



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: January 4, 2016

MEMO TO: Bonnie Thomson Carter, Chair
Planning and Restoration Committee

S. Michael Rummel, Chair
Finance and Administrative Committee

FROM: Randall L. Seebach, Director
Planning and Land Preservation

SUBJECT: Engineering Services for the Pedestrian Bridge and Trail Connection at Middlefork Savanna

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract for Phase III Engineering Services for the Pedestrian Bridge and Trail Connection at Middlefork Savanna Forest Preserve to Civiltech Engineering, Inc., Itasca, Illinois, in the Contract Price of \$296,025.00.

BACKGROUND: In October 2014, the District entered into a contract with Civiltech Engineering to provide Phase I engineering services to prepare the project for federal funding assistance through the Transportation Alternatives Program (TAP) administered through the Illinois Department of Transportation. The application was submitted in February 2015. In April 2015, a Phase II engineering contract with Civiltech Engineering was approved to complete the final design, specifications, and bid documents, and to prepare the project for an IDOT letting should funding be awarded. In June 2015, an intergovernmental agreement between the District, City of Lake Forest and Lake Forest Academy was approved identifying conditions required to successfully complete the project including establishing future ownership and maintenance responsibilities, identifying cost-sharing responsibilities, and securing the necessary temporary and permanent easements.

In November 2015, the District was notified that the project was approved for TAP funding in the amount of \$2,066,320.00. Phase III engineering services is required by IDOT to administer all TAP projects.

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required in accordance with District policy.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Legal Counsel

FINANCIAL DATA: This project was approved as part of the adopted FY 2015/2016 Capital Improvement Plan in the amount of \$600,959.00. The actual cost of \$296,025.00 will be charged to account 35634100-803200-61101. Through the TAP funding, IDOT will reimburse the District \$236,820.00 which is 80% of the engineering costs.

STRATEGIC DIRECTION(S) SUPPORTED: Public Access and Connections, Leadership, Organizational Sustainability

PRESENTER: Randall L. Seebach

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR JANUARY MEETING
JANUARY 12, 2016**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **PLANNING AND RESTORATION COMMITTEE**; and **FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith “A Resolution Awarding a Contract for Phase III Engineering Services for the Pedestrian Bridge and Trail Connection at Middlefork Savanna Forest Preserve,” and request its adoption.

PLANNING AND RESTORATION COMMITTEE:	YEA	NAY	FINANCE AND ADMINISTRATIVE COMMITTEE:	YEA	NAY
_____ Bonnie Thomson Carter, Chair	<input type="checkbox"/>	<input type="checkbox"/>	_____ S. Michael Rummel, Chair	<input type="checkbox"/>	<input type="checkbox"/>
_____ Nick Sauer, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	_____ Linda Pedersen, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>
_____ Carol Calabresa	<input type="checkbox"/>	<input type="checkbox"/>	_____ Steve Carlson	<input type="checkbox"/>	<input type="checkbox"/>
_____ Bill Durkin	<input type="checkbox"/>	<input type="checkbox"/>	_____ Bill Durkin	<input type="checkbox"/>	<input type="checkbox"/>
_____ Sandra Hart	<input type="checkbox"/>	<input type="checkbox"/>	_____ Sandra Hart	<input type="checkbox"/>	<input type="checkbox"/>
_____ Diane Hewitt	<input type="checkbox"/>	<input type="checkbox"/>	_____ Aaron Lawlor	<input type="checkbox"/>	<input type="checkbox"/>
_____ Sid Mathias	<input type="checkbox"/>	<input type="checkbox"/>	_____ Audrey Nixon	<input type="checkbox"/>	<input type="checkbox"/>
_____ Craig Taylor	<input type="checkbox"/>	<input type="checkbox"/>			
_____ Tom Weber	<input type="checkbox"/>	<input type="checkbox"/>			

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR PHASE III ENGINEERING SERVICES
FOR THE PEDESTRIAN BRIDGE AND TRAIL CONNECTION AT MIDDLEFORK SAVANNA FOREST PRESERVE**

WHEREAS, the Lake County Forest Preserve District (the "District") desires to purchase phase III engineering services, including the preparation of plans and submittals to complete the final design, specifications, and bid documents for the Middlefork Savanna Pedestrian Overpass and City of Lake Forest Trail Project (the "Services"); and

WHEREAS, the Director of Planning, Conservation and Development and the Purchasing Manager have determined that the Services require personal confidence; and

WHEREAS, the Purchasing Manager has solicited a proposal for the Services; and

WHEREAS, the District's staff, the Purchasing Manager, the Director of Planning and Land Preservation, the Planning and Restoration Committee, and the Finance and Administrative Committee have reviewed the proposal and recommend that the Board of Commissioners (i) find that the proposal submitted by Civiltech Engineering, Inc., be determined to be the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Civiltech Engineering, Inc. (the "Contract") in the amount of \$296,025.00 (the "Contract Price"); and

WHEREAS, the District has a satisfactory relationship with Civiltech Engineering, Inc., for engineering services; and

WHEREAS, the Board of Commissioners hereby finds that the proposal for the Services submitted by Civiltech Engineering, Inc. is the proposal that is most advantageous to the District and that the Contract Price is fair and reasonable;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The Contract for the Services in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Civiltech Engineering, Inc.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____ 2016

AYES:

NAYS:

APPROVED this ____ day of _____ 2016

ATTEST:

Ann B. Maine, President
Lake County Forest Preserve District

Julie A. Gragnani, Secretary
Lake County Forest Preserve District

Exhibit _____