



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: May 5, 2016
MEMO TO: S. Michael Rummel, Chair
Finance and Administrative Committee
FROM: John E. Nelson, Director
Operations and Infrastructure

Agenda Item# 9.3

RECOMMENDATION: Recommend approval of a Resolution authorizing the District to dispose of surplus equipment and supplies through a public auction process.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability.

FINANCIAL DATA: Revenue from the sale of the equipment is returned to the associated replacement funds. All other proceeds are returned to the General Fund.

BACKGROUND: From time to time, the District disposes of equipment and other items that have been replaced or are no longer needed. It is the recommendation of staff that the items described on the attached Exhibit A be sent to public auction for sale.

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required to authorize disposal of surplus personal property.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance and Corporate Counsel.

PRESENTER: John E. Nelson

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR MAY MEETING
MAY 10, 2016**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your FINANCE AND ADMINISTRATIVE COMMITTEE presents herewith “A Resolution Approving Disposal of Surplus Equipment and Supplies” and requests its adoption.

FINANCE AND ADMINISTRATIVE COMMITTEE:

Date: 5-2-2016 Roll Call Vote: Ayes: ___ Nays: ___

Voice Vote Majority Ayes; Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING DISPOSAL OF SURPLUS EQUIPMENT
AND SUPPLIES**

WHEREAS, the Lake County Forest Preserve District (the "District") owns certain office equipment, audio visual equipment, and other items described on the attached Exhibit A (collectively, the "Equipment"); and

WHEREAS, the Board of Commissioners hereby finds that the Equipment has outlived its useful life or is surplus and that it is no longer necessary, useful, or in the best interest of the District to retain ownership of the Equipment; and

WHEREAS, it is in the best interest of the District to dispose of the Equipment as provided herein;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Auction of Equipment. The Executive Director, or his designee, is hereby authorized to (i) cause the Equipment to be auctioned "as is," individually or in one or more lots, to the highest bidder and (ii) discard any Equipment for which no suitable bids are received.

Section 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2016.

AYES:

NAYS:

APPROVED this _____ day of _____, 2016.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____

EQUIPMENT

Items to be sold at public auction:

- (1) Antique Fanning Mill (Seed Separator)
- (1) 5' x 3' x 2' Book Shelf
- (1) 42" x 28" x 12" Book Shelf
- (1) 14" x 34" x 11" 18 Drawer Metal Parts Bin
- (2) Hon 5' x 3' x 1' 4-Shelf Metal Book Cases
- (1) Ikea "L" Shaped Work Desk
- (1) 30" x 2' Rolling Desk
- (6) Office Chairs
- (2) 5' Tall Steel File Cabinets
- (1) 2' x 4' Office Table
- (1) Fellowes PB250E Binding Machine
- (1) 6' x 30" Folding Table
- (1) 6' x 36" Steel Shelving Unit
- (3) Steel Entrance Doors
- (2) Galvanized Troughs
- (2) Galvanized Buckets
- (1) Galvanized Animal Feeder
- (1) Galvanized Garbage Can
- (1) 2005 Honda Civic Hybrid (Unit # 017)
- (1) 2011 Chevrolet Police Impala (Unit # 108)
- (1) 2008 John Deere 4 x 4 Utility Vehicle (Heated Cab) with Broom, Mowing Deck and Snow Blower (Unit #353)
- (1) 2002 International Harvester Medium Duty Dump Truck with Plow (Unit #186)