new lands and completing projects listed on the District 5-year Capital Improvement Plan and as part of the 100-year Vision and Strategic Plan through media relations, LCFPD.org public and mobile websites, mobile smartphone app, the *Horizons* quarterly newsletter, online and mobile communications solutions, social media networks, e-newsletters and other marketing tools.

PERFORMANCE MEASUREMENTS	2013/2014 ACTUAL	2014/2015 ACTUAL	2015/16 ESTIMATE	2016/17 PROJECTION
Website Users ¹	388,094	346,787	300,000	325,000
Website Sessions ²	603,796*	568,780**	500,000	525,000
Website Pageviews ³	2,276,439	2,236,078	2,000,000	2,100,000
Facebook and Instagram ⁴	5,400	7,115	8,200	9,000
Twitter ⁵	4,583	5,199	5,729	5,800
Mobile App Downloads	6,950	7,021	7,100	7,200
Email Subscriptions ⁶	16,874	18,830	19,700	20,000
<i>Horizons</i> Printed Newsletter Annual Copies	168,000	168,000	168,000	168,000
<i>Horizons</i> Online Flipbook Reads / Impressions ⁷	1,798 / 17,831	1,083 / 9,208	—	—
Flickr Photos ⁸	8,000	9,350	9,595	9,800
YouTube Video Views	9,702	8,926	9,000	9,100
Lake County Nature Blog Views ⁹	6,600 (2013)	8,120 (2014)	10,697 (2015)	14,064 (2016)

¹ Website users indicates the number of unique users to the site, or users that have had at least one session within the selected date range. Includes both new and returning users.

² Website session indicates the total number of sessions within the date range. A session is the period time a user is actively engaged with our website. All usage data (Screen Views, Events, Ecommerce, etc.) is associated with a session.

*Total website sessions for FY 2013/2014 broken down by device: 370,414 represent desktop; 166,612 users represent mobile; 66,770 represent tablet.

**Total website sessions for FY 2014/2015 broken down by device: 321,587 represent desktop; 186,941 users represent mobile; 60,252 represent tablet.

³ Website page views indicate the total number of pages viewed during the selected date range. Repeated views of a single page are counted.

⁴ Facebook and Instagram for General District account and the Lake County Discovery Museum.

⁵ Twitter accounts are for General District, Museum and Independence Grove. Counts are a moment in time measurement, a selected date range measurement is not available.

⁶ Public Affairs communicates information about the District to subscribers on 10 distinct email lists. In addition to the General District list, the following groups also receive pertinent information: media, Lake County Discovery Museum patrons, golfers, dog area permit holders, teachers and scout leaders, and those interested in Summer Camps, native plant sale, PACE, and the Greenbelt Cultural Center.

⁷ Horizons online flipbook reads and impressions change daily as new online readers discovery the publication. Horizons online counts are a moment in time measurement.

⁸Flickr photos are a moment in time measurement, a selected date range measurement is not available.

⁹ Blog views are calculated on a calendar year basis. FY2014-2015 count represents actual 2014 calendar year viewers. In 2015, we had blog views from 120 different countries. Our total count (since 2012) is 128 countries, which suggests that most of these are not single visits, but that many of these visitors return to the blog after discovery.

New visitors for 2015 from:

- Cameroon
- China
- Cote d'Ivoire
- El Salvador
- Ghana
- Guinea
- Jamaica
- Liberia
- Rwanda
- Uruguay



The information shown in these tables report Department budgets across various funding sources. The funding sources show both tax and non-tax revenues that support the Department's operations. Expenditures include the salaries, benefits, commodities, contractals and capital plus allocated IMRF and FICA costs. Capital costs presented on these tables do not necessarily include the Capital Improvement Plan (CIP).

2015/16 Budget	2015/16 Estimate	2016/17 Request
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Funding Sources

General Corporate Fund Tax Levy	\$2,155,593	\$2,088,370	\$2,102,570
Retirement Fund Tax Levy	257,930	265,270	273,860
Investment Income(General Fund)	228,500	257,220	223,000
Other Revenue	55,840	23,650	55,840
Use of General Fund Balance	3,434,387	3,434,390	0
Total Funding	6,132,250	6,068,900	2,655,270

Expenditures

Salaries (14.5 FTE)	1,313,280	1,349,910	1,358,530
Benefits	221,040	185,310	199,620
Payroll taxes and IMRF costs	257,930	265,270	273,860
Commodities	91,050	87,080	87,020
Contractuals	814,563	746,940	733,240
Total Operating Expenses	2,697,863	2,634,510	2,652,270
Capital	3,434,387	3,434,390	3,000
Total Expenditures	\$6,132,250	\$6,068,900	\$2,655,270

Budget Request for Fiscal Year 2016/17
Fund: 1000 General Corporate Fund
Department: General District



LAKE COUNTY FOREST PRESERVES

	<u>2013/14 Actual</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2015/16 Estimate</u>	<u>2016/17 Request</u>
Expenditures					
Personnel					
Salaries & Wages	451,654	353,455	415,440	447,090	438,520
Sick Pay Reimbursement	3,119	59,730	3,570	3,550	3,570
Commissioners Salaries	85,000	84,935	85,000	85,000	85,000
Budgeted Salary Adjustment	0	0	(250,000)	0	(220,000)
Health Insurance	54,937	48,903	70,060	62,800	64,400
Total Personnel	594,710	547,023	324,070	598,440	371,490
Commodities					
Office Supplies	2,919	1,875	3,000	3,000	3,000
Furniture & Equipment	908	6,913	3,000	0	500
Books, Periodicals, Manuals	0	0	100	0	0
Postage	1,259	1,253	500	500	500
Operating Supplies	13,056	15,299	13,200	13,200	13,200
Total Commodities	18,142	25,340	19,800	16,700	17,200
Contractuals					
Legal Fees	216,067	270,551	256,000	256,000	280,000
Consulting Fees	84,222	44,445	124,153	75,000	50,000
Advertising	63	419	500	200	400
Printing	958	677	3,000	3,000	3,000
Dues & Subscriptions	15,886	14,412	32,610	32,510	11,510
Telephone	1,858	948	1,850	1,630	1,400
Equipment Rental	0	0	3,000	500	0
Vehicle Replacement Charge	0	4,310	4,290	4,290	0
IT Replacement Charge	3,150	3,340	12,920	12,920	11,520
Legislative Expenses	27,635	27,000	29,750	29,750	29,750
Professional Development	17,646	3,273	4,830	4,430	4,830
Mileage Reimbursement	5,008	3,780	5,800	5,200	5,400
Fees to County	29,945	38,007	37,150	37,150	38,460
Miscellaneous Contractuals	13,029	5,821	24,900	23,000	22,900
Total Contractuals	415,467	416,983	540,753	485,580	459,170
Total Operating Expenses	1,028,319	989,346	884,623	1,100,720	847,860
Non-Operating Expenditures					
Improvements to Buildings	126,909	221,825	1,579,610	1,579,610	0
Capital Imprvmnts-Preserves	328,782	125,133	1,213,715	1,213,720	0
Bridges and Trails	517,832	(720)	0	0	0
Miscellaneous Capital	9,191	390,838	294,967	294,970	3,000
Capital	982,714	737,076	3,088,292	3,088,300	3,000
Total Expenditures	2,011,033	1,726,422	3,972,915	4,189,020	850,860

Budget Request Summary for Fiscal Year 2016/17

Fund: 1000

General Corporate Fund

Department

Development & Public Affairs



LAKE COUNTY FOREST PRESERVES

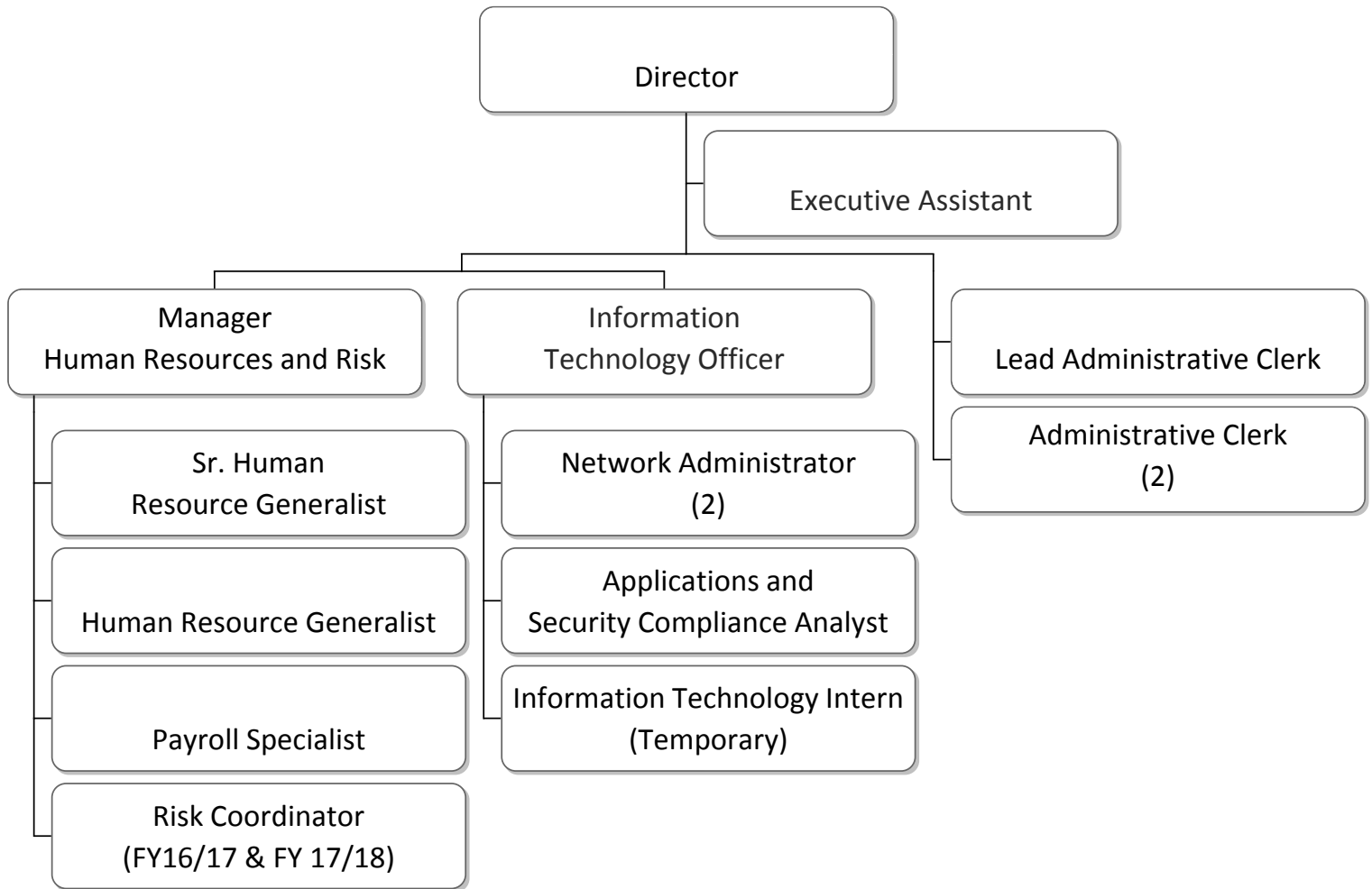
	<u>2013/14 Actual</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2015/16 Estimate</u>	<u>2016/17 Request</u>
Expenditures					
Personnel					
Salaries & Wages	764,076	772,778	804,800	811,050	827,470
Overtime Wages	84	0	250	450	250
Sick Pay Reimbursement	3,072	3,615	4,220	2,770	3,720
Health Insurance	139,810	138,729	150,980	122,510	135,220
Total Personnel	907,042	915,122	960,250	936,780	966,660
Commodities					
Office Supplies	7,345	4,505	5,500	5,500	6,250
Digital Supplies	3,979	2,555	2,500	2,500	2,500
Software	0	91	4,200	4,200	820
Books, Periodicals, Manuals	93	60	100	100	50
Postage	59,573	57,853	48,450	47,950	50,200
Operating Supplies	9,585	3,238	10,500	10,130	10,000
Total Commodities	80,575	68,302	71,250	70,380	69,820
Contractuals					
Legal Fees	0	0	2,000	1,000	0
Computer Fees & Services	5,160	6,034	6,590	6,320	15,020
Consulting Fees	42,294	52,937	57,700	60,480	33,400
Advertising	13,287	11,083	9,500	13,500	9,500
Printing	90,357	100,040	98,700	91,400	94,540
Photography Services	14,564	5,816	20,000	7,000	5,000
Audio & Video Production	1,373	0	0	5,000	0
Dues & Subscriptions	4,820	2,630	3,470	3,370	3,970
Natural Gas	10,215	0	0	0	0
Electricity	25,615	0	0	0	0
Telephone	16,278	2,085	2,880	3,980	3,900
Online Communications	11,076	15,697	16,500	16,500	17,500
Repairs & Maint. Building	10,400	0	0	0	0
Equipment Rental	2,893	0	0	0	0
Vehicle Replacement Charge	0	4,783	5,110	5,110	0
IT Replacement Charge	9,360	4,740	17,200	17,200	15,130
Professional Development	2,391	6,887	9,200	8,850	9,200
Mileage Reimbursement	1,083	387	550	600	700
Miscellaneous Contractuals	20,481	14,278	24,500	26,050	66,210
Total Contractuals	281,647	227,397	273,900	266,360	274,070
Total Operating Expenses	1,269,264	1,212,216	1,305,400	1,273,520	1,310,550

Private Donations & Sponsorship Revenue from the Preservation Foundation *	\$620,663	\$1,883,782	\$1,255,000	\$1,929,797	\$2,053,000
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* Funds are distributed throughout the budget as Donations and Grant Revenue

ADMINISTRATION

(14.23 FTE)





GENERAL PROGRAM STATEMENT

The Administration Department effectively provides support services to the District's operating departments through Human Resources Management, Information Technology Services and Risk Management. The Department also provides services to the public through the front desk staff at the General Offices.

Principal Human Resources tasks include focusing on employee services through policy formulation, payroll processing, compensation and classification, benefits administration, professional training and development, labor relations, recruitment, and employee relations and communications.

Information Technology principal tasks include coordination, implementation and support of use of information technology, compatibility, interface and performance of all hardware/software and networks, installation and support of data communication and telecommunication services, provision of technical expertise and support on all products and services, and evaluation and implementation of new technologies.

The General Offices customer service staff provides District facility and program reservations, permit registrations and other customer services to visitors, telephone callers and web site users.

Risk management services provided by this department are discussed in further detail under the Insurance Fund.

KEY OBJECTIVES FOR FY 2016-17

- Implement and integrate a District-wide Document Management System.
- Enhance the District's data storage infrastructure with the implementation of a new Storage Area Network.
- In support of the District's Leadership strategic objective, assist with the installation of an upgrade or refinement of the Geographic Information System.
- Convert the District's remaining T-1 and Opt-E-Man connections to AT&T's newest connectivity protocol, Switched Ethernet (ASE).
- In support of the District's Leadership strategic objective, utilize the benchmarking data received from the Best Employer in IL Award Application process to continue to grow the District as an employer of choice.
- Continue to highlight the District's Organizational Culture through educational programming and team building opportunities. Assist Departments and Divisions in incorporating the five Core Values in their daily activities.

PERFORMANCE MEASUREMENTS	2013/14 ACTUAL	2014/15 ACTUAL	2015/16 ESTIMATED	2016/17 PROJECTED
Employment applications received	1479	2,056	2,200	2,000
Computers supported District-wide	206	204	205	201
Computer servers supported	31	30	30	28*
Positions Filled – Full-time employees	2	8	8	2
Positions Filled – Part-time employees	123**	135**	100	100

* Decrease in servers: intranet and postcard.

