



LAKE COUNTY FOREST PRESERVES  
www.LCFPD.org

Preservation, Restoration, Education and Recreation

**DATE:** January 4, 2016

**MEMO TO:** Bonnie Thomson Carter, Chair  
Planning and Restoration Committee

S. Michael Rummel, Chair  
Finance and Administrative Committee

**FROM:** Randall L. Seebach, Director  
Planning and Land Preservation

**SUBJECT:** Engineering Services for the Pedestrian Bridge and Trail Connection at Middlefork Savanna

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for Phase III Engineering Services for the Pedestrian Bridge and Trail Connection at Middlefork Savanna Forest Preserve to Civiltech Engineering, Inc., Itasca, Illinois, in the Contract Price of \$296,025.00.

**BACKGROUND:** In October 2014, the District entered into a contract with Civiltech Engineering to provide Phase I engineering services to prepare the project for federal funding assistance through the Transportation Alternatives Program (TAP) administered through the Illinois Department of Transportation. The application was submitted in February 2015. In April 2015, a Phase II engineering contract with Civiltech Engineering was approved to complete the final design, specifications, and bid documents, and to prepare the project for an IDOT letting should funding be awarded. In June 2015, an intergovernmental agreement between the District, City of Lake Forest and Lake Forest Academy was approved identifying conditions required to successfully complete the project including establishing future ownership and maintenance responsibilities, identifying cost-sharing responsibilities, and securing the necessary temporary and permanent easements.

In November 2015, the District was notified that the project was approved for TAP funding in the amount of \$2,066,320.00. Phase III engineering services is required by IDOT to administer all TAP projects.

**REASON FOR RECOMMENDATION:** Committee recommendation and Board approval are required in accordance with District policy.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Legal Counsel

**FINANCIAL DATA:** This project was approved as part of the adopted FY 2015/2016 Capital Improvement Plan in the amount of \$600,959.00. The actual cost of \$296,025.00 will be charged to account 35634100-803200-61101. Through the TAP funding, IDOT will reimburse the District \$236,820.00 which is 80% of the engineering costs.

**STRATEGIC DIRECTION(S) SUPPORTED:** Public Access and Connections, Leadership, Organizational Sustainability

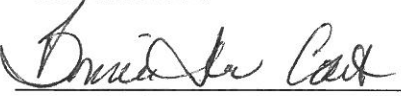




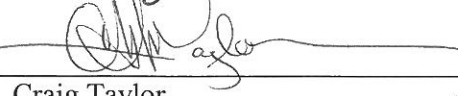
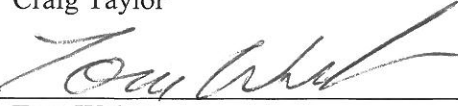
**PRESENTER:** Randall L. Seebach

STATE OF ILLINOIS )  
 ) SS  
 COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
 LAKE COUNTY FOREST PRESERVE DISTRICT  
 REGULAR JANUARY MEETING  
 JANUARY 12, 2016**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **PLANNING AND RESTORATION COMMITTEE**; and **FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith "A Resolution Awarding a Contract for Phase III Engineering Services for the Pedestrian Bridge and Trail Connection at Middlefork Savanna Forest Preserve," and request its adoption.

PLANNING AND RESTORATION COMMITTEE:	YEA	NAY	FINANCE AND ADMINISTRATIVE COMMITTEE:	YEA	NAY
 _____ Bonnie Thomson Carter, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ S. Michael Rummel, Chair	<input type="checkbox"/>	<input type="checkbox"/>
_____ Nick Sauer, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	_____ Linda Pedersen, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Carol Calabresa	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Steve Carlson	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Bill Durkin	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Sandra Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Sandra Hart	<input type="checkbox"/>	<input type="checkbox"/>
_____ Diane Hewitt	<input type="checkbox"/>	<input type="checkbox"/>	_____ Aaron Lawlor	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Sid Mathias	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Audrey Nixon	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Craig Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
 _____ Tom Weber	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR PHASE III ENGINEERING SERVICES  
FOR THE PEDESTRIAN BRIDGE AND TRAIL CONNECTION AT MIDDLEFORK SAVANNA FOREST PRESERVE**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to purchase phase III engineering services, including the preparation of plans and submittals to complete the final design, specifications, and bid documents for the Middlefork Savanna Pedestrian Overpass and City of Lake Forest Trail Project (the "Services"); and

**WHEREAS**, the Director of Planning, Conservation and Development and the Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, the Purchasing Manager has solicited a proposal for the Services; and

**WHEREAS**, the District's staff, the Purchasing Manager, the Director of Planning and Land Preservation, the Planning and Restoration Committee, and the Finance and Administrative Committee have reviewed the proposal and recommend that the Board of Commissioners (i) find that the proposal submitted by Civiltech Engineering, Inc., be determined to be the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Civiltech Engineering, Inc. (the "Contract") in the amount of \$296,025.00 (the "Contract Price"); and

**WHEREAS**, the District has a satisfactory relationship with Civiltech Engineering, Inc., for engineering services; and

**WHEREAS**, the Board of Commissioners hereby finds that the proposal for the Services submitted by Civiltech Engineering, Inc. is the proposal that is most advantageous to the District and that the Contract Price is fair and reasonable;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The Contract for the Services in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Civiltech Engineering, Inc.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2016

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2016

ATTEST:

\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District

\_\_\_\_\_  
Julie A. Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit \_\_\_\_\_