



LAKE COUNTY FOREST PRESERVES
www.LCFPD.org

Preservation, Restoration, Education and Recreation

DATE: November 5, 2015
MEMO TO: S. Michael Rummel, Chair
Finance and Administrative Committee
FROM: James E. Ballowe
Director, Facilities
SUBJECT: Contract for Pest Control Services

Agenda Item# 8.2

RECOMMENDATION: Recommend approval of a Resolution awarding a three-year Contract for Pest Control Services at multiple District locations to Smithereen Pest Management Services, Niles, Illinois, in the amount of \$21,528.00.

BACKGROUND: The District solicited bids for a three-year pest control services Contract. Five bidders responded by the October 7, 2015, bid opening deadline:

	<u>TOTAL BID</u>
Smithereen Pest Management Services, Niles, Illinois	\$21,528.00
Guardian Pest Solutions, Inc., Duluth, Minnesota	\$21,974.00
Aerex Pest Control Services Inc., Rolling Meadows, Illinois	\$22,140.00
Orkin, LLC, Elk Grove Village, Illinois	\$27,000.00
Anderson Pest Solutions, Elmhurst, Illinois	\$27,288.00

REASON FOR RECOMMENDATION: Committee and Board approvals are required in accordance with District Policy.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Legal Counsel

FINANCIAL DATA: The new annual estimated expenditure for pest control services District-wide is \$7,176.00 for a three-year estimated total of \$21,528.00. This expenditure has been approved in the adopted FY 2015-2016 General Fund and Golf Course budgets in the amount of \$10,460.00.

PRESENTER: James E. Ballowe

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

A RESOLUTION AWARDING A CONTRACT TO SMITHEREEN PEST MANAGEMENT SERVICES FOR PEST CONTROL SERVICES

WHEREAS, the Lake County Forest Preserve District (the "District") has advertised in The News Sun for sealed bids to purchase pest control services at multiple District locations under a three-year contract (the "Services"); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on October 7, 2015 at 10:00 a.m.; and

WHEREAS, bids were received in the following amounts from the following bidders:

	<u>TOTAL BID</u>	
Smithereen Pest Management Services, Niles, Illinois	\$21,528.00	
Guardian Pest Solutions, Inc., Duluth, Minnesota	\$21,984.00	
Aerex Pest Control Services Inc., Rolling Meadows, Illinois	\$22,140.00	
Orkin, LLC, Elk Grove Village, Illinois	\$27,000.00	
Anderson Pest Solutions, Elmhurst, Illinois	\$27,288.00	and;

WHEREAS, the District's staff, the Purchasing Manager, the Director of Operational Facilities, and the Finance and Administrative Committee have reviewed the bids and recommend that the Board of Commissioners find Smithereen Pest Management Services to be the lowest responsible bidder and award a three-year contract for the Services to Smithereen Pest Management Services (the "Contract"); and

WHEREAS, the Board of Commissioners hereby finds that Smithereen Pest Management Services is the lowest responsible bidder for the Services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The bid submitted by Smithereen Pest Management Services in the amount of \$21,528.00 (the "Contract Price") is hereby accepted and a Contract for the Services is hereby awarded to Smithereen Pest Management Services.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2015.

AYES:

NAYS:

APPROVED this _____ day of _____, 2015.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie A. Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____