



LAKE COUNTY FOREST PRESERVES
www.LCFPD.org

Preservation, Restoration, Education and Recreation

DATE: February 4, 2016

MEMO TO: S. Michael Rummel, Chair
Finance and Administrative Committee

FROM: John E. Nelson, Director
Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution authorizing the District to dispose of surplus equipment and supplies.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability.

FINANCIAL DATA: Revenue from the sale of the equipment is returned to the appropriate funds.

BACKGROUND: From time to time, the District disposes of equipment and other items that have been replaced or are no longer needed. It is the recommendation of staff that the items described on the attached Exhibit A be sent to public auction for sale. It is the recommendation of staff that the specialty items described on the attached Exhibit B be sold directly to private parties as noted.

REASON FOR RECOMMENDATION: Committee and Board approval is required to authorize disposal of surplus personal property.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Director of Education and Corporate Counsel.

PRESENTER: John E. Nelson

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR FEBRUARY MEETING
FEBRUARY 9, 2016**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your FINANCE COMMITTEE presents herewith a "A Resolution Approving Disposal of Surplus Equipment and Supplies" and requests its adoption.

FINANCE AND ADMINISTRATIVE COMMITTEE:

Date: _____ Roll Call Vote: Ayes: ____ Nays: ____

Voice Vote Majority Ayes; Nays: ____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

A RESOLUTION APPROVING DISPOSAL OF SURPLUS EQUIPMENT AND SUPPLIES

WHEREAS, the Lake County Forest Preserve District (the "District") owns certain office equipment, audio visual equipment, and other items described on the attached Exhibits A and B (collectively, the "Equipment"); and

WHEREAS, the Board of Commissioners hereby finds that the Equipment has outlived its useful life or is surplus and that it is no longer necessary, useful, or in the best interest of the District to retain ownership of the Equipment; and

WHEREAS, it is in the best interest of the District to dispose of the Equipment as provided herein;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Auction of Equipment. The Executive Director, or his designee, is hereby authorized to (i) cause the Equipment described on Exhibit A to be auctioned "as is," individually or in one or more lots, to the highest bidder and (ii) discard any Equipment for which no suitable bids are received.

Section 3: Sale of Equipment. The Executive Director, or his designee, is hereby authorized to cause the Equipment described on Exhibit B to be sold "as is" to the parties described on Exhibit B.

Section 4: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2016.

AYES:

NAYS:

APPROVED this _____ day of _____, 2016.

ATTEST:

Ann B. Maine, President
Lake County Forest Preserve District

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____

EXHIBIT A

Items to be sold at public auction:

Epson LQ-590 Label Printer w/Labels
Sand Paper
3M Reflective Tape (5 Rolls)
Vacuum Bags
Grinding Wheel
Lag Shields
Hon File Cabinets (4)
Rolling File Cabinet
Haskell File Cabinet
Safco Blueprint Cabinet
Anchor Audio PA Speakers (2)
Liberty MPB-4500 PA Speaker
Ensign TL-1B PA Speaker
Skyline Portable Displays (4)
3M Overhead Transparency Projector
Superior Popcorn Popper
Screenflex Portable Display (2)
Draper Portable Projection Screen
Kodak Slide Projector
Telex FMR-70 Wireless Mic Receiver
Brochure Racks
Glass Vases
Steel Entrance Doors
10 Gallons Sherwin Williams Paint Primer
5 Gallons Sherwin Williams Paint
8 Ounce Coffee Cup Lids (3 cases)
Plastic Wall Anchors
16 Ounce Cold Cups (12 cases)
16 Ounce Cold Cup Lids (12 cases)
Pioneer Flat Screen Televisions (3)
Flag Poles (2)
Wood-burning stoves (2)
Garden tractor
Trailer for garden tractor
Table saw
Segway

EXHIBIT B

Specialty items to be sold to private parties:

1. Fiberglass Paul Bunyan
 To: Lumberjacks Firewood, Crystal Lake, Illinois
 Price: \$500.00

2. Fiberglass Babe the Blue Ox
 To: Lumberjacks Firewood, Crystal Lake, Illinois
 Price: \$250.00

3. Aluminum Eiffel Tower
 To: Taste of Paris Restaurant, Mundelein, Illinois
 Price: \$500.00