**Internal procedure change related to returning temporary employees.



2015/16 Budget	2015/16 Estimate	2016/17 Request
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Funding Sources

General Corporate Fund Tax Levy	\$1,680,640	\$1,642,100	\$1,616,880
Retirement Fund Tax Levy	198,110	196,090	208,540
Insurance Fund Tax Levy	799,520	914,370	909,120
Investment Income (Insurance Fund)	21,400	27,210	27,600
Other Revenue	2,000	23,170	2,000
IT Improvements Funding	302,171	188,800	228,900
Use of Insurance Fund balance	538,210	228,970	479,820
Total Funding	3,542,051	3,220,710	3,472,860

Expenditures

Salaries (14.23 FTE)	994,560	984,510	1,019,150
Benefits	194,210	206,210	210,840
Payroll taxes and IMRF costs	198,110	196,090	208,540
Commodities	157,740	139,320	159,870
Contractuals	1,614,220	1,457,760	1,604,520
Total Operating Expenses	3,158,840	2,983,890	3,202,920
Capital	383,211	236,820	269,940
Total Expenditures	\$3,542,051	\$3,220,710	\$3,472,860

Budget Request for Fiscal Year 2016/17
Fund: 1000 General Corporate Fund
Department: Administration



LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Expenditures					
Personnel					
Salaries & Wages	646,160	696,026	868,090	872,680	840,830
Overtime Wages	0	8	15,000	70	5,000
Sick Pay Reimbursement	2,251	1,944	2,950	4,330	4,720
Health Insurance	101,344	134,327	183,560	196,700	183,950
Total Personnel	749,755	832,305	1,069,600	1,073,780	1,034,500
Commodities					
Office Supplies	1,247	1,624	2,910	2,500	1,850
Software	799	2,377	15,000	15,000	15,000
Computer Hardware	0	1,729	15,000	16,000	15,000
Books, Periodicals, Manuals	0	69	100	100	100
Postage	1,109	1,101	1,550	1,200	1,350
Uniforms	0	0	160	0	0
Equipment Maint. Supplies	3,449	401	4,000	3,500	4,000
Operating Supplies	438	852	1,650	1,500	1,650
Employee Recognition	18,110	21,752	36,400	36,400	39,950
Total Commodities	25,152	29,905	76,770	76,200	78,900
Contractuals					
Legal Fees	25,777	24,657	50,000	35,000	40,000
Computer Fees & Services	17,259	40,228	120,300	115,300	83,300
Consulting Fees	22,572	25,070	26,750	24,250	35,500
Advertising	0	3,023	1,000	1,400	1,000
Printing	1,553	1,081	1,500	500	500
Dues & Subscriptions	1,500	2,283	2,530	2,530	2,570
Telephone	95,099	120,435	128,030	111,130	119,000
Online Communications	16,750	25,167	20,500	20,500	74,300
Repairs & Maint. Equipment	36,165	22,754	40,900	38,700	39,950
Equipment Rental	2,246	2,565	1,080	1,080	1,080
Vehicle Replacement Charge	0	2,530	2,530	2,530	0
IT Replacement Charge	34,120	3,550	40,580	40,580	34,770
Certifications and Education	0	0	700	150	150
Professional Development	5,904	9,161	13,620	10,400	18,600
Mileage Reimbursement	239	379	250	300	1,150
Fees to County	47,860	37,082	42,610	42,610	50,110
Miscellaneous Contractuals	16,229	14,423	5,750	5,750	2,000
Total Contractuals	323,273	334,388	498,630	452,710	503,980
Total Operating Expenses	1,098,180	1,196,598	1,645,000	1,602,690	1,617,380
Capital					
Computer Hardware	14,336	0	40,000	40,000	0
Computer Software	80,243	112,326	0	0	0
Website Development	8,405	3,500	0	0	0
Total Capital	102,984	115,826	40,000	40,000	0
Total Expenditures	1,201,164	1,312,424	1,685,000	1,642,690	1,617,380

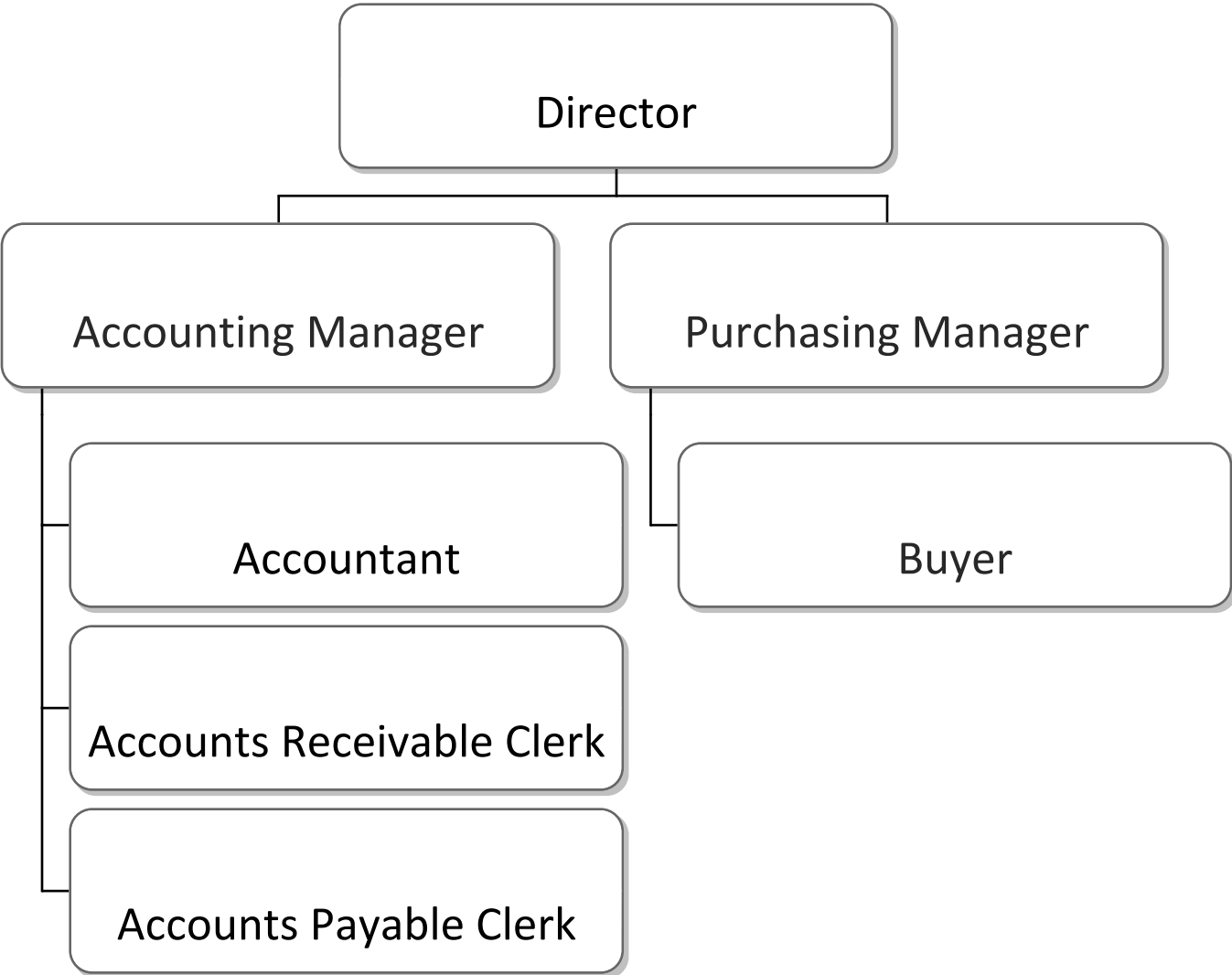
Budget Request Summary for Fiscal Year 2016/17

Fund: 2300 Insurance Fund

Department: Administration

LAKE COUNTY FOREST PRESERVES

	2013/14 Actual	2014/15 Actual	2015/16 Budget	2015/16 Estimate	2016/17 Request
Expenditures					
Personnel					
Salaries & Wages	96,503	99,985	107,420	106,220	167,500
Sick Pay Reimbursement	1,064	938	1,100	1,210	1,100
Health Insurance	8,905	9,322	10,650	9,510	26,890
Total Personnel	106,472	110,245	119,170	116,940	195,490
Commodities					
Software	0	4,905	0	0	0
Operating Supplies	45,580	57,418	54,570	48,700	54,570
Total Commodities	45,580	62,323	54,570	48,700	54,570
Contractuals					
Legal Fees	0	0	5,000	5,000	5,000
Consulting Fees	3,452	3,595	52,000	20,000	52,000
Dues & Subscriptions	279	370	100	350	100
Liability Insurance	102,580	98,731	102,120	100,190	99,230
Workers Compensation Ins.	287,399	295,273	297,240	297,240	297,240
Property Insurance	185,037	201,074	220,790	213,330	208,960
State Unemployment Ins.	62,350	53,728	67,300	58,040	54,000
Other Insurance	148,462	103,344	105,500	105,500	122,990
Telephone	0	526	530	650	650
Loss Prevention and Reductio	51,622	67,593	101,090	97,000	95,680
IT Replacement Charge	370	480	640	640	1,210
Professional Development	2,675	3,124	3,800	3,250	3,800
Mileage Reimbursement	204	53	200	300	400
Pre-Employment Physicals	21,520	21,504	41,000	41,000	41,000
Miscellaneous Contractuals	10,276	18,870	85,720	30,000	85,720
Total Contractuals	876,226	868,265	1,083,030	972,490	1,067,980
Total Operating Expenses	1,028,278	1,040,833	1,256,770	1,138,130	1,318,040
Capital					
Miscellaneous Capital	1,539	0	100,000	55,000	100,000
Total Capital	1,539	0	100,000	55,000	100,000
Total Expenditures	1,029,817	1,040,833	1,356,770	1,193,130	1,418,040





GENERAL PROGRAM STATEMENT

The Finance Department effectively manages the District’s accounting and treasury functions, debt and assets management, and provision of financial planning and accountability. The purchasing division also operates within Finance.

Finance ensures the District has sufficient resources to carry out its mission and that sound fiscal policies and practices are in place in order to maintain the “AAA” bond rating and to secure financing for capital projects. Finance is responsible for developing and administering a high quality annual operating budget and Capital Improvement Plan. An audit and Comprehensive Annual Financial Report are conducted and prepared annually.

The purchasing division procures supplies, services and equipment in the most economical manner while providing the highest level of purchasing services and complying with all state and federal regulations.

KEY OBJECTIVES FOR FY 2016-17

- Maintain the District’s strong financial performance through continued conservative financial management.
- Monitor the county’s equalized assessed valuation and plan accordingly.
- Continue to monitor and adjust budget assumptions and update 10-year financial forecast.
- Develop and administer a high quality annual operating budget and Capital Improvement Plan in coordination with department directors and standing committees.

PERFORMANCE MEASUREMENTS	2013/14 ACTUAL	2014/15 ACTUAL	2015/16 ESTIMATE	2016/17 PROJECTED
Debt Rating – Standard & Poor’s ⁽¹⁾	AAA	AAA	AAA	AAA
Debt Rating – Moody’s ⁽¹⁾	Aaa	Aaa	Aaa	Aaa
Number of Debt Issuances or Refundings	1	1	0	0

⁽¹⁾ Highest rating



2015/16 Budget	2015/16 Estimate	2016/17 Request
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Funding Sources

General Corporate Fund Tax Levy	\$1,029,420	\$1,013,725	\$1,039,990
Retirement Fund Tax Levy	114,210	110,960	119,530
Investment Income (Audit Fund)	1,000	775	1,000
Use of Audit Fund balance	-	-	48,790
Total Funding	1,144,630	1,125,460	1,209,310

Expenditures

Salaries (7.00 FTE)	588,010	571,310	598,400
Benefits	94,460	89,710	116,650
Payroll taxes and IMRF costs	114,210	110,960	119,530
Commodities	7,190	7,100	7,090
Contractuals	340,760	346,380	367,640
Total Operating Expenses	1,144,630	1,125,460	1,209,310
Capital	0	0	0
Total Expenditures	\$1,144,630	\$1,125,460	\$1,209,310

Budget Request for Fiscal Year 2016/17

Fund: 1000 General Corporate Fund

Department: Finance

LAKE COUNTY FOREST PRESERVES



	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Expenditures					
Personnel					
Salaries & Wages	476,065	498,673	517,830	507,360	528,120
Sick Pay Reimbursement	1,219	1,253	1,300	1,950	1,300
Health Insurance	78,145	84,944	84,180	80,270	102,210
Total Personnel	555,429	584,870	603,310	589,580	631,630
Commodities					
Office Supplies	3,212	6,213	4,090	4,090	4,090
Books, Periodicals, Manuals	0	0	150	150	150
Postage	2,542	2,307	2,750	2,650	2,650
Operating Supplies	54	3	200	210	200
Total Commodities	5,808	8,523	7,190	7,100	7,090
Contractuals					
Computer Fees & Services	74,400	80,853	83,430	83,430	86,300
Advertising	239	34	760	760	760
Printing	3,199	2,269	3,200	3,200	3,200
Dues & Subscriptions	675	715	1,340	1,470	1,470
Electricity	0	0	113,000	112,780	115,000
Telephone	718	721	720	850	800
Water & Sewer	0	0	620	620	630
Disposal Services	0	0	900	900	900
Pest Control	0	0	910	400	840
Repairs & Maint. Building	0	0	10,660	10,660	17,210
Repairs & Maint. Equipment	401	0	400	400	400
Equipment Rental	11,653	11,392	16,400	16,400	16,400
IT Replacement Charge	550	2,630	7,610	7,610	5,570
Professional Development	1,249	3,243	6,300	7,300	12,300
Miscellaneous Contractuals	13,630	18,073	15,000	18,100	18,150
Total Contractuals	106,714	119,930	261,250	264,880	279,930
Total Operating Expenses	667,951	713,323	871,750	861,560	918,650

