



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: November 5, 2015
MEMO TO: S. Michael Rummel, Chair
Finance and Administrative Committee
FROM: Mary E. Kann
Director of Administration

Agenda Item# 8.3

SUBJECT: Award of Contract to AT&T Corp for the Purchase and Installation of an Avaya Integrated Messaging Communications System.

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract to AT&T Corp. for the purchase and installation of an Avaya Integrated Messaging Communications System in the Contract Price of \$27,845.09.

BACKGROUND: The District has a Master Discount Agreement contract through February, 2016 with AT&T Corp. to provide telecommunications services. In addition, the District has a Maintenance Agreement contract through February, 2016 with AT& T Corp. to support the telecommunications infrastructure throughout the District. The District currently has an AT&T Nortel telephone switch, which was upgraded in January, 2014.

The District currently uses CallPilot messaging hardware and software, which works in conjunction with the Nortel switch, and provides for voicemail, voicemail to e-mail, auto attendant, call distribution menus, and faxing capabilities. The messaging hardware was last upgraded in January, 2010, when the Operations & Public Safety building was opened. This hardware runs only on a Microsoft Server 2003 platform, which Microsoft ceased supporting on July 14, 2015. The messaging software was last upgraded in March, 2012 to provide integrated messaging (e-mail and fax capabilities). CallPilot is no longer upgradable and will be difficult to maintain due to the discontinued Microsoft support of the 2003 platform and needs to be replaced. For these reasons, staff recommends the purchase and installation of an Avaya Integrated Messaging Communications System.

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required in accordance with the District's Purchasing Policy.

REVIEW BY OTHERS: Executive Director, Chief Operations Officer, Director of Finance, Information Technology Officer, Purchasing Manager, Legal Counsel.

FINANCIAL DATA: Funding for the installation & equipment cost of \$40,000 was approved as a part of the adopted FY 2015/16 budget and is available from account 19224100-805100.

PRESENTER: Deborah Boness

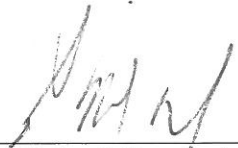
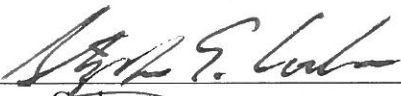
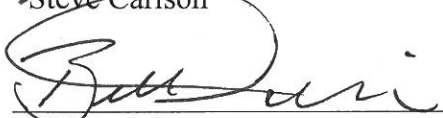

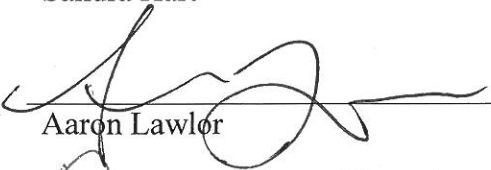
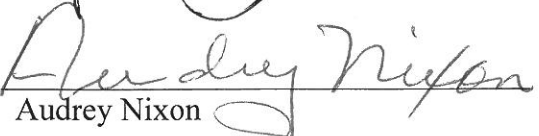
STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR NOVEMBER MEETING
NOVEMBER 10, 2015**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **Finance and Administrative Committee** presents herewith "A Resolution Awarding a Contract to AT&T Corp. for the Purchase and Installation of an Avaya Integrated Messaging Communications System" and requests its adoption.

FINANCE AND ADMINISTRATIVE COMMITTEE:

	YEA	NAY
 _____ S. Michael Rummel, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Linda Pedersen, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Sandra Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Aaron Lawlor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Audrey Nixon	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**RESOLUTION AWARDING A CONTRACT TO AT&T CORP.
FOR THE PURCHASE AND INSTALLATION OF AN AVAYA INTEGRATED
MESSAGING COMMUNICATIONS SYSTEM**

WHEREAS, the Lake County Forest Preserve District (the "District") desires to purchase an Avaya Integrated Messaging Communications System and all services necessary for the installation of this system (the "Services"); and

WHEREAS, the Director of Administration and the Purchasing Manager have determined that the Services require personal confidence; and

WHEREAS, AT&T Corp. currently provides telecommunications services to the District pursuant to a Master Discount Agreement (the "Master Discount Agreement"); and

WHEREAS, the Purchasing Manager solicited a proposal for the Services; and

WHEREAS, the District's staff, the Purchasing Manager, and the Finance and Administrative Committee have reviewed the Proposal and recommend that the Board of Commissioners (i) find that the Proposal submitted by AT&T Corp. is most advantageous to the District; and (ii) award a contract to AT&T Corp. (the "Contract") in the amount of \$27,845.09 (the "Contract Price") for the performance of the Services under the Master Discount Agreement; and

WHEREAS, the Board of Commissioners hereby finds that the Proposal for the Services submitted by AT&T Corp. is most advantageous to the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Award of Contract. The Contract in the amount of the Contract Price is hereby awarded to AT&T Corp. for the performance of the Services under the Master Discount Agreement.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____, 2015.

AYES:

NAYS:

APPROVED this ____ day of _____, 2015.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Exhibit No. _____