



LAKE COUNTY FOREST PRESERVES  
www.LCFPD.org

Preservation, Restoration, Education and Recreation

**DATE:** February 4, 2016  
**MEMO TO:** S. Michael Rummel, Chair  
Finance and Administrative Committee  
**FROM:** John E. Nelson, Director  
Operations and Infrastructure

Agenda Item# 1 9.3

**RECOMMENDATION:** Recommend approval of a Resolution authorizing the District to dispose of surplus equipment and supplies.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability.

**FINANCIAL DATA:** Revenue from the sale of the equipment is returned to the appropriate funds.

**BACKGROUND:** From time to time, the District disposes of equipment and other items that have been replaced or are no longer needed. It is the recommendation of staff that the items described on the attached Exhibit A be sent to public auction for sale. It is the recommendation of staff that the specialty items described on the attached Exhibit B be sold directly to private parties as noted.

**REASON FOR RECOMMENDATION:** Committee and Board approval is required to authorize disposal of surplus personal property.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Director of Education and Corporate Counsel.

**PRESENTER:** John E. Nelson

STATE OF ILLINOIS)  
                                  ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR FEBRUARY MEETING  
FEBRUARY 9, 2016**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your FINANCE COMMITTEE presents herewith a "A Resolution Approving Disposal of Surplus Equipment and Supplies" and requests its adoption.

**FINANCE AND ADMINISTRATIVE COMMITTEE:**

Date: 2/4/16  Roll Call Vote: Ayes:      Nays:       
 Voice Vote Majority Ayes; Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING DISPOSAL OF SURPLUS EQUIPMENT AND SUPPLIES**

**WHEREAS**, the Lake County Forest Preserve District (the "District") owns certain office equipment, audio visual equipment, and other items described on the attached Exhibits A and B (collectively, the "Equipment"); and

**WHEREAS**, the Board of Commissioners hereby finds that the Equipment has outlived its useful life or is surplus and that it is no longer necessary, useful, or in the best interest of the District to retain ownership of the Equipment; and

**WHEREAS**, it is in the best interest of the District to dispose of the Equipment as provided herein;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Auction of Equipment. The Executive Director, or his designee, is hereby authorized to (i) cause the Equipment described on Exhibit A to be auctioned "as is," individually or in one or more lots, to the highest bidder and (ii) discard any Equipment for which no suitable bids are received.

Section 3: Sale of Equipment. The Executive Director, or his designee, is hereby authorized to cause the Equipment described on Exhibit B to be sold "as is" to the parties described on Exhibit B.

Section 4: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

## EXHIBIT A

### Items to be sold at public auction:

Epson LQ-590 Label Printer w/Labels  
Sand Paper  
3M Reflective Tape (5 Rolls)  
Vacuum Bags  
Grinding Wheel  
Lag Shields  
Hon File Cabinets (4)  
Rolling File Cabinet  
Haskell File Cabinet  
Safco Blueprint Cabinet  
Anchor Audio PA Speakers (2)  
Liberty MPB-4500 PA Speaker  
Ensign TL-1B PA Speaker  
Skyline Portable Displays (4)  
3M Overhead Transparency Projector  
Superior Popcorn Popper  
Screenflex Portable Display (2)  
Draper Portable Projection Screen  
Kodak Slide Projector  
Telex FMR-70 Wireless Mic Receiver  
Brochure Racks  
Glass Vases  
Steel Entrance Doors  
10 Gallons Sherwin Williams Paint Primer  
5 Gallons Sherwin Williams Paint  
8 Ounce Coffee Cup Lids (3 cases)  
Plastic Wall Anchors  
16 Ounce Cold Cups (12 cases)  
16 Ounce Cold Cup Lids (12 cases)  
Pioneer Flat Screen Televisions (3)  
Flag Poles (2)  
Wood-burning stoves (2)  
Garden tractor  
Trailer for garden tractor  
Table saw  
Segway

## EXHIBIT B

Specialty items to be sold to private parties:

1.     Fiberglass Paul Bunyan  
      To:   Lumberjacks Firewood, Crystal Lake, Illinois  
      Price: \$500.00
  
2.     Fiberglass Babe the Blue Ox  
      To:   Lumberjacks Firewood, Crystal Lake, Illinois  
      Price: \$250.00
  
3.     Aluminum Eiffel Tower  
      To:   Taste of Paris Restaurant, Mundelein, Illinois  
      Price: \$500.00