Budget Request Summary for Fiscal Year 2016/17

Fund: 2200 Audit Fund

Department: Finance

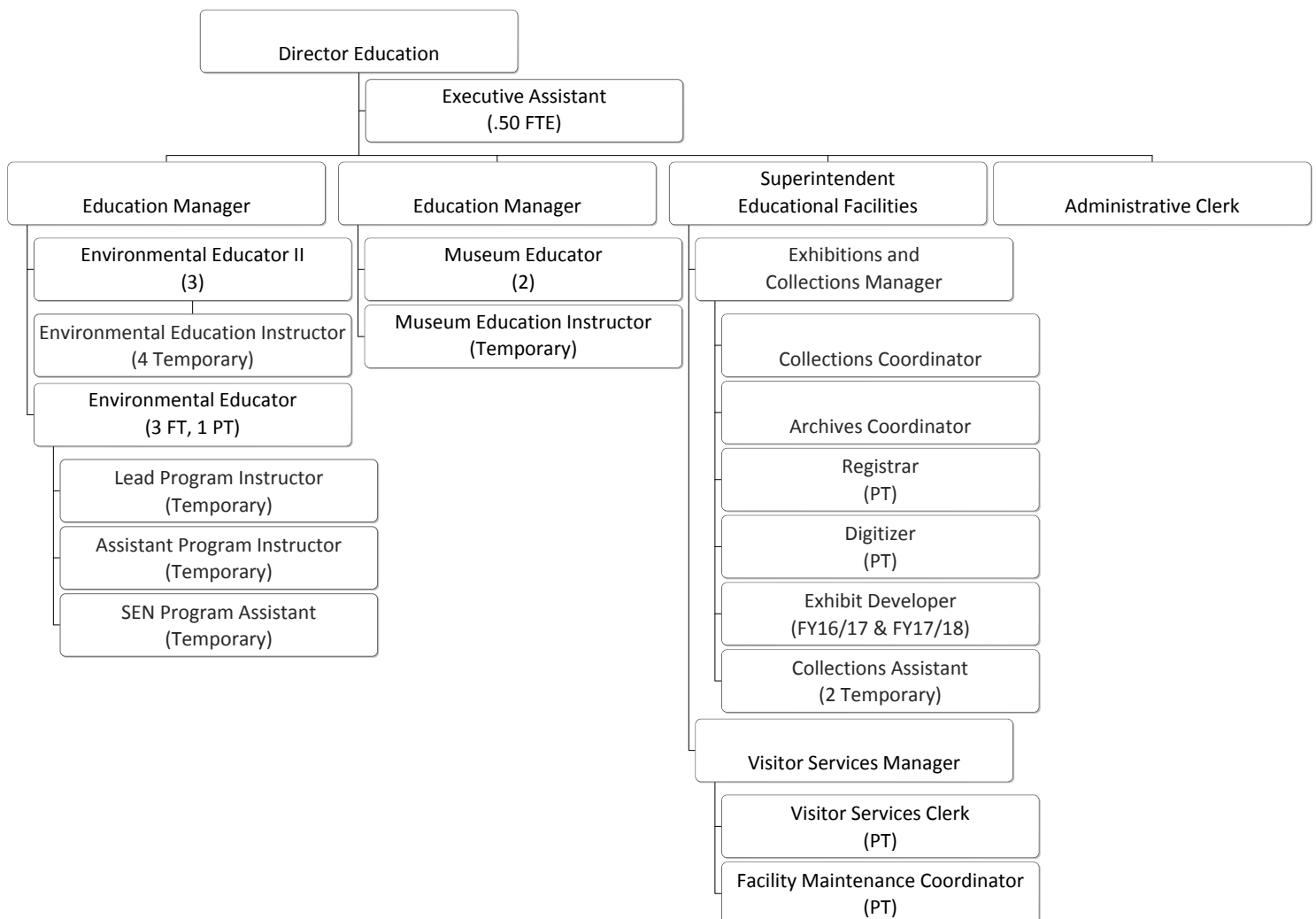


LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Expenditures					
Personnel					
Salaries & Wages	47,286	55,644	68,880	62,000	68,980
Health Insurance	6,311	7,923	10,280	9,440	14,440
Total Personnel	53,597	63,567	79,160	71,440	83,420
Contractuals					
Auditing Fees	49,300	56,200	63,100	63,100	70,000
Computer Fees & Services	3,091	3,246	3,400	3,410	3,450
Consulting Fees	5,000	5,250	5,000	7,300	6,000
IT Replacement Charge	1,970	200	790	790	520
Total Contractuals	59,361	64,896	72,290	74,600	79,970
Total Operating Expenses	112,958	128,463	151,450	146,040	163,390

EDUCATION

(26.42 FTE)



EDUCATION

FY 2016/17 Budget Narrative

LAKE COUNTY FOREST PRESERVES



GENERAL PROGRAM STATEMENT

The Education Department has two main functions: environmental and history/cultural education and managing the District's exhibition program and care of the District's archives and collections at the Lake County Discovery Museum. The Education Department also includes the operation of the Lake County Discovery Museum, the Bonner Heritage Farm, the Adlai E. Stevenson Historic Home and the Ryerson Conservation Welcome Center.

Environmental and cultural education programs and events for school and scout groups are offered at Forest Preserves throughout Lake County. Resource-based nature and outdoor recreation programs are designed to help residents and visitors discover and enjoy the natural world, learn how to enjoy the outdoors in a safe and environmentally sustainable manner, and appreciate the District's role in improving the quality of life in Lake County. History/Cultural-based programs help residents relate to the District through stories about the people and their connection to the land in Lake County. Environmental programming for the general public can be found in any of the District sites; our school field trips are available at seven sites.

The nationally accredited Lake County Discovery Museum reaches diverse audiences in response to community demand. In addition to education programming, this is achieved through interactive exhibitions, and research services. The museum hosts two major annual events, Civil War Days (the largest Civil War encampment in Illinois and one of the largest in the Midwest) and the Farm Heritage Festival.

The museum is a participant in the Illinois State Library's Illinois Digital Archives (IDA) project. IDA provides online access to primary source materials in over 80 Illinois libraries, archives, museums, historical societies and other cultural institutions.

KEY OBJECTIVES FOR FY 2016-17

- Increase the number of Lake county schools that participate in an educational experience by 5%, to foster future generations of stewards, users and supporters.
- Continue to partner with Chicago Botanic Garden at the Green Youth Farm in Lake County.
- Promote public understanding of Forest Preserve natural resource management efforts, especially among preserve neighbors and visitors, through programming, special events, and volunteer projects focusing on potential public health issues, invasive species, living with wildlife, habitat restoration, and the Oak Woodland Habitat Restoration Program.
- Maintain education-related youth and adult group volunteer opportunities Districtwide while providing proper training, supervision and recognition.
- Provide a wide range of high quality education and services throughout the District. These services will span the full range of learning styles and involvement levels. Provide scholarship opportunities for youth and public programs.

- Maximize educational opportunities at the Museum, Stevenson House, Bonner Heritage Farm and the Greenbelt Cultural Center by offering a variety of programs to engage diverse audiences.
- Continue to grow the number of volunteers that support all aspects of the Education Department function.
- Complete construction of the collections storage area in the General Offices. Prepare and move the collections, archives and Museum staff to the new facility.
- Complete the transfer of ownership and physical move of the Curt Teich Archives.
- Design, fabricate, and install comprehensive new exhibitions interpreting Lake County’s unique cultural and natural history at the new museum in Libertyville (Opens August 2017) .
- Develop school programs associated with new exhibitions. Transition current Museum volunteer corps to the new space, including analyzing opportunity and training for current volunteers and plan for recruitment of new volunteers.

Performance Measurements	2012/13 ACTUAL	2013/14 ACTUAL	2014/15 ACTUAL	2015/16 ESTIMATE	2016/17 PROJECTION
School Group Attendance					
Environmental Education	16,463	15,120	15,585	18,000	16,000
History/Cultural Education	*	7,346	6,110	7,500	3,125 [#]
Other Program/Event Attendance					
Environmental Education	25,637	14,736	11,992	13,500	13,500
History/Cultural Education	*	9,965	8,973	9,900	7,000 [#]
Lake County Discovery Museum					
Museum General Admissions	*	8,529	9,081	11,000	2,000 [#]
Collections Customers Served	*	1,856	1,179	1,000	200 [#]
Illinois Digital Archives Page Views	*	68,438	82,063	90,000	90,000
Social Media Followers	*	3,408	4,189	4,000	5,000
E-newsletter Subscribers	*	3,288	3,401	3,750	4,000
Blog Page Views	*	108,009	119,667	100,000	100,000
Ryerson Welcome Center Attendance	9,324	10,899	10,811	12,000	11,000
Volunteer Hours					
Environmental Education	4,241	3,378	3,334	4,000	3,500
History/Cultural Education	*	14,960 [~]	17,224	16,000	15,000 [#]

*Numbers reported and available under Cultural Resources Department in previous reports.

~Includes volunteer hours for Civil War Days and Farm Heritage Show events.

#Estimates consider transition period when the Lakewood facility will be closed.



2015/16 Budget	2015/16 Estimate	2016/17 Request
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Funding Sources

General Corporate Fund Tax Levy	\$1,829,036	\$1,622,540	\$2,003,900
Retirement Fund Tax Levy	254,290	253,750	285,450
Grants and Donations	61,630	139,490	33,900
Land and Building Rentals	2,080	150	0
Charges for Service and Sales	44,900	40,600	13,750
Programs and Admissions	168,170	147,845	127,140
Other Revenues	21,510	24,715	21,100
Total Funding	2,381,616	2,229,090	2,485,240

Expenditures

Salaries (26.42 FTE)	1,306,750	1,303,960	1,423,670
Benefits	246,920	241,480	299,230
Payroll taxes and IMRF costs	254,290	253,750	285,450
Commodities	105,820	102,060	98,990
Contractuals	467,836	327,840	376,900
Total Operating Expenses	2,381,616	2,229,090	2,484,240
Capital	0	0	1,000
Total Expenditures	\$2,381,616	\$2,229,090	\$2,485,240



LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Expenditures					
Personnel					
Salaries & Wages	707,886	694,472	759,210	814,000	879,690
Part Time Wages	43,347	76,861	87,640	87,640	91,140
Overtime Wages	174	408	200	330	200
Sick Pay Reimbursement	4,341	5,802	4,180	5,130	6,700
Health Insurance	160,599	158,897	164,300	168,990	207,870
Total Personnel	916,347	936,440	1,015,530	1,076,090	1,185,600
Commodities					
Office Supplies	2,867	3,119	3,750	2,650	2,910
Books, Periodicals, Manuals	1,118	363	200	200	200
Postage	836	610	1,570	990	920
Uniforms	836	959	2,100	2,140	2,510
Operating Supplies	37,047	36,050	38,950	44,860	42,720
Total Commodities	42,704	41,101	46,570	50,840	49,260
Contractuals					
Merchant Credit Card Fees	2,677	2,302	2,000	2,000	2,000
Advertising	1,534	4,925	16,000	17,090	17,100
Printing	7,922	9,612	11,440	15,070	14,740
Dues & Subscriptions	882	850	1,550	1,530	1,260
Natural Gas	1,606	0	0	0	1,600
Electricity	12,684	0	0	0	10,000
Telephone	16,938	16,568	1,340	2,260	31,100
Water & Sewer	1,221	0	0	0	2,000
Repairs & Maint. Building	7,725	3,872	0	0	8,270
Repairs & Maint. Equipment	0	0	880	790	590
Equipment Rental	11,548	10,068	12,870	10,940	11,090
Vehicle Replacement Charge	0	14,747	8,780	8,780	6,810
IT Replacement Charge	9,950	6,650	19,940	19,940	18,260
Certifications and Education	0	30	1,000	1,000	570
Professional Development	6,258	5,355	9,410	6,700	10,320
Mileage Reimbursement	2,100	2,674	2,200	3,360	2,560
Miscellaneous Contractuals	69,954	68,173	79,920	54,370	49,080
Total Contractuals	152,999	145,826	167,330	143,830	187,350
Total Operating Expenses	1,112,050	1,123,367	1,229,430	1,270,760	1,422,210

Budget Request summary for Fiscal Year 2016/17
 Fund: Environmental Education Grants

LAKE COUNTY FOREST PRESERVES



	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Expenditures					
Postage	3	2	0	0	0
Operating Supplies	20,016	4,122	0	0	0
Commodities	20,019	4,124	0	0	0
Miscellaneous Contractuals	3,800	3,400	6,000	4,500	6,000
Contractuals	3,800	3,400	6,000	4,500	6,000
Total Operating Expenses	28,376	15,967	6,000	4,500	6,000
Interfund Transfers	4,557	8,443	0	0	0
Total Expenditures	28,376	15,967	6,000	4,500	6,000

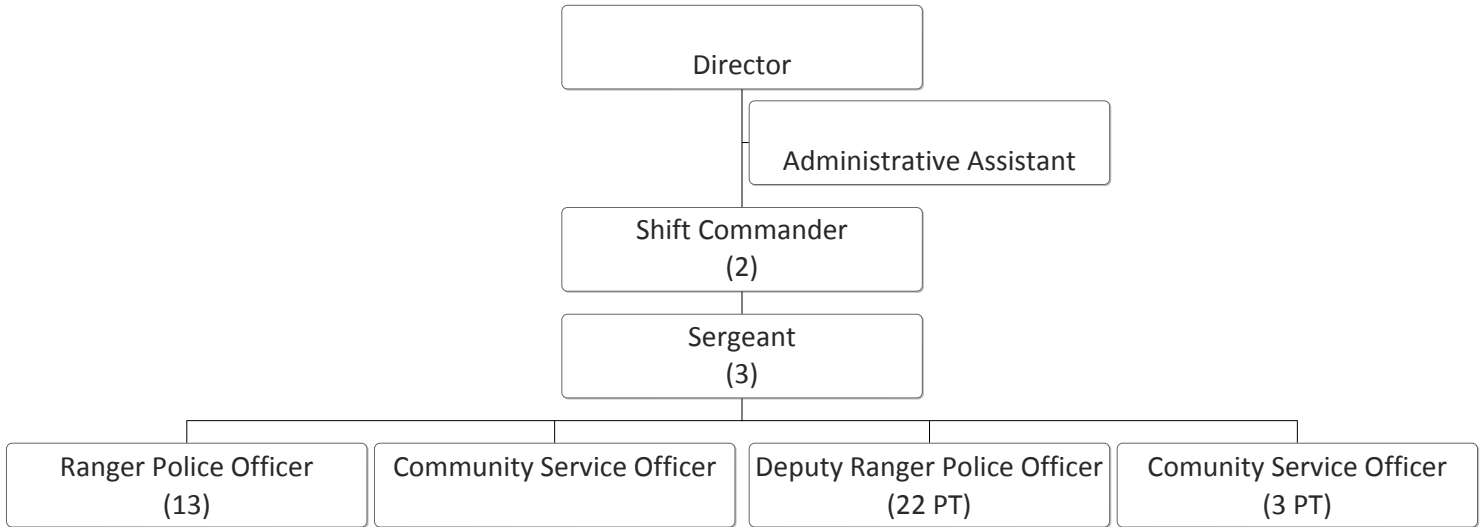


LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Expenditures					
Personnel					
Salaries & Wages	394,754	366,546	345,990	280,440	331,130
Part Time Wages	72,284	76,493	86,350	86,350	92,430
Overtime Wages	209	147	500	130	500
Sick Pay Reimbursement	2,175	4,048	1,900	520	1,100
Health Insurance	93,665	87,930	82,620	72,490	91,360
Total Personnel	563,087	535,164	517,360	439,930	516,520
Commodities					
Office Supplies	0	3,098	4,000	4,000	4,000
Digital Supplies	35	80	140	140	0
Software	979	981	950	980	1,000
Books, Periodicals, Manuals	586	237	530	250	530
Postage	1,970	3,571	3,230	1,150	1,150
Building Maint. Supplies	3,995	2,528	5,000	3,000	1,000
Operating Supplies	18,076	25,764	27,550	20,000	33,000
Cost of Goods Sold	14,113	10,151	17,850	13,750	9,050
Total Commodities	39,754	46,410	59,250	43,270	49,730
Contractuals					
Computer Fees & Services	4,874	4,934	4,900	4,950	4,960
Merchant Credit Card Fees	2,395	1,602	2,500	1,500	800
Advertising	61,430	55,668	31,990	31,950	25,150
Printing	8,675	4,753	9,800	8,000	8,000
Photography Services	750	1,625	2,000	2,000	0
Dues & Subscriptions	1,597	4,435	4,480	4,000	3,570
Natural Gas	2,578	9,651	8,600	8,170	8,500
Electricity	718	26,764	27,810	25,010	26,840
Telephone	1,203	14,666	14,300	14,950	14,650
Pest Control	744	500	800	500	500
Repairs & Maint. Building	5,028	12,480	12,480	12,480	12,480
Repairs & Maint. Equipment	(280)	0	0	0	0
Equipment Rental	3,349	6,341	6,440	4,360	4,260
Vehicle Replacement Charge	0	677	2,030	2,030	2,030
IT Replacement Charge	0	3,010	18,160	18,160	17,510
Professional Development	1,837	2,309	4,520	2,000	6,700
Mileage Reimbursement	905	608	600	250	600
Miscellaneous Contractuals	21,531	38,260	35,000	33,500	47,000
Total Contractuals	117,334	188,283	186,410	173,810	183,550
Total Operating Expenses	720,175	769,857	763,020	657,010	749,800
Capital					
Computer Hardware	0	0	0	0	1,000
Total Capital	0	0	0	0	1,000
Total Expenditures	720,175	769,857	763,020	657,010	750,800

PUBLIC SAFETY

(28.49 FTE)



PUBLIC SAFETY DEPARTMENT

FY 2016/17 Budget Narrative



LAKE COUNTY FOREST PRESERVES

GENERAL PROGRAM STATEMENT

The Public Safety Department is a full service conservation law enforcement organization that enforces the Conservation, Criminal, and Traffic laws of the State of Illinois and the ordinances of the Lake County Forest Preserve District.

