



LAKE COUNTY FOREST PRESERVES
www.LCFPD.org

DATE: November 2, 2015

Preservation, Restoration, Education and Recreation

MEMO TO: Bonnie Thomson Carter, Chair
Planning and Restoration Committee

S. Michael Rummel, Chair
Finance and Administrative Committee

FROM: James L Anderson, Director
Natural Resources

SUBJECT: Oak Woodland Clearing Phase I at Kettle Grove Forest Preserve

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract for Oak Woodland Clearing Phase I at Kettle Grove Forest Preserve to ENCAP, Inc., DeKalb, Illinois, in the Contract Price of \$95,910.10.

BACKGROUND: For the first time at Kettle Grove Forest Preserve, habitat restoration efforts are being implemented starting in 2015. Currently, much of the preserve is under farm license however, it does contain quality wetlands, as well as oak savanna and woodland communities located predominantly in the western part of the preserve. This project comprises the removal of invasive woody species and thinning of select native species from a 35-acre portion of the preserve. The goal of the project is to improve the effects of prescribed controlled burn management and to increase light levels to support oak regeneration as well as native shrub and ground-layer vegetation. Some native species, including oaks, will be selectively thinned to reduce canopy coverage to support future oak regeneration and increased biodiversity of the understory. Work will include hand and mechanical cutting, brush disposal via brush-pile burning or chipping, selective wick herbicide application to cut stumps, and follow-up herbicide application to resprouts and small stems.

The project was advertised on September 30, 2015 and eight bids were received. A summary of the bids received is listed below:

	<u>TOTAL BID</u>
ENCAP, Inc., DeKalb, Illinois	\$95,910.10
Homer Tree Service, Inc., Lockport, Illinois	\$108,724.00
Trees "R" Us, Inc., Wauconda, Illinois	\$116,606.49
Tallgrass Restoration, LLC, Schaumburg, Illinois	\$125,603.60
Applied Ecological Services, Inc., Brodhead, Wisconsin	\$140,758.75
Clean Cut Tree Service, Inc., Grayslake, Illinois	\$143,671.00
McGinty Bros., Inc., Long Grove, Illinois	\$173,570.10
Conservation Land Stewardship, LLC, Elmhurst, Illinois	\$247,347.10

Staff recommends that ENCAP, Inc. be awarded the contract as the lowest responsible bidder. Work is anticipated to begin December 1, 2015 and be completed by July 15, 2016.

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required in accordance with District policy.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Legal Counsel

FINANCIAL DATA: This project is being funded by an anonymous donor. This item was approved as part of the adopted FY2015/2016 Budget in the amount of \$260,000.00. The actual cost of \$95,910.10 will be charged to account 20104100-803200-61504.

PRESENTER: James L. Anderson

STATE OF ILLINOIS)
) SS
 COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
 LAKE COUNTY FOREST PRESERVE DISTRICT
 REGULAR NOVEMBER MEETING
 NOVEMBER 10, 2015**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **PLANNING AND RESTORATION COMMITTEE AND FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith “A Resolution Awarding a Contract for Oak Woodland Clearing Phase I Project at Kettle Grove Forest Preserve to ENCAP, Inc.” and request its adoption.

PLANNING AND RESTORATION COMMITTEE:	YEA	NAY	FINANCE AND ADMINISTRATIVE COMMITTEE:	YEA	NAY
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Thomson Carter, Chair			S. Michael Rummel, Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Nick Sauer, Vice-Chair			Linda Pedersen, Vice-Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Carol Calabresa			Steve Carlson		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bill Durkin			Bill Durkin		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Hart			Sandra Hart		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Diane Hewitt			Aaron Lawlor		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sid Mathias			Audrey Nixon		
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Craig Taylor					
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Tom Weber					

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR OAK WOODLAND CLEARING PHASE I PROJECT AT
KETTLE GROVE FOREST PRESERVE TO ENCAP, INC.**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The News Sun for sealed bids to purchase work necessary to remove invasive woody species and thin select native species as part of the Oak Woodland Clearing Phase I Project at Kettle Grove Forest Preserve (the “Work”); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on September 30, 2015 at 10:00 a.m.; and

WHEREAS, bids were received in the following amounts from the following bidders:

	<u>TOTAL BID</u>
ENCAP, Inc., DeKalb, Illinois	\$95,910.10
Homer Tree Service, Inc., Lockport, Illinois	\$108,724.00
Trees “R” Us, Inc., Wauconda, Illinois	\$116,606.49
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McGinty Bros., Inc., Long Grove, Illinois	\$173,570.10
Conservation Land Stewardship, LLC, Elmhurst, Illinois	\$247,347.10

WHEREAS, the District’s staff; the Purchasing Manager; the Director of Natural Resources, the Planning and Restoration Committee, and the Finance and Administrative Committee have reviewed the bids and recommend that the Board of Commissioners find ENCAP, Inc. to be the lowest responsible bidder and award a contract for the Work to ENCAP, Inc. (the “Contract”); and

WHEREAS, the Board of Commissioners hereby finds that ENCAP, Inc., is the lowest responsible bidder for the Work;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The bid submitted by ENCAP, Inc., in the amount of \$95,910.10 (the “Contract Price”) is hereby accepted and a Contract for the Work is hereby awarded to ENCAP, Inc.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2015.

AYES:

NAYS:

APPROVED this _____ day of _____, 2015.

ATTEST:

Ann B. Maine, President
Lake County Forest Preserve District

Julie A. Gagnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____