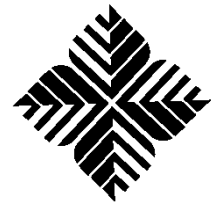


Insurance Fund





LAKE COUNTY FOREST PRESERVES

GENERAL PROGRAM STATEMENT

The Insurance Fund provides for the District's overall risk management, loss prevention, and safety programs. The District is an accredited member of the Park District Risk Management Agency (PDRMA), a self-insured intergovernmental risk management pool which provides the District with comprehensive insurance coverage. The PDRMA property/casualty program provides a variety of coverage including general liability (bodily injury, property damage, and personal injury), automobile liability, public official's errors and omissions coverage, employment practices and employee benefits, law enforcement liability, liquor liability (Dram Shop), workers compensation, property (including buildings/contents, vehicles, machinery), outbreak expense, volunteer medical accident and other coverage (unemployment compensation, pollution liability, underground storage tanks).

The Insurance Fund also provides for safety training in the areas of employee safety, emergency planning, defensive driving, hazard communication, legal compliance, as well as funding to manage environmental cleanup projects affecting existing properties. Funding is also included for consulting services on environmental mitigation projects and various environmental remediation projects.

KEY OBJECTIVES FOR FY 2016-17

- Protect people, property, and resources from identifiable and controllable risk of loss.
- Reinforce the Safety Culture and focus our efforts on reducing our incidence rate. Key focus areas will include increasing field observations, developing job task analysis for work tasks that have a higher injury rate, conducting regular supervisor safety coaching and increasing training programs and opportunities.
- Conduct accident investigations. Formulate and implement recommendations to prevent repeat occurrences.
- Maintain an adequate fund balance for emergencies to protect the District from a major loss.

| PERFORMANCE MEASUREMENTS | 2013/14 ACTUAL | 2014/15 ACTUAL | 2015/16 ESTIMATED | 2016/17 PROJECTED |
|---|---------------------------|---------------------------|------------------------------|------------------------------|
| Liability, Property, and Worker's Compensation Claims | 39 | 35 | 55 | 30 |
| Building, Facility, and Special Event Inspections | 13 | 12 | 18 | 20 |
| Employee Safety Training Sessions | 10 | 17 | 18 | 20 |

Budget Request Summary for Fiscal Year 2016/17

Fund: 2300 Insurance Fund



LAKE COUNTY FOREST PRESERVES

| | 2013/14 Actual | 2014/15 Actual | 2015/16 Budget | 2015/16 Estimate | 2016/17 Request |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Revenues | | | | | |
| Property Tax Levy | 706,991 | 793,838 | 799,520 | 914,370 | 909,120 |
| Interest from Investments | 2,446 | 12,415 | 17,540 | 27,210 | 27,600 |
| Insurance Claim | 44,958 | 36,555 | 0 | 21,080 | 0 |
| Miscellaneous Revenue | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| Total Revenues | \$755,895 | \$844,308 | \$818,560 | \$964,160 | \$938,220 |
| Expenditures | | | | | |
| Personnel | | | | | |
| Salaries & Wages | 96,503 | 99,985 | 107,420 | 106,220 | 167,500 |
| Sick Pay Reimbursement | 1,064 | 938 | 1,100 | 1,210 | 1,100 |
| Health Insurance | 8,905 | 9,322 | 10,650 | 9,510 | 26,890 |
| Total Personnel | 106,472 | 110,245 | 119,170 | 116,940 | 195,490 |
| Commodities | | | | | |
| Software | 0 | 4,905 | 0 | 0 | 0 |
| Operating Supplies | 45,580 | 57,418 | 54,570 | 48,700 | 54,570 |
| Total Commodities | 45,580 | 62,323 | 54,570 | 48,700 | 54,570 |
| Contractuals | | | | | |
| Legal Fees | 0 | 0 | 5,000 | 5,000 | 5,000 |
| Consulting Fees | 3,452 | 3,595 | 52,000 | 20,000 | 52,000 |
| Dues & Subscriptions | 279 | 370 | 100 | 350 | 100 |
| Liability Insurance | 102,580 | 98,731 | 102,120 | 100,190 | 99,230 |
| Workers Compensation Ins. | 287,399 | 295,273 | 297,240 | 297,240 | 297,240 |
| Property Insurance | 185,037 | 201,074 | 220,790 | 213,330 | 208,960 |
| State Unemployment Ins. | 62,350 | 53,728 | 67,300 | 58,040 | 54,000 |
| Other Insurance | 148,462 | 103,344 | 105,500 | 105,500 | 122,990 |
| Telephone | 0 | 526 | 530 | 650 | 650 |
| Loss Prevention and Reductio | 51,622 | 67,593 | 101,090 | 97,000 | 95,680 |
| IT Replacement Charge | 370 | 480 | 640 | 640 | 1,210 |
| Professional Development | 2,675 | 3,124 | 3,800 | 3,250 | 3,800 |
| Mileage Reimbursement | 204 | 53 | 200 | 300 | 400 |
| Pre-Employment Physicals | 21,520 | 21,504 | 41,000 | 41,000 | 41,000 |
| Miscellaneous Contractuals | 10,276 | 18,870 | 85,720 | 30,000 | 85,720 |
| Total Contractuals | 876,226 | 868,265 | 1,083,030 | 972,490 | 1,067,980 |
| Total Operating Expenses | 1,028,278 | 1,040,833 | 1,256,770 | 1,138,130 | 1,318,040 |
| Capital | | | | | |
| Miscellaneous Capital | 1,539 | 0 | 100,000 | 55,000 | 100,000 |
| Total Capital | 1,539 | 0 | 100,000 | 55,000 | 100,000 |
| Total Expenditures | 1,029,817 | 1,040,833 | 1,356,770 | 1,193,130 | 1,418,040 |
| Revenue Excess (Deficit) over Expenditures | (273,922) | (196,525) | (538,210) | (228,970) | (479,820) |
| Beginning Fund Balance | 2,935,836 | 2,661,914 | 2,428,643 | 2,465,389 | 2,236,419 |
| Ending Fund Balance | \$2,661,914 | \$2,465,389 | \$1,890,433 | \$2,236,419 | \$1,756,599 |