The Department performs visitor and natural resource education and protection services through proactive safety patrol of all forest preserves; responds to constituent requests and activity complaints, property encroachments, accidents, and other emergencies; administers permit programs for picnics, youth camping, equestrian, dog exercise areas and other special use facilities; provides general information, conservation and safety education programs, and first aid services; and assists other Lake County police departments through participation in the Lake County Major Crimes Task Force, Gang Task Force, and the Illinois Law Enforcement Alarm System; participates with the Lake County Police Community through memberships in professional and civic organizations.

KEY OBJECTIVES FOR FY 2016-17

- Provide public safety presence and visibility on trails and other remote areas, as well as at special events and programs. Create active partnerships with external and internal stakeholders to ensure the safety and security of the patrons, staff, and District holdings.
- Identify and incorporate technology to effectively and efficiently increase coverage of the preserves and trail systems.
- Continue trailside safety stop program to educate users about proper trail etiquette and safety practices.
- Expand partnerships with local fire and police departments to enhance capabilities of public safety for the preserve community.
- Transform and upgrade radio system to STARCOM 21 system with the Lake County Sheriff and Radio to enhance operability and communication between all law enforcement and fire organizations in Lake County.
- Identify and implement long term procedures and opportunities to ensure sustainability of the low crime rate and high levels of service provided.

PERFORMANCE MEASUREMENTS	2013/14	2014/15*	2015/16	2016/17
	ACTUAL	ACTUAL	ESTIMATE	PROJECTED
Public Safety (Ranger) Response Activity	17,988	24,016	23,000	23,000
Preserve Gates Opened/Closed Daily	65	65	66	67
Picnic Permits	2,036	2,244	2,000	2,200
Annual Dog Permits	6,901	6,989	5,700	6,000
Daily Dog Permits	20,592	22,894	20,000	22,000
Annual Horse Permits	388	443	360	400
Youth Group Camping Permits	100	178	100	170
Model Airplane Permits	110	124	100	120

*Estimate based on revenue due to ecommerce changeover in November.



2015/16 Budget	2015/16 Estimate	2016/17 Request
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Funding Sources

General Corporate Fund Tax Levy	\$2,018,570	\$2,040,530	\$1,941,130
Retirement Fund Tax Levy	509,270	515,850	481,800
Permits	649,550	645,200	685,030
Other Revenues	73,000	73,000	74,000
Total Funding	3,250,390	3,274,580	3,181,960

Expenditures

Salaries (28.49 FTE)	2,008,360	2,034,340	2,064,610
Benefits	273,840	263,470	286,640
Payroll taxes and IMRF costs	509,270	515,850	481,800
Commodities	68,900	68,540	64,830
Contractuals	263,690	266,050	284,080
Total Operating Expenses	3,124,060	3,148,250	3,181,960
Capital	126,330	126,330	0
Total Expenditures	\$3,250,390	\$3,274,580	\$3,181,960

Budget Request Summary for Fiscal Year 2016/17

Fund: 1000

General Corporate Fund

Department:

Public Safety

**LAKE COUNTY FOREST PRESERVES**

	<u>2013/14 Actual</u>	<u>2014/15 Actual</u>	<u>2015/16 Budget</u>	<u>2015/16 Estimate</u>	<u>2016/17 Request</u>
Expenditures					
Personnel					
Salaries & Wages	1,405,391	1,424,062	1,553,070	1,578,460	1,608,800
Part Time Wages	358,214	322,621	366,460	366,460	366,460
Overtime Wages	73,386	77,121	78,650	78,650	78,650
Sick Pay Reimbursement	21,270	9,263	10,180	10,770	10,700
Health Insurance	235,581	239,943	273,840	263,470	286,640
Total Personnel	2,093,842	2,073,010	2,282,200	2,297,810	2,351,250
Commodities					
Office Supplies	2,679	2,919	2,500	2,500	3,000
Software	0	351	7,400	7,510	0
Books, Periodicals, Manuals	760	125	750	750	750
Postage	3,219	3,124	3,200	3,400	3,700
Uniforms	25,226	23,075	22,380	22,380	24,380
Small Tools & Equipment	10,920	10,527	14,670	14,000	14,000
Operating Supplies	16,423	17,659	18,000	18,000	19,000
Total Commodities	59,227	57,780	68,900	68,540	64,830
Contractuals					
Computer Fees & Services	7,506	8,245	23,570	23,000	24,890
Merchant Credit Card Fees	17,225	17,049	16,000	17,000	17,000
Advertising	1,716	1,342	1,200	1,000	1,400
Printing	12,155	13,464	13,000	14,000	14,000
Dues & Subscriptions	1,440	2,265	1,470	1,500	2,310
Telephone	12,957	12,253	12,500	13,650	12,000
Repairs & Maint. Equipment	138	572	2,500	2,500	500
Vehicle Replacement Charge	0	90,493	89,940	89,940	92,190
IT Replacement Charge	0	0	12,510	12,510	8,010
Equipment Replacement Chrg	0	0	0	0	1,940
Certifications and Education	2,905	6,348	6,500	6,600	5,700
Professional Development	4,567	4,806	5,000	5,000	6,200
Mileage Reimbursement	0	0	0	100	150
Fees to County	77,451	77,451	79,000	79,000	95,290
Miscellaneous Contractuals	0	0	500	250	2,500
Total Contractuals	138,060	234,288	263,690	266,050	284,080
Total Operating Expenses	2,291,129	2,365,078	2,614,790	2,632,400	2,700,160
Capital					
Motor Vehicles	0	0	16,000	16,000	0
Radio Equipment	0	0	110,330	110,330	0
Computer Hardware	831	0	0	0	0
Machinery & Tools	4,503	3,707	0	0	0
Total Capital	5,334	3,707	126,330	126,330	0
Total Expenditures	2,296,463	2,368,785	2,741,120	2,758,730	2,700,160

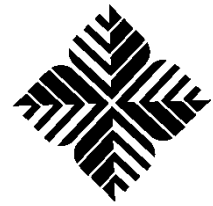
OPERATIONS AND INFRASTRUCTURE

(73.94 FTE)



OPERATIONS AND INFRASTRUCTURE DEPARTMENT

FY 2016/17 Budget Narrative



LAKE COUNTY FOREST PRESERVES

GENERAL PROGRAM STATEMENT

The Operations and Infrastructure Department consists of four divisions: Administration, Grounds Maintenance, Infrastructure and Natural Resources.

The Administration Division provides management, administrative and clerical support to other divisions, provides direct customer service, performs data entry and manages office technology.

The Grounds Maintenance Division perform grounds and trail maintenance, tree and turf maintenance, minor building maintenance, garbage pick-up, snow removal and general upkeep of preserves.

The Infrastructure Division performs utility, roadway and major trail repairs along with other types of service requiring heavy construction equipment; performs building demolitions; installs and repairs fences, signs, benches and gates; performs mechanical repair and preventive maintenance on District vehicles and equipment; fabricates gates and other steel structures; produces District signs and banners; and receives incoming materials and maintains a central stores operation for the entire District.

The Natural Resources Division supports the District's natural resource management program through land restoration, controlled burning, reforestation and invasive species removal and control; and also conducts major forestry operations along trail corridors, within developed areas of the preserves and along the Des Plaines River, and includes the management of the summer Youth Conservation Corps (YCC) program.

KEY OBJECTIVES FOR FY 2016-17

- In conjunction with the Ecological Land Management Program, continue to provide staff hours for controlled burning on weekends.
- Review both in-house and outsourced service contracts that provide grounds and infrastructure maintenance to insure the District is using financial resources efficiently.
- Provide maintenance, construction, and natural resource management services to support programs, projects, and new initiatives in other departments.
- Perform additional maintenance responsibilities for recently acquired properties and those scheduled for acquisition within the next fiscal year. Continue to ensure coverage of land-banked properties.
- Work with the Illinois Department of Agriculture and regional forestry agencies in monitoring and reacting to the documented Emerald Ash Borer infestation.
- Continue to work with the River Keepers Volunteer Program. Volunteers clear log jams and debris

from the river and improve appearance of canoe launches.

- Perform natural resource management and restoration projects at Grant Woods, Wright Woods, and other preserves
- Complete reforestation projects at Cuba Marsh, Independence Grove, Middlefork Savanna, Prairie Wolf and other preserves.
- Perform demolition and clean-up projects as may be required on recently acquired properties.
- Continue trail resurfacing and repair projects throughout District trail system.
- Continue proactive tree maintenance program in developed areas, concentrating on pest and disease management.
- Continue pruning and invasive tree removal along the Des Plaines River Trail.
- Provide seasonal crew leaders and managers along with materials and equipment for the summer YCC program.

PERFORMANCE MEASUREMENTS	2013/14	2014/15	2015/16	2016/17
	ACTUAL	ACTUAL	ESTIMATE	PROJECTED
Total Acres	30,156	30,237	30,850	31,015
% Increase Since FY 2000 (21,214.4 ac)	42.1%	42.5%	45.4%	46.2%
Improved Preserves	45	45	45	45
Unimproved Preserves	21	20	20	20
Trail Miles Maintained	182	192	202	207
Buildings and Structures Maintained	161	156	152	142
Picnic Shelters Operated	33	33	33	33
Vehicles and Large Equipment Maintained	171	171	178	178

OPERATIONS and INFRASTRUCTURE
FY 2016/17 Budget

LAKE COUNTY FOREST PRESERVES



2015/16 Budget	2015/16 Estimate	2016/17 Request
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Funding Sources

General Corporate Fund Tax Levy	\$4,403,480	\$4,287,200	\$4,167,690
Development Fund Tax Levy	2,704,750	2,639,800	2,773,200
Retirement Fund Tax Levy	840,790	834,700	871,090
Grants & Donations	132,990	120,250	132,990
Charges for Service and Sales	697,510	691,570	701,480
Other Revenue	175,400	188,070	136,910
Use of Fund balance	142,677	147,730	113,400
Total Funding	9,097,597	8,909,320	8,896,760

Expenditures

Salaries (73.94 FTE)	4,320,620	4,289,330	4,344,590
Benefits	888,720	851,510	886,340
Payroll taxes and IMRF costs	840,790	834,700	871,090
Commodities	1,104,200	1,036,780	1,115,000
Contractuals	1,024,100	975,830	1,012,700
Total Operating Expenses	8,178,430	7,988,150	8,229,720
Capital	919,167	921,170	667,040
Total Expenditures	\$9,097,597	\$8,909,320	\$8,896,760



LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Budget</u>
Expenditures					
Personnel					
Salaries & Wages	2,762,140	2,657,591	2,376,420	2,365,700	2,401,200
Part Time Wages	226,134	242,323	271,690	244,290	233,680
Overtime Wages	75,621	48,026	69,100	69,100	69,100
Sick Pay Reimbursement	9,042	62,866	9,140	6,240	9,250
Health Insurance	588,014	594,542	563,640	540,690	564,650
Total Personnel	3,660,951	3,605,348	3,289,990	3,226,020	3,277,880
Commodities					
Office Supplies	1,989	1,831	3,000	3,000	3,000
Software	0	0	400	650	0
Books, Periodicals, Manuals	119	0	0	0	0
Postage	299	349	500	350	350
Gasoline & Oil	407,502	333,245	345,000	310,000	345,000
Uniforms	13,450	17,874	10,100	9,730	10,300
Small Tools & Equipment	40,893	14,761	12,000	10,300	11,850
Building Maint. Supplies	48,408	868	0	600	0
Ground Maint. Supplies	72,701	112,501	105,000	127,000	105,000
Equipment Maint. Supplies	50,289	38,297	44,000	41,100	39,000
Vehicle Maint. Supplies	69,920	60,188	43,500	43,500	43,500
Inventory Variances	0	846	0	2,000	1,000
Landscaping, Trees, Shrubs	3,960	2,264	2,000	1,800	2,000
Operating Supplies	107,398	91,404	104,350	102,500	109,000
Total Commodities	816,928	674,428	669,850	652,530	670,000
Contractuals					
Computer Fees & Services	5,295	3,456	5,860	7,060	7,920
Advertising	310	1,083	1,000	2,000	1,000
Printing	0	0	500	500	0
Dues & Subscriptions	45	194	1,130	1,400	1,100
Licenses & Permits	5,356	3,708	2,750	3,000	2,750
Telephone	12,532	15,783	13,290	17,210	15,800
Disposal Services	54,912	53,161	70,000	71,000	70,000
Insect Management Control	47,667	19,500	0	0	0
Repairs & Maint. Grounds	158,023	147,382	172,000	146,000	172,000
Repairs & Maint. Equipment	12,270	9,772	15,650	15,650	15,500
Repairs & Maint. Vehicles	11,810	12,962	15,000	15,000	15,000
Equipment Rental	7,908	6,705	10,070	10,070	8,970
Vehicle Replacement Charge	0	118,526	100,700	100,700	64,610
IT Replacement Charge	25,860	40,920	30,260	30,260	25,610
Equipment Replacement Chrg	0	81,490	85,310	85,310	82,870
Certifications and Education	0	733	2,650	2,720	4,040
Professional Development	3,704	265	5,900	5,400	5,900
Mileage Reimbursement	8	0	100	100	100
Miscellaneous Contractuals	2,275	2,604	3,200	3,200	2,700
Total Contractuals	347,975	518,244	535,370	516,580	495,870
Total Operating Expenses	4,825,854	4,798,020	4,495,210	4,395,130	4,443,750
Capital					
Heavy Equipment	19,657	0	0	0	45,000
Capital	19,657	0	0	0	45,000
Total Expenditures	4,845,511	4,798,020	4,495,210	4,395,130	4,488,750



LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> Actual	<u>2014/15</u> Actual	<u>2015/16</u> Budget	<u>2015/16</u> Estimate	<u>2016/17</u> Budget
Expenditures					
Personnel					
Salaries & Wages	1,207,886	1,297,113	1,367,470	1,400,830	1,405,610
Part Time Wages	33,076	38,241	50,320	42,000	48,900
Overtime Wages	42,555	32,066	53,440	53,440	53,440
Sick Pay Reimbursement	1,320	1,187	1,360	1,730	1,730
Health Insurance	258,537	277,003	325,080	310,820	321,690
Total Personnel	1,543,374	1,645,610	1,797,670	1,808,820	1,831,370
Commodities					
Office Supplies	0	162	300	200	200
Software	300	300	400	1,000	0
Books, Periodicals, Manuals	80	141	250	250	100
Postage	82	95	100	100	100
Gasoline & Oil	62,649	41,792	100,000	50,000	100,000
Uniforms	3,922	5,153	6,700	7,300	7,000
Small Tools & Equipment	9,890	8,264	10,600	11,400	10,300
Building Maint. Supplies	13,038	21,969	28,000	25,000	10,000
Ground Maint. Supplies	128,509	69,857	130,300	130,300	148,300
Equipment Maint. Supplies	50,125	47,217	35,000	35,000	35,000
Vehicle Maint. Supplies	27,111	22,854	43,500	43,500	43,500
Preserve Signs and Maint.	49,445	56,650	45,000	45,000	55,000
Operating Supplies	29,646	23,710	32,200	34,200	32,300
Total Commodities	374,797	298,164	432,350	383,250	441,800
Contractuals					
Architect Fees	0	0	10,000	10,000	0
Engineering Fees	15,257	6,918	18,000	20,970	20,000
Computer Fees & Services	2,100	2,100	4,620	4,620	6,720
Advertising	558	1,827	2,000	2,000	2,000
Dues & Subscriptions	2,110	1,770	1,910	1,910	1,970
Licenses & Permits	369	0	3,250	3,250	2,750
Telephone	4,605	4,775	7,680	8,890	7,600
Disposal Services	36,396	28,726	50,000	25,000	10,000
Insect Management Control	0	6,294	45,000	45,000	45,000
Repairs & Maint. Grounds	14,460	3,764	30,600	23,850	30,600
Repairs & Maint. Equipment	8,711	3,369	15,150	15,150	15,000
Repairs & Maint. Vehicles	12,164	12,408	12,500	12,500	12,500
Equipment Rental	2,435	5,060	4,500	4,500	4,500
Vehicle Replacement Charge	0	88,434	96,660	96,660	123,790
IT Replacement Charge	0	0	5,560	5,560	4,470
Equipment Replacement Chrg	0	145,620	150,010	150,010	195,880
Certifications and Education	3,177	3,091	5,150	5,220	4,450
Professional Development	625	4,833	5,140	5,140	5,300
Mileage Reimbursement	4,237	3,907	3,500	4,000	4,000
Miscellaneous Contractuals	4,867	4,281	3,500	3,500	3,500
Total Contractuals	112,071	327,177	474,730	447,730	500,030
Total Operating Expenses	2,030,242	2,270,951	2,704,750	2,639,800	2,773,200
Capital					
Heavy Equipment	36,246	0	0	0	0
Capital	36,246	0	0	0	0
Total Expenditures	2,066,488	2,270,951	2,704,750	2,639,800	2,773,200

Budget Request Summary for Fiscal Year 2016/17

Fund: 6100 Youth Conservation Corps

Department: Operations & Infrastructure

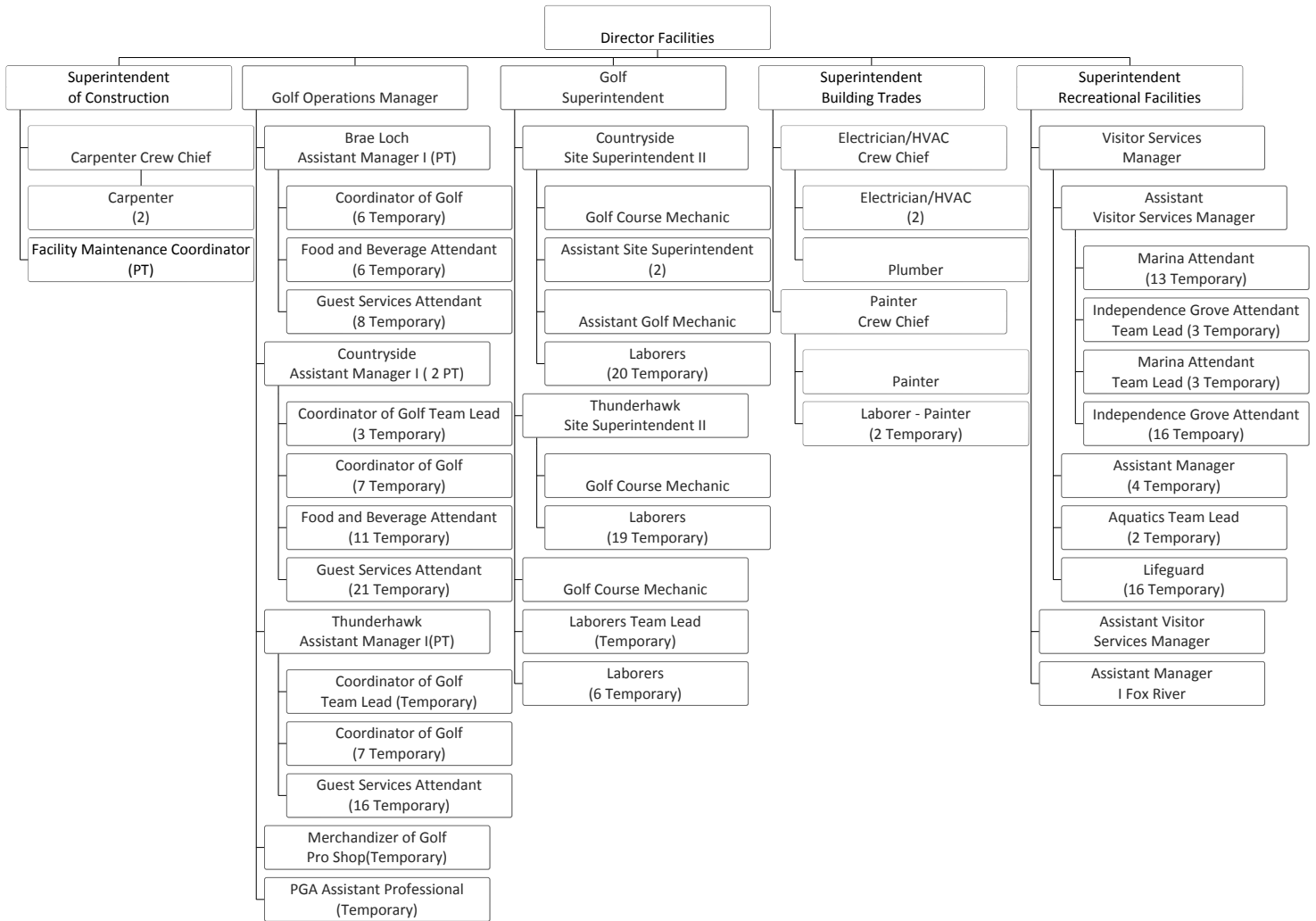


LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Expenditures					
Personnel					
Part Time Wages	105,996	90,686	121,680	106,000	121,680
FICA Contributions	8,108	6,921	9,310	8,110	9,310
Total Expenditures	114,104	97,607	130,990	114,110	130,990

FACILITIES

(85.45 FTE)





LAKE COUNTY FOREST PRESERVES

GENERAL PROGRAM STATEMENT

The Facilities Department manages and operates the District's operational facilities with an emphasis on revenue generating programs while increasing services available to the public. The department is responsible for the management, operation and maintenance of three Golf Clubs (Brae Loch, Countryside and ThunderHawk), the Fox River Marina boat launch and boat storage operations, Independence Grove Beach, Marina, Visitors Center and North Bay Pavilion, and the Greenbelt Cultural Center. The department also oversees the District's facility license agreement with Townline Stables in Mettawa, Concessionaire Agreements at Independence Grove, Greenbelt Cultural Center and ThunderHawk Golf Club, District housing agreements, Intern housing, and manages and coordinates Special Use Permits that are scheduled throughout the District. The department also manages the Building Trades Division which maintains and manages the District's facility and asset inventories and performs maintenance and repairs for all District buildings and structures, including HVAC, electrical, plumbing, carpentry and painting work.

KEY OBJECTIVES FOR FY 2016-17

- Review both in-house and outsourced service contracts that provide facility maintenance to insure the District is using financial resources efficiently.
- Incorporate findings of District-wide Facility and Infrastructure Assessment into annual work plan.
- Provide maintenance and construction services to support programs, projects, and new initiatives in other departments.
- Perform additional maintenance responsibilities for recently acquired properties; review condition of any buildings and make recommendations for program use or potential recycling of materials.

GOLF

The Lake County Forest Preserves operate and maintain four 18-hole golf courses and support facilities at three locations for the purpose of providing quality outdoor recreation to Lake County residents. Countryside (*Prairie* and *Traditional* courses) is a 36-hole golf course with food and beverage service, golf instructional program, and learning center. ThunderHawk is an award-winning 18-hole golf course with food and beverage service featuring a 200-seat capacity special events facility, golf instructional program, and learning center. ThunderHawk was the first *Certified Audubon Signature Sanctuary* in Illinois and only the third public golf course in the world to earn the prestigious Signature Sanctuary certification for excellence in environmental stewardship. Brae Loch is an 18-hole golf course with food and beverage service, and a 200-seat capacity special events facility.

The current economic environment continues to provide challenges in the golf industry. Fiscally responsible operations of the District’s golf courses will be necessary to maintain a positive operating income. Expenses will continue to be analyzed for any additional savings, but an increase in operating income will need to come from increased operating revenues. Continued increased marketing efforts will play a key role in this effort.

PERFORMANCE MEASUREMENTS	2013/14 ACTUAL	2014/15 ACTUAL	2015/16 ESTIMATED	2016/17 PROPOSED
Greens Fees, Perm Starts, Outings	\$2,400,026	\$2,167,409	\$2,481,400	\$2,516,400
Season Pass Sales	\$80,263	\$77,076	\$75,000	\$60,000
Golf Car Sales	\$772,405	\$799,087	\$875,000	\$880,000
Golf Shop Sales	\$133,750	\$212,593	\$164,000	\$167,000
Range Ball Sales	\$122,583	\$129,587	\$133,000	\$135,000
Food and Beverage Sales	\$281,549	\$302,134	\$331,000	\$333,000

FOX RIVER MARINA

Fox River Preserve’s 330-acres provide year-round general public access, outdoor recreation, and environmental education opportunities in a riverfront oriented preserve. The preserve includes a 4-lane boat launch, 8 courtesy docks, a 169 slip marina, two rental shelters, restrooms, group camping area, parking, indoor boat storage and 1.5 miles of trails along the river shoreline and through the oak woodlands. The Facilities Department handles all of the boating operations which include the marina, launch and boat storage, and the Operations and Infrastructure Department is responsible for all other public use areas at the preserve.

PERFORMANCE MEASUREMENTS	2013/14 ACTUAL	2014/15 ACTUAL	2015/16 ESTIMATED	2016/17 PROPOSED
Boat Slip Lease Revenue	\$91,939	\$84,558	\$97,000	\$97,000
Boat Launch Revenue	\$32,298	\$28,619	\$34,000	\$34,000
Boat Storage Revenue	\$61,838	\$67,172	\$60,000	\$60,000

INDEPENDENCE GROVE

Independence Grove offers a wide range of outdoor recreation and education opportunities, and recreational facilities including a visitor’s center, marina with boat rentals, swimming beach, picnic pavilion, lake front plaza with amphitheater, a Des Plaines River canoe launch, and seven miles of trail with connection to the Des Plaines River Trail. Outdoor recreation areas at Independence Grove center on a 115-acre lake. The lake is designed for swimming, boating and fishing. Aquatic activities include boat rentals (kayaks, canoes, paddleboats, fishing boats, stand-up paddle boards), a swimming beach with over 400 feet of beachfront and large areas for wading, an accessible fishing pier, and sand volleyball courts. The visitor’s center also hosts a concessionaire who provides year round banquet and meeting services.

The Facilities Department handles all of the recreational operations which include the marina, swimming beach, site rentals, and summer concert series as well as the concessionaire license agreement. The Operations and Infrastructure Department is responsible for all other public use areas at the preserve.

PERFORMANCE MEASUREMENTS	2013/14 ACTUAL	2014/15 ACTUAL	2015/16 ESTIMATED	2016/17 PROPOSED
Boat Rental Revenue	\$220,906	\$226,957	\$250,000	\$250,000
Beach Attendance Revenue	\$77,283	\$74,783	\$87,000	\$87,000
Non-Resident Parking Fee Revenue	\$70,801	\$79,370	\$88,000	\$80,000
Concessionaire Revenue	\$445,440	\$476,352	\$500,000	\$500,000
Site Rental Revenue	\$45,672	\$54,187	\$50,000	\$50,000

GREENBELT CULTURAL CENTER

The Greenbelt Cultural Center hosts environmental and cultural education programs, artistic performances, special events and a concessionaire who provides year round banquet and meeting services. The Center serves the needs of area corporations, schools, non-profit groups, other community partners and individuals by providing rental opportunities.

KEY OBJECTIVES FOR FY 2016/17

- Continue to monitor and assess building operations to optimize use of green design features.
- Work with environmental education staff to schedule educational programs at the center.
- Strategically grow the business and private rental program to minimize underutilized rental periods and maximize revenue generating potential of the facility.

GOLF COURSE OPERATIONS

FY 2016/17 Budget

LAKE COUNTY FOREST PRESERVES



	2015/16 Budget	2015/16 Estimate	2016/17 Request
Revenues			
Golf Operation Revenues	\$4,210,050	\$4,157,750	\$4,191,750
Retirement Fund Tax Levy	0	0	0
Total Operating Revenues	4,210,050	4,157,750	4,191,750
Expenses			
Salaries (58.09 FTE)	1,833,790	1,707,930	1,766,020
Benefits	190,960	186,440	190,850
Payroll taxes and IMRF costs	309,510	293,850	314,660
Commodities	885,910	884,450	882,180
Contractuals	824,060	858,640	848,750
Total Operating Expenses	4,044,230	3,931,310	4,002,460
Operating Income	\$165,820	\$226,440	\$189,290
Non-Operating Financial Activity			
Other Funding Sources			
Capital Improvement Reserves			
Investment Income (Golf Fund)	25,030	27,050	25,030
Imprelis Settlement/Insurance		0	
Planned Use of Imprelis Settlement	0	0	
Other Expenses			
Internal Debt Service	0	0	0
Capital	(109,500)	(108,170)	(107,000)
	(\$84,470)	(\$81,120)	(\$81,970)
Net Cash Generated (Loss)	\$81,350	\$145,320	\$107,320

Details of the Golf Operation budgets are found in the Enterprise Fund tab.

FACILITIES (excluding Golf)
FY 2016/17 Budget

LAKE COUNTY FOREST PRESERVES



2015/16 Budget	2015/16 Estimate	2016/17 Request
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Funding Sources

General Corporate Fund Tax Levy	\$1,317,270	\$1,158,780	\$1,184,970
Retirement Fund Tax Levy	292,030	274,510	281,510
Grants & Donations	11,200	8,000	8,000
Land and Building Rentals	280,940	220,140	158,440
Easements and License	12,000	12,000	12,000
Charges for Service and Sales	434,500	480,450	491,450
Permits	7,600	6,500	7,100
Programs and Admissions	157,000	175,000	161,200
Concessionaire Revenue	500,000	500,000	510,000
Other Revenue	400	350	400
Total Funding	3,012,940	2,835,730	2,815,070

Expenditures

Salaries (27.36 FTE)	1,500,680	1,410,630	1,404,030
Benefits	284,720	256,060	250,020
Payroll taxes and IMRF costs	292,030	274,510	281,510
Commodities	255,250	242,430	240,550
Contractuals	680,260	652,100	638,960
Total Operating Expenses	3,012,940	2,835,730	2,815,070
Capital	0	0	0
Total Expenditures	\$3,012,940	\$2,835,730	\$2,815,070



LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Revenues					
Land & Building Leases	168,966	179,156	177,940	120,140	60,440
Miscellaneous Revenue	860	16,620	400	350	400
District Housing Rental	133,340	109,102	103,000	100,000	98,000
Concessionaire Revenue	445,440	476,352	500,000	500,000	510,000
Licenses	12,000	12,000	12,000	12,000	12,000
General Program Fees	200	0	0	0	0
Admissions-Beach	73,635	73,711	83,000	83,000	83,000
Punch Card Admissions	3,648	1,072	4,000	4,000	4,000
Donations	24,753	26,593	11,200	8,000	8,000
Picnic Permits	4,124	3,634	4,000	2,900	3,500
Fishing Permits	3,919	3,230	3,600	3,600	3,600
Transfers	294	0	0	0	0
Equipment Rental	228,198	233,308	208,500	246,500	258,500
Packaged Sales	2,947	2,572	2,150	3,050	2,550
Banquet Food Sales	4,535	3,610	3,350	400	400
Food and Beverage Sales	10,104	9,678	10,000	10,500	10,000
Seasonal Marina Slip-Resident	54,630	52,407	55,000	55,000	55,000
Seasonal Marina Slip-Non Res	36,809	30,576	40,000	40,000	40,000
Daily Slip Fee	500	1,575	2,000	2,000	2,000
Daily Boat Launch Non-Resider	2,025	2,785	1,500	2,000	2,000
Daily Boat Launch Pass	18,449	20,214	18,000	24,000	24,000
Boat Storage	61,838	67,172	60,000	60,000	60,000
Marina Store Sales	4,581	3,781	4,000	4,000	4,000
Boat In/Out Service	19,377	19,573	18,000	20,000	20,000
Trailer Storage	5,078	5,904	4,000	5,000	5,000
Parking Fees	70,801	79,370	70,000	88,000	74,200
Daily Boat Launch Pass-Non Res	11,824	5,620	8,000	8,000	8,000
Total Revenues	\$1,402,875	\$1,439,615	\$1,403,640	\$1,402,440	\$1,348,590
Expenditures					
Personnel					
Salaries & Wages	725,963	912,219	1,220,990	1,154,150	1,118,240
Part Time Wages	241,195	227,474	265,460	246,540	276,080
Overtime Wages	2,501	1,452	2,300	3,060	2,300
Sick Pay Reimbursement	6,543	6,289	11,930	6,880	7,410
Health Insurance	143,927	200,183	284,720	256,060	250,020
Total Personnel	1,120,129	1,347,617	1,785,400	1,666,690	1,654,050
Commodities					
Office Supplies	4,471	3,443	6,300	5,300	3,300
Furniture & Equipment	8,625	15,522	15,000	10,500	10,500
Postage	590	405	1,100	680	500
Uniforms	5,955	4,796	9,350	9,350	8,850
Small Tools & Equipment	2,718	18,385	9,400	9,400	7,400
Building Maint. Supplies	79,873	101,598	115,200	111,200	108,700
Equipment Maint. Supplies	8,769	7,565	59,500	59,500	60,500
Operating Supplies	30,863	27,217	27,900	25,300	29,600
Cost of Goods Sold	11,137	9,561	11,500	11,200	11,200
Total Commodities	153,001	188,492	255,250	242,430	240,550



LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Contractuals					
Computer Fees & Services	0	1,294	900	900	1,500
Consulting Fees	0	4,300	3,000	6,250	3,000
Merchant Credit Card Fees	11,904	10,369	11,500	12,100	11,500
Advertising	6,900	12,367	9,400	2,200	1,300
Printing	7,029	5,796	10,200	2,500	2,650
Dues & Subscriptions	882	837	1,210	1,210	1,210
Licenses & Permits	5,156	5,493	770	770	7,770
Natural Gas	99,912	92,480	108,420	100,710	103,900
Electricity	269,050	274,563	176,710	163,430	165,100
Telephone	23,379	34,484	43,480	62,690	30,200
Water & Sewer	13,032	13,505	21,700	10,050	10,700
Pest Control	913	7,257	5,930	11,270	5,120
Repairs & Maint. Building	73,175	91,976	97,990	94,870	95,320
Repairs & Maint. Grounds	0	644	0	0	0
Repairs & Maint. Equipment	41,796	43,466	55,200	56,200	49,000
Equipment Rental	7,998	16,799	14,700	10,200	10,200
Vehicle Replacement Charge	0	29,427	42,180	42,180	29,440
IT Replacement Charge	0	3,970	21,430	21,430	16,710
Certifications and Education	3,320	2,656	2,390	2,390	2,390
Professional Development	2,428	4,097	6,750	6,350	6,350
Mileage Reimbursement	1,158	1,528	1,700	1,700	900
Real Estate & Drainage Taxes	(6,344)	8,924	8,000	8,000	8,000
Miscellaneous Contractuals	46,821	52,038	36,700	34,700	36,700
Total Contractuals	608,509	718,270	680,260	652,100	598,960
Total Operating Expenses	1,881,639	2,254,379	2,720,910	2,561,220	2,493,560
Capital					
Furniture & Fixtures	10,044	0	0	0	0
Miscellaneous Capital	24,773	8,017	0	0	0
Total Capital	34,817	8,017	0	0	0
Total Expenditures	1,916,456	2,262,396	2,720,910	2,561,220	2,493,560
Net Tax Levy Impact	513,581	822,781	1,317,270	1,158,780	1,144,970

Budget Summary for Fiscal Year 2016/17

Fund: 1000

General Corporate Fund

Department:

Operations Facilities - Fox River Marina

**LAKE COUNTY FOREST PRESERVES**

	2013/14 Actual	2014/15 Actual	2015/16 Budget	2015/16 Estimate	2016/17 Request
Revenues					
Miscellaneous Revenue	484	387	100	100	100
Seasonal Marina Slip-Resident	54,630	52,407	55,000	55,000	55,000
Seasonal Marina Slip-Non Res	36,809	30,576	40,000	40,000	40,000
Daily Slip Fee	500	1,575	2,000	2,000	2,000
Daily Boat Launch Non-Resider	2,025	2,785	1,500	2,000	2,000
Daily Boat Launch Pass	18,449	20,214	18,000	24,000	24,000
Boat Storage	61,838	67,172	60,000	60,000	60,000
Boat In/Out Service	19,377	19,573	18,000	20,000	20,000
Trailer Storage	5,078	5,904	4,000	5,000	5,000
Daily Boat Launch Pass-Non Res	11,824	5,620	8,000	8,000	8,000
Total Revenues	\$211,014	\$206,213	\$206,600	\$216,100	\$216,100
Expenditures					
Personnel					
Salaries & Wages	0	2,892	7,950	9,080	8,550
Part Time Wages	21,485	21,000	21,600	21,600	26,640
Sick Pay Reimbursement	0	0	0	200	200
Health Insurance	424	1,205	2,310	2,270	2,220
Total Personnel	21,909	25,097	31,860	33,150	37,610
Commodities					
Office Supplies	768	614	800	800	800
Postage	0	0	0	80	100
Uniforms	126	239	250	250	250
Small Tools & Equipment	312	79	1,500	1,500	500
Building Maint. Supplies	345	0	1,000	1,000	500
Equipment Maint. Supplies	0	0	10,000	10,000	10,000
Operating Supplies	1,127	323	1,000	1,000	800
Total Commodities	2,678	1,255	14,550	14,630	12,950
Contractuals					
Merchant Credit Card Fees	3,369	2,135	3,000	3,000	3,000
Advertising	0	0	600	600	0
Printing	0	1,148	1,000	1,000	1,000
Telephone	0	250	480	860	800
Equipment Rental	1,087	2,330	1,600	1,600	1,600
IT Replacement Charge	0	0	1,090	1,090	860
Mileage Reimbursement	363	0	300	300	300
Miscellaneous Contractuals	0	0	3,000	3,000	3,000
Total Contractuals	4,819	5,863	11,070	11,450	10,560
Total Expenditures	29,406	32,215	57,480	59,230	61,120
Net Tax Levy Impact	(181,608)	(173,998)	(149,120)	(156,870)	(154,980)

Budget Summary for Fiscal Year 2016/17

Fund: 1000 General Corporate Fund

Department: Operations Facilities - Independence Grove

**LAKE COUNTY FOREST PRESERVES**

	2013/14 Actual	2014/15 Actual	2015/16 Budget	2015/16 Estimate	2016/17 Request
Revenues					
Land & Building Leases	45,672	54,187	50,000	50,000	50,000
Miscellaneous Revenue	376	14,878	200	200	200
Concessionaire Revenue	445,440	476,352	500,000	500,000	500,000
Admissions-Beach	73,635	73,711	83,000	83,000	83,000
Punch Card Admissions	3,648	1,072	4,000	4,000	4,000
Donations	6,175	6,175	8,000	8,000	8,000
Picnic Permits	4,124	3,634	4,000	2,900	3,500
Fishing Permits	3,919	3,230	3,600	3,600	3,600
Equipment Rental	228,198	233,308	208,500	246,500	258,500
Packaged Sales	2,947	2,572	2,150	3,050	2,550
Food and Beverage Sales	10,104	9,678	10,000	10,500	10,000
Marina Store Sales	4,581	3,781	4,000	4,000	4,000
Parking Fees	70,801	79,370	70,000	88,000	74,200
Total Revenues	\$899,620	\$961,948	\$947,450	\$1,003,750	\$1,001,550
Expenditures					
Personnel					
Salaries & Wages	150,936	141,323	117,400	124,280	122,970
Part Time Wages	168,811	174,942	201,670	182,750	206,820
Overtime Wages	362	17	300	300	300
Sick Pay Reimbursement	2,460	2,356	800	800	800
Health Insurance	57,895	54,231	47,980	52,130	54,000
Total Personnel	380,464	372,869	368,150	360,260	384,890
Commodities					
Office Supplies	2,040	1,124	2,500	2,500	2,000
Furniture & Equipment	0	9,865	10,000	10,000	10,000
Postage	34	69	400	400	200
Uniforms	5,829	4,522	6,750	6,750	6,250
Small Tools & Equipment	705	13,788	500	500	500
Building Maint. Supplies	8,474	5,395	10,700	10,700	8,700
Equipment Maint. Supplies	1,310	7,352	31,500	31,500	36,500
Operating Supplies	13,697	17,010	16,400	16,400	20,400
Cost of Goods Sold	11,137	9,561	11,500	11,200	11,200
Total Commodities	43,226	68,686	90,250	89,950	95,750
Contractuals					
Merchant Credit Card Fees	5,665	6,426	6,000	8,000	8,000
Advertising	400	814	1,000	1,000	1,000
Printing	1,859	1,395	1,400	1,400	1,500
Dues & Subscriptions	777	777	580	580	580
Natural Gas	0	2,583	9,000	6,840	7,000
Electricity	0	4,902	9,000	6,720	7,000
Telephone	0	579	3,000	5,230	4,500
Water & Sewer	0	876	660	2,180	2,200
Repairs & Maint. Building	245	726	5,000	5,000	4,000
Repairs & Maint. Equipment	1,665	1,024	2,000	3,000	4,000
Equipment Rental	4,573	3,034	4,600	4,600	4,600
IT Replacement Charge	0	1,640	6,760	6,760	5,230
Certifications and Education	100	50	60	60	60
Professional Development	1,632	3,825	1,000	1,000	1,000
Mileage Reimbursement	0	0	500	500	100
Miscellaneous Contractuals	20,808	19,647	21,200	21,200	21,200
Total Contractuals	37,724	48,298	71,760	74,070	71,970
Total Operating Expenses	461,414	489,853	530,160	524,280	552,610

Budget Summary for Fiscal Year 2016/17

Fund: 1000 General Corporate Fund

Department: Operations Facilities - Independence Grove



LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Capital					
Furniture & Fixtures	10,044	0	0	0	0
Miscellaneous Capital	24,773	8,017	0	0	0
Total Capital	34,817	8,017	0	0	0
Total Expenditures	496,231	497,870	530,160	524,280	552,610
Net Tax Levy Impact	(403,389)	(464,078)	(417,290)	(479,470)	(448,940)



LAKE COUNTY FOREST PRESERVES

	2013/14 Actual	2014/15 Actual	2015/16 Budget	2015/16 Estimate	2016/17 Request
Revenues					
Land & Building Leases	118,722	115,373	123,000	65,000	5,500
Miscellaneous Revenue	0	1,355	100	50	100
Concessionaire Revenue	0	0	0	0	10,000
General Program Fees	200	0	0	0	0
Donations	18,530	19,420	3,200	0	0
Transfers	294	0	0	0	0
Banquet Food Sales	4,535	3,610	3,350	400	400
Total Revenues	\$142,281	\$139,758	\$129,650	\$65,450	\$16,000
Expenditures					
Personnel					
Salaries & Wages	110,470	111,790	152,290	89,610	65,340
Part Time Wages	50,899	31,532	18,430	18,430	18,860
Overtime Wages	0	37	0	120	0
Sick Pay Reimbursement	0	0	0	580	580
Health Insurance	25,290	29,742	45,980	24,210	15,020
Total Personnel	186,659	173,101	216,700	132,950	99,800
Commodities					
Office Supplies	1,663	1,705	3,000	2,000	500
Furniture & Equipment	8,625	5,657	5,000	500	500
Postage	556	247	700	200	200
Building Maint. Supplies	3,334	3,327	6,000	2,000	2,000
Operating Supplies	5,766	3,004	5,300	2,700	3,200
Total Commodities	19,944	13,940	20,000	7,400	6,400
Contractuals					
Computer Fees & Services	0	1,294	900	900	900
Merchant Credit Card Fees	2,870	1,808	2,500	1,100	500
Advertising	6,500	11,553	7,800	600	300
Printing	5,170	3,253	7,800	100	150
Dues & Subscriptions	105	45	110	110	110
Licenses & Permits	600	600	610	610	610
Natural Gas	5,086	4,383	4,400	4,640	4,400
Electricity	30,019	28,709	30,240	26,910	29,000
Telephone	17,130	16,764	16,000	16,810	16,200
Water & Sewer	546	1,134	600	1,950	2,000
Pest Control	468	471	520	520	0
Repairs & Maint. Building	11,898	9,088	18,000	12,000	13,000
Repairs & Maint. Equipment	4,186	6,432	5,200	5,200	4,000
Equipment Rental	2,338	6,564	7,500	3,000	3,000
IT Replacement Charge	0	2,330	6,810	6,810	4,720
Professional Development	796	199	600	200	200
Mileage Reimbursement	795	924	700	700	300
Miscellaneous Contractuals	26,013	31,791	12,000	10,000	52,000
Total Contractuals	114,520	127,342	122,290	92,160	131,390
Total Operating Expenses	321,123	314,383	358,990	232,510	237,590
Net Tax Levy Impact	178,842	174,625	229,340	167,060	221,590

Budget Summary for Fiscal Year 2016/17

Fund: 1000 General Corporate Fund

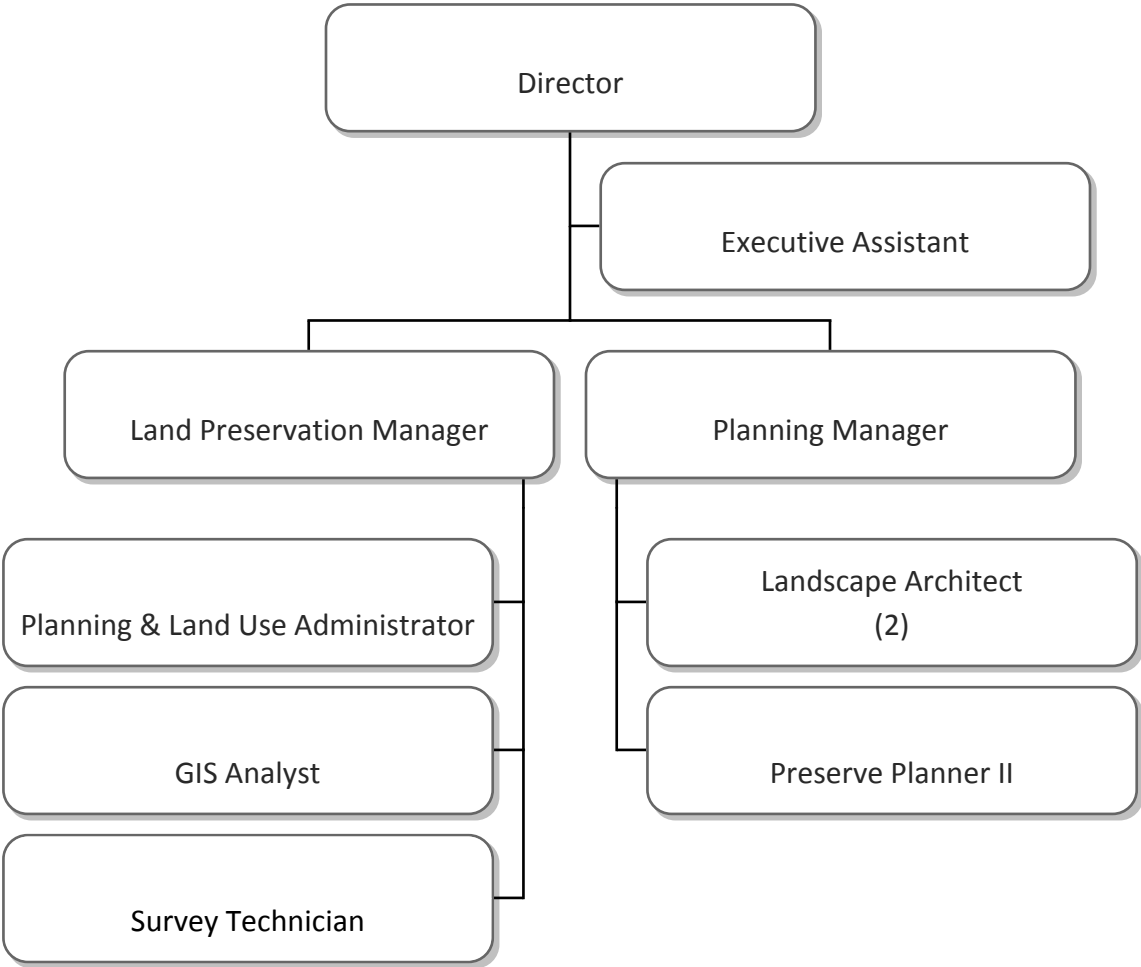
Department: Operations Facilities - Stevenson House

**LAKE COUNTY FOREST PRESERVES**

	2013/14 Actual	2014/15 Actual	2015/16 Budget	2015/16 Estimate	2016/17 Request
Revenues					
Land & Building Leases	585	1,245	1,000	1,200	1,000
Licenses	12,000	12,000	12,000	12,000	12,000
Donations	48	998	0	0	0
Total Revenues	\$12,633	\$14,243	\$13,000	\$13,200	\$13,000
Expenditures					
Commodities					
Operating Supplies	160	1,129	200	200	200
Total Commodities	160	1,129	200	200	200
Contractuals					
Licenses & Permits	150	153	160	160	160
Natural Gas	6,148	3,778	5,020	4,200	4,500
Electricity	2,947	3,024	3,120	3,000	3,100
Telephone	1,196	1,420	1,350	2,910	3,000
Pest Control	0	320	1,250	960	960
Repairs & Maint. Building	3,390	4,643	4,120	5,000	4,120
Repairs & Maint. Equipment	280	0	0	0	0
Miscellaneous Contractuals	0	0	500	500	500
Total Contractuals	14,111	13,338	15,520	16,730	16,340
Total Operating Expenses	14,271	14,467	15,720	16,930	16,540
Net Tax Levy Impact	1,638	224	2,720	3,730	3,540

PLANNING AND LAND PRESERVATION

(9.6 FTE)





GENERAL PROGRAM STATEMENT

The Planning and Land Preservation Department prepares master plans, designs, engineers, provides contract administration of consultants, coordinates and manages construction of District public access improvement projects as outlined in the Board-approved Capital Improvement Plan. The Department also supports the District's land preservation and acquisition program and offers a comprehensive land planning approach to analyzing potential land purchases that provide opportunities to expand existing preserves, initiate greenway and trail corridor preservation, and to preserve natural resource areas including wetlands, prairies, wildlife habitats and forested areas.

Revenues for the District's land preservation program are realized from the sale of bonds. In November of 2008, the voters of Lake County approved a \$185,000,000 bond referendum of which, \$148,000,000 or 80% was designated for land acquisition purposes. In 2010, the District passed a resolution for the Lake County Vision for Land Preservation, which approved a two-fold land acquisition goal of preserving 40 acres for every 1,000 residents and, in combination with the District's public and private land preservation partners in Lake County, preserve at least 20% of the County as natural areas, parks, trails, farmland and scenic views by 2030.

PLANNING DIVISION KEY OBJECTIVES FOR FY 2016-17

- Continue implementation of approved Five-Year Capital Improvement Plan and develop a ten year strategy for deferred maintenance and replacement of the District's existing infrastructure.
- Continue implementation of the Millennium Trail, including construction and completion of the Russell Road/Van Patten Woods connection. Complete Phase I engineering and begin Phase II engineering for the Raven Glen/Ethel's Woods Route 45 crossing and a portion of the Millennium Trail through Ethel's Woods Forest Preserve.
- Implement phases of Board-approved master plans for Lake Carina, Waukegan Savanna Dog Exercise Area and Buffalo Creek Trail improvements. Complete a master plan for Lakewood Forest Preserve and present the plan to District Board for review and approval.
- Continue planning of the Regional Greenway Trail System including connecting the Millennium Trail to the Des Plaines River Trail and to Moraine Hills State Park in McHenry County, identifying the final route for the Middlefork Trail and Greenway, connecting the Middlefork Trail and Greenway to the Des Plaines River Trail and the Millennium Trail through Round Lake.
- Begin work on the Board approved Strategic Plan Objective of establishing a unified process for creating, editing and storing geospatial and demographic data to effectively inventory, maintain and promote District resources.

- Assist the Lake County Division of Transportation and other partners with the planning and implementation of the Fort Hill Trail, Chain O' Lakes Bike Path, Lyons Woods to Waukegan Savanna trail connection and the Route 137 trail connection.
- Continue working with the Lake County Division of Transportation to coordinate and implement the Buffalo Creek wetland mitigation bank and trail expansion and the Cedar Lake Road trail connection at Nippersink Forest Preserve.
- Continue Coordination with the Illinois Department of Transportation on several projects including; the Route 22 road improvement project and shared use path adjacent Egret Marsh and Heron Creek; the Route 173 road improvements and the shared use path adjacent Raven Glen, Ethel's Woods and Pine Dunes; the Route 45 and Millburn Bypass improvements and the associated Millennium Trail extension between McDonald Woods and Raven Glen; and the improvements along Route 132 that will provide a trail connecting Duck Farm Dog Exercise Area to Fourth Lake Forest Preserve.
- Assist the Chief Development Officer and the Preservation Foundation on a plan that identifies a funding strategy for the implementation, operation and maintenance of public access improvements that will maximize connectivity between Forest Preserves and communities in north-central Lake County.
- Coordinate with the Metropolitan Water Reclamation District of Greater Chicago for the design and implementation of the reservoir expansion, public access improvements and restoration at Buffalo Creek Forest Preserve.
- Continue to work with partners to identify areas of the County that are not connected to the Regional Greenway Trail System and develop strategies for implementing safe connections whenever possible.
- Coordinate the design and implementation of accessibility improvements at the District's Dog Exercise Areas to achieve compliance with the new ADA standards and to provide adequate access for people of all ages and abilities.
- Continue the District's annual tree and shrub planting program.
- Aggressively pursue outside grant and revenue opportunities.

LAND PRESERVATION DIVISION KEY BOND OBJECTIVES FOR FY 2016-17

- Continue implementation of the land acquisition plan with remaining bond funds from the voter-approved referendum bond funds totaling \$148,000,000.
- Continue to align the District's land acquisition plan with the approved Strategic Plan.
- Continue to implement a land preservation program that is consistent with the following adopted goals: 1) Protect Wildlife Habitat; 2) Preserve Wetlands, Prairies and Forests; 3) Provide Trails, Greenways and River/Lake Access; 4) Protect Against Flooding; 5) Save Large Refuges; 6) Expand Existing Preserves; 7) Create New Open Spaces; 8) Funding Enhancement and Leveraging; 9) Farmland Preservation; 10) Partnerships.
- Capitalize on the completed Lake County Green Infrastructure Strategy, building on the previous efforts of the Chicago Wilderness regional Green Infrastructure Vision (GIV) through identifying a more-refined green infrastructure network model with higher resolution and more up-to-date GIS data, to provide a framework for identifying land conservation and restoration opportunities.

- Continue greenway planning efforts and cooperative working relationships with local municipalities, especially for the Regional Greenway Trail System and the Grand Illinois Trail connecting Singing Hills Forest Preserve with Volo Bog and Moraine Hills State Park in McHenry County.
- Continue working with partners to plan and implement partnership trails and support that effort through land preservation that is consistent with the District's land preservation goals and Strategic Plan.
- Foster partnerships to leverage lands from private non-profit sources, state and federal grants including the OSLAD and LAWCON programs, intergovernmental agreements, donations and conservation easements.
- Work with the Chief Development Officer and the Preservation Foundation to actively solicit private donations for the District's ongoing land acquisition efforts through either monetary or land donations appropriate to the District's preservation plans.
- Continue to develop and enhance working relationships and partnerships with non-profit land conservation organizations (such as Lake Forest Open Lands Association, The Nature Conservancy, Mettawa Open Lands Association, Citizens for Conservation, Lake Bluff Openlands, Conserve Lake County, the Barrington Area Conservation Trust, and Openlands) that will identify and preserve projects that will enhance the District's land holdings.
- Develop strategies to acquire and/or preserve in-holdings throughout the District with special emphasis on those in-holdings that could negatively impact natural resources protection of adjacent District lands due to environmental contaminations.
- Analyze potential land acquisition programs or partnerships in urbanized areas of the county that may include the purchase of smaller parcels in order to meet the open space needs of an urban population.
- Work with elected state officials from Lake County, environmental groups and the statewide Forest Preserve District coalition to stabilize the OSLAD and LAWCON grant programs pertaining to land acquisition funding.
- Continue to implement the further protection of District holdings through the use of property restrictions such as conservation easements, deed restrictions or nature preserve dedications, where appropriate.

PERFORMANCE MEASUREMENTS	2013/14 ACTUAL	2014/15 ACTUAL	2015/16 ESTIMATED	2016/17 PROJECTED
Annual Acres Preserved (includes easements)	106.1	80.1	613.2	165.5
Acres per 1,000 residents (Goal = 40)	43	43	43.8	44.1
Lake County Population	703,019+	703,230*	703,360*	703,490*
% of County as Forest Preserves	10.01%	10.04%	10.24%	10.3%
% of County Preserved w/Partners (Goal = 20%)	17.3% (52,099.3 Acres)	17.4% (52,308.6 Acres)	17.6% (52,919.8 Acres)	17.6% (53,085.3 Acres)
Total Number of Preserves	65	65	65	65
Average per-acre cost for land	\$39,678	\$26,616	\$27,482	\$14,979
Total District acreage	30,156.4	30,236.5	30,849.7	31,015.2

+ US Census Bureau Estimate

* Population Forecast

PLANNING & LAND PRESERVATION
FY 2016/17 Budget

LAKE COUNTY FOREST PRESERVES



2015/16 Budget	2015/16 Estimate	2016/17 Request
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Funding Sources

Development Fund Tax Levy	\$1,317,911	\$1,210,745	\$1,196,390
Retirement Fund Tax Levy	157,410	153,880	155,430
Land Acquisition Bond Fund	7,493,700	12,935,995	5,916,970
Land and Building Rentals	152,400	152,400	152,400
Investment Income(Development Fund)	280,310	401,360	267,250
Other Revenues	1,600,670	1,269,330	435,580
Use of Fund balance	19,821,012	18,612,595	5,708,820
Total Funding	30,823,413	34,736,305	13,832,840

Expenditures

Salaries (9.60 FTE)	810,510	792,360	777,950
Benefits	139,130	132,970	126,040
Payroll taxes and IMRF costs	157,410	153,880	155,430
Commodities	31,090	28,640	29,090
Contractuals	804,590	639,835	372,030
Total Operating Expenses	1,942,730	1,747,685	1,460,540
Capital (including land acquisition)	28,880,683	32,988,620	12,372,300
Total Expenditures	\$30,823,413	\$34,736,305	\$13,832,840

Budget Request Summary for Fiscal Year 2016/17

Fund: 2000 Land Development Fund

Department: Planning Public Access



LAKE COUNTY FOREST PRESERVES

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Expenditures					
Personnel					
Salaries & Wages	897,831	826,993	620,990	634,990	627,040
Part Time Wages	6,576	13,592	29,180	0	0
Sick Pay Reimbursement	7,687	13,085	4,890	6,060	7,620
Budgeted Salary Adjustment	0	0	(30,000)	0	(26,000)
Health Insurance	187,389	155,490	134,920	129,070	121,410
Total Personnel	1,099,483	1,009,160	759,980	770,120	730,070
Commodities					
Office Supplies	4,270	4,459	3,100	3,100	2,600
Software	1,425	917	3,500	0	2,000
Books, Periodicals, Manuals	506	103	650	600	650
Postage	1,267	1,600	1,500	1,000	1,000
Uniforms	70	42	500	500	1,000
Equipment Maint. Supplies	132	291	1,500	1,500	1,500
Operating Supplies	8,601	4,149	6,400	8,000	6,400
Total Commodities	16,271	11,561	17,150	14,700	15,150
Contractuals					
Architect Fees	0	0	10,000	0	10,000
Legal Fees	42,934	43,919	30,000	30,000	30,000
Engineering Fees	0	750	10,000	10,000	10,000
Computer Fees & Services	15,239	14,724	12,780	10,000	6,250
Consulting Fees	21,764	43,303	47,000	42,000	42,000
Advertising	220	1,371	1,000	1,750	1,000
Printing	863	129	1,500	1,500	1,500
Dues & Subscriptions	2,908	1,395	5,830	4,200	4,200
Electricity	55,532	40,264	21,000	20,970	21,600
Telephone	31,175	24,144	7,340	11,900	10,800
Water & Sewer	0	72	110	110	120
Disposal Services	0	87	170	100	170
Pest Control	0	0	170	40	170
Repairs & Maint. Building	6,597	6,373	1,980	1,980	3,200
Repairs & Maint. Equipment	0	1,210	3,750	3,750	3,750
Repairs & Maint. Vehicles	2	0	0	500	0
Equipment Rental	6,621	6,114	3,050	7,960	3,050
Vehicle Replacement Charge	0	23,977	15,010	15,010	13,340
IT Replacement Charge	15,450	15,450	14,200	15,450	9,020
Equipment Replacement Chrg	0	0	0	0	2,400
Certifications and Education	2,358	1,965	3,750	2,750	2,250
Professional Development	4,498	3,927	10,300	7,800	6,950
Mileage Reimbursement	120	58	350	350	350
Real Estate & Drainage Taxes	25,966	34,548	27,000	27,000	27,000
Total Contractuals	232,247	263,780	226,290	215,120	209,120
Total Operating Expenses	1,348,001	1,284,864	1,003,420	999,940	954,340
Capital					
Engineering Fees	45,292	6,182	63,599	30,520	0
Capital Imprvmnts-Preserves	1,268,305	3,872,855	6,438,772	6,424,010	940,010
Bridges and Trails	0	0	25,000	25,000	0
Total Capital	1,313,597	3,879,037	6,527,370	6,479,530	940,010
Total Expenditures	2,661,598	5,163,901	7,530,790	7,479,470	1,894,350

Budget Request summary for Fiscal Year 2016/17

Fund: Land Acquisition

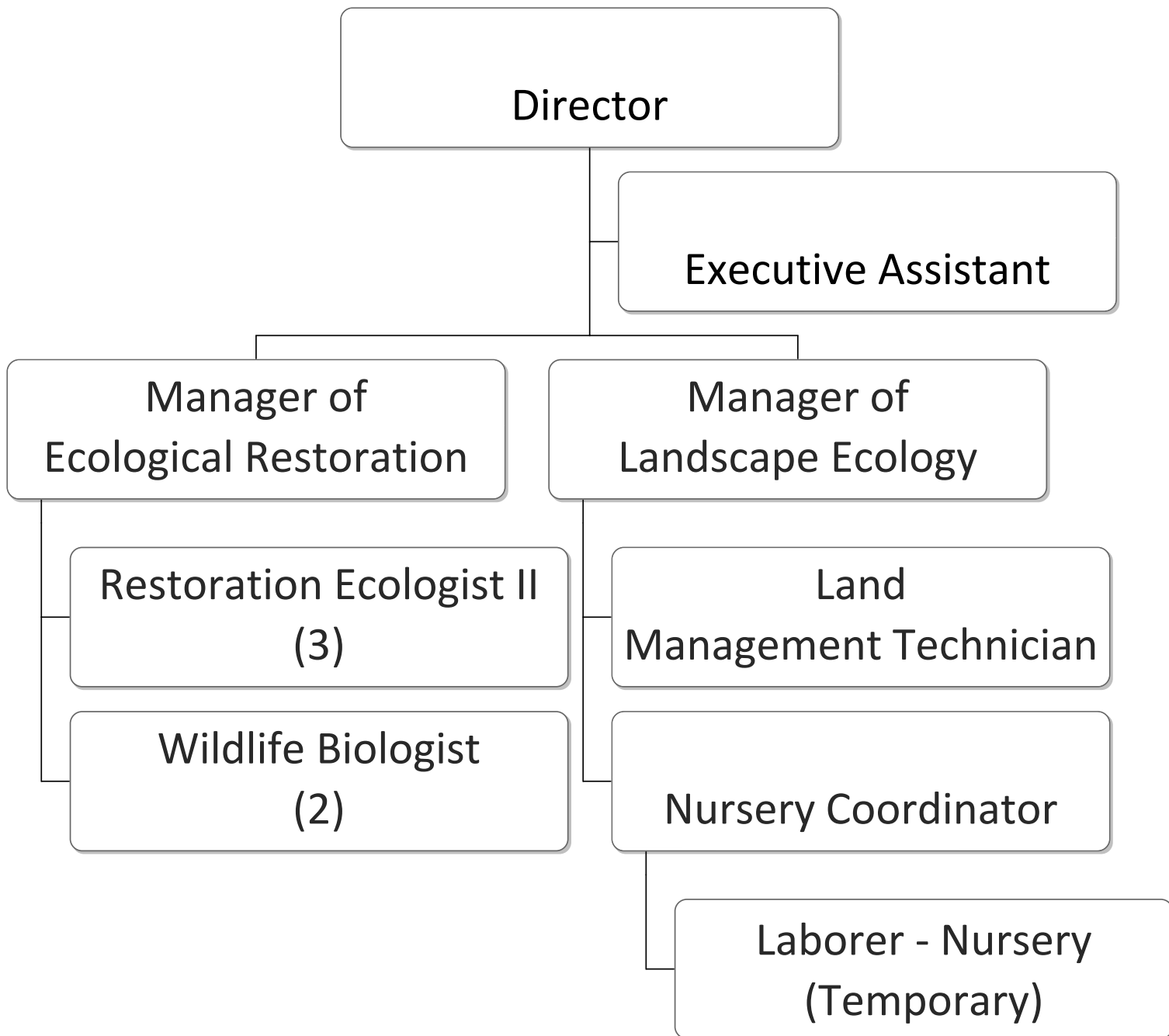


LAKE COUNTY FOREST PRESERVES

	2013/14 Actual	2014/15 Actual	2015/16 Budget	2015/16 Estimate	2016/17 Request
Expenditures					
Personnel					
Salaries & Wages	104,139	96,988	105,650	113,450	110,000
Part Time Wages	27,779	30,463	47,820	35,810	31,230
Sick Pay Reimbursement	1,903	1,714	1,980	2,050	2,060
Health Insurance	1,377	2,574	4,210	3,900	4,630
Total Personnel	135,198	131,739	159,660	155,210	147,920
Commodities					
Office Supplies	6,958	5,911	5,440	5,440	5,440
Software	5,399	2,300	7,500	7,500	7,500
Postage	83	251	400	400	400
Gasoline & Oil	38	71	100	100	100
Vehicle Maint. Supplies	0	0	0	0	0
Operating Supplies	84	15	500	500	500
Total Commodities	12,562	8,548	13,940	13,940	13,940
Contractuals					
Legal Fees	22,698	94,671	25,000	90,000	25,000
Computer Fees & Services	0	94	100	100	150
Consulting Fees	27,850	15,126	25,000	1,000	10,000
Dues & Subscriptions	299	358	500	325	500
Electricity	6,670	4,608	5,200	5,200	5,200
Telephone	2,348	2,448	2,150	2,150	2,400
Water & Sewer	0	18	30	30	30
Disposal Services	0	22	40	40	40
Pest Control	0	0	40	40	40
Repairs & Maint. Building	792	780	500	500	790
Equipment Rental	795	556	750	750	750
Vehicle Replacement Charge	0	790	790	790	0
IT Replacement Charge	2,520	980	5,100	5,100	4,410
Professional Development	0	155	3,000	3,000	3,500
Mileage Reimbursement	30	11	100	100	100
Bond Issuance Costs	0	0	0	67,880	0
Miscellaneous Contractuals	0	1,855	0	0	0
Total Contractuals	64,002	122,472	68,300	177,005	52,910
Total Operating Expenses	211,762	262,759	241,900	346,155	214,770
Capital					
Land Acquisition	3,963,930	2,109,250	7,000,000	13,350,170	5,500,000
Title Fees	12,603	17,630	22,800	24,720	15,000
Tax Prorations	9,228	(8,493)	2,000	6,260	2,000
Other Land Acquisition Costs	13,146	(702)	91,200	91,200	91,200
Appraisal Fees	12,900	12,745	31,400	31,400	15,000
Engineering Fees	49,251	72,783	39,900	39,900	40,000
Legal Fees	51,163	82,281	85,500	85,500	60,000
Total Capital	4,112,221	2,285,494	7,272,800	13,629,150	5,723,200
Total Expenditures	4,323,983	2,548,253	7,514,700	13,975,305	5,937,970

NATURAL RESOURCES

(11.4 FTE)



NATURAL RESOURCE DEPARTMENT

FY 2016/17 Budget Narrative

LAKE COUNTY FOREST PRESERVES



GENERAL PROGRAM STATEMENT

The Natural Resource Department prepares and implements ecological restoration plans. Designs, engineers, and provides contract administration of consultants. Coordinates and manages the implementation of Board- approved District habitat restoration projects. . The Department is responsible for natural resource, ecological and wildlife management programs, including restoration of natural plant communities for plants and animals, controlled burn management, endangered-threatened-rare species monitoring and management, wildlife monitoring, conservation and research, animal damage management, invasive plant species management and farmland licenses.

KEY OBJECTIVES FOR FY 2016-17

- Continue implementation of approved Ten-Year Capital Improvement Plan.
- Continue implementation of the Southern Des Plaines Woodland Restoration Project including Ryerson Woods, Wright Woods, MacArthur Woods, Grainger Woods, Cahokia Flatwoods and Old School Forest Preserve.
- Develop a pilot project for the removal of buckthorn around Middlefork Savanna Forest Preserve working with partners to solicit grant funds and communicating with area neighbors.
- Continue leading the Wisconsin-Illinois Lakeplain Partnerships with Illinois and Wisconsin Departments of Natural Resources, U.S. Army Corps of Engineers, Wisconsin Nature Conservancy and others to restore the historical hydrological conditions to Spring Bluff Forest Preserve and the natural communities of the Lake Michigan Lakeplain.
- Beign implementation of the Green Infrastructure Model and Strategy for Lake County which identified 10,000-acre ecological complexes, large woodland, wetland and prairie habitats, Lake Michigan protection/restoration areas, water resource areas, and determining economic value of ecosystem services.
- Continue collaboration with the City of Lake Forest and Lake Forest Openlands Association for the restoration of Middlefork Savanna Forest Preserve.
- Continue implementation of the Ethel's Woods-North Mill Creek restoration project.
- Continue collaboration with Chicago Wilderness and Lincoln Park Zoo for the development of re-introduction strategies for Blanding's Turtle, Smooth Green Snake, Spotted Salamander, Wood Frog, Meadow Jumping Mouse, and Least Weasel.
- Continue implementation of the Deer Management Program including new natural areas for management.
- Continue to enhance volunteer stewardship program to engage the next generation of ecological stewards and volunteers.
- Continue the operation of the native seed nursery generating seed for restoration projects and providing rare local geno-types.

- Complete the implementation of the coastal habitat restoration project at Fort Sheridan as part of the USACE’s Great Lakes Fishery and Ecosystem Restoration program and the US Forest Service State and Private Forestry Program.
- Coordinate with Northern Illinois University’s Institute for the Study of Environment, Sustainability, and Energy for the ecological assessment of wildlife populations and trends
- Continued implementation of ecological monitoring and analysis of both ecological and management data to assess impacts of restoration and management on flora, fauna, and abiotic components of our lands.
- Seek to increase the number of acres safely treated under the controlled burn program through more efficient use of existing resources and improve communication with adjacent landowners and the general public.
- Complete the implementation of the Illinois State Toll Highway Authority mitigation plan at Pines Dunes which includes wetland restoration and upland enhancement of 300 acres.
- Coordinate with the Illinois State Toll Highway Authority, Illinois Department of Transportation and the Lake County Division of Transportation for planning and assessment of the Route 53/120 roadway project including possible open space and mitigation opportunities.
- Coordinate with the Metropolitan Water Reclamation District of Greater Chicago for the design and implementation of the reservoir expansion, mitigation and restoration at Buffalo Creek Forest Preserve.
- Continue collaboration with Morton Arboretum and Chicago Wilderness members for the implementation of the Oak Recovery Plan, Oak awareness month and the development of a community involvement project to protect, enhance and expand oak communities in the region.
- Coordinate with the U.S. Army Corps of Engineers (USACE) and the Illinois Department of Natural Resources for the removal of the two remaining low-head dams on the Des Plaines River.
- Continue District’s annual reforestation program planting native trees and shrubs focusing on the identification of potential 1000-acre woodland complexes.
- Continue priority habitat restoration projects at Grant Woods, Van Patten Woods, Lakewood, Kettle Grove, Grassy Lake, Middlefork Savanna, Rollins Savanna, Spring Bluff, Captain Daniel Wright Woods, Lyons Woods, Wadsworth Savanna Forest Preserves, Grainger Woods Conservation Preserve and Ryerson Conservation Area Forest Preserves.
- Aggressively pursue and take a leadership role with outside partnerships, collaborations, grants and revenue opportunities.

PERFORMANCE MEASUREMENTS	2013/14 ACTUAL	2014/15 ACTUAL	2015/16 ESTIMATE	2016/17 PROJECTED
Prairie, Woodland, Wetlands Seeded (acres)	197	376	288	180
Reforestation (trees/shrubs planted)	4,943	7,964	4,200	2,850
Prescribed Burn Management (acres)	3,000	2,391	3,202	3,450
Selective Clearing Projects (acres)	379	460	838	520
Farmland Management (acres)	2,519	2,241	2,479	2,650

NATURAL RESOURCES

FY 2016/17 Budget

LAKE COUNTY FOREST PRESERVES



2015/16 Budget	2015/16 Estimate	2016/17 Request
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Funding Sources

Development Fund Tax Levy	\$3,706,516	\$1,706,370	\$1,957,070
Retirement Fund Tax Levy	150,540	156,890	162,110
Grants and Donations	436,070	1,109,630	368,580
Land and Building Rentals	417,370	456,760	414,900
Other Revenues	26,560	50,830	25,160
Total Funding	4,737,056	3,480,480	2,927,820

Expenditures

Salaries (11.40 FTE)	773,570	806,220	808,540
Benefits	150,110	146,330	151,430
Payroll taxes and IMRF costs	150,540	156,890	162,110
Commodities	134,010	112,320	112,500
Contractuals	1,522,524	1,367,720	1,213,780
Total Operating Expenses	2,730,754	2,589,480	2,448,360
Capital	2,006,302	891,000	479,460
Total Expenditures	\$4,737,056	\$3,480,480	\$2,927,820

Budget Request Summary for Fiscal Year 2016/17

Fund: 2000 Land Development Fund

Department: Natural Resources

**LAKE COUNTY FOREST PRESERVES**

	<u>2013/14</u> <u>Actual</u>	<u>2014/15</u> <u>Actual</u>	<u>2015/16</u> <u>Budget</u>	<u>2015/16</u> <u>Estimate</u>	<u>2016/17</u> <u>Request</u>
Expenditures					
Personnel					
Salaries & Wages	659,583	707,387	766,690	801,550	803,020
Part Time Wages	21,542	16,414	0	0	0
Sick Pay Reimbursement	4,583	6,486	6,880	4,670	5,520
Health Insurance	143,678	142,281	150,110	146,330	151,430
Total Personnel	829,386	872,568	923,680	952,550	959,970
Commodities					
Office Supplies	0	907	2,840	2,840	1,000
Books, Periodicals, Manuals	624	145	400	400	400
Postage	986	9,487	22,000	10,020	11,700
Uniforms	2,378	1,473	1,800	1,800	1,800
Small Tools & Equipment	9,723	1,394	2,500	2,500	2,500
Ground Maint. Supplies	63,045	91,565	71,970	71,970	72,000
Equipment Maint. Supplies	779	1,166	1,000	1,000	1,100
Operating Supplies	22,313	33,302	31,500	21,790	22,000
Total Commodities	99,848	139,439	134,010	112,320	112,500
Contractuals					
Legal Fees	0	4,222	15,000	15,000	12,000
Computer Fees & Services	0	0	5,300	5,300	5,300
Consulting Fees	97,637	136,140	253,083	176,400	150,000
Advertising	1,301	1,493	1,500	1,500	1,800
Printing	0	5,055	12,500	12,500	12,150
Dues & Subscriptions	981	1,860	1,000	1,000	19,500
Natural Gas	1,850	965	1,750	750	1,000
Electricity	0	7,593	26,250	26,200	26,990
Telephone	0	9,296	15,990	25,010	23,000
Water & Sewer	0	90	140	140	150
Disposal Services	0	109	210	210	170
Pest Control	0	0	210	210	200
Ecological Land Mgmt Contract	335,738	433,702	385,000	385,000	385,000
Repairs & Maint. Building	0	0	2,480	2,480	4,000
Repairs & Maint. Grounds	0	14	0	0	0
Equipment Rental	7,245	9,869	11,810	12,340	12,810
Vehicle Replacement Charge	0	4,647	13,940	13,940	13,660
IT Replacement Charge	0	0	12,600	12,600	13,330
Certifications and Education	951	306	1,800	1,500	1,800
Professional Development	5,627	3,389	4,920	4,900	4,920
Mileage Reimbursement	737	745	700	700	700
Miscellaneous Contractuals	13,544	19,314	59,400	39,400	31,000
Total Contractuals	465,611	638,809	825,583	737,080	719,480
Total Operating Expenses	1,394,845	1,650,816	1,883,273	1,801,950	1,791,950
Capital					
Machinery & Tools	16,600	0	0	0	0
Total Capital	16,600	0	0	0	0
Total Expenditures	1,411,445	1,650,816	1,883,273	1,801,950	1,791,950