



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: October 8, 2015

MEMO TO: S. Michael Rummel, Chair
Finance and Administrative Committee

Agenda Item# 9.4

FROM: Mary E. Kann
Director of Administration

CC: Matthew E. Norton
Corporate Counsel

SUBJECT: Security System Installation, Monitoring, Maintenance, and Testing Services

RECOMMENDATION: Recommend approval of a Resolution approving (i) a contract with Sentry Security Group, LLC, of Wheeling, Illinois (“Sentry”) for the installation of a security system for the Operations and Public Safety Building and (ii) an amendment to an existing contract with Sentry to add monitoring, maintenance, and testing for the new system at the Operations and Public Safety Building.

BACKGROUND: On March 10, 2015 the Board approved a contract with Sentry to provide security and fire alarm monitoring, maintenance, and testing services for security and fire systems at approximately 43 District-owned buildings (the “Existing Contract”). District Staff recommends that a new security system be installed at the Operations and Public Safety building. The attached resolution would approve (i) a new contract with Sentry to install such a system and (ii) an amendment to the Existing Contract, to require Sentry to provide monitoring, maintenance, and testing for the new system.

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required in accordance with the District’s Purchasing Policy.

REVIEW BY OTHERS: Executive Director, Chief Operations Officer, Director of Finance, Director of Facilities, Director of Public Safety, Purchasing Manager

FINANCIAL DATA: Funding for the installation & equipment cost of \$32,371.00 as well as the monthly monitoring and annual testing fees are available from account 23104000-704900 Loss Prevention and Reduction.

PRESENTER: Mary E. Kann

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO AND AMENDING A CONTRACT
WITH SENTRY SECURITY GROUP, LLC, FOR SECURITY ALARM
INSTALLATION, MONITORING, MAINTENANCE, AND TESTING SERVICES**

WHEREAS, the Lake County Forest Preserve District (the "District") desires to purchase services for security alarm installation, monitoring, maintenance, and testing for the District's Operations and Public Safety Building (the "Services"); and

WHEREAS, the Director of Administration and the Purchasing Manager have determined that the Services require personal confidence; and

WHEREAS, on March 10, 2015 the District Board of Commissioners awarded a contract to Sentry Security Group, LLC ("Sentry"), to provide alarm monitoring, maintenance, and testing services at District-owned buildings (the "Existing Contract") ; and

WHEREAS, the Purchasing Manager solicited a proposal from Sentry for the Services (the "Proposal"); and

WHEREAS, pursuant to the Proposal, Sentry would (i) install the security alarm with the equipment identified on the attached proposal (the "New Equipment") for a price not to exceed \$32,371.00, (ii) provide the monitoring Services for a price not to exceed \$51.00 per month, (iii) provide the testing Services for a price not to exceed \$22 per month or \$264 annually, and (iv) provide maintenance Services for a price not to exceed (a) \$85 per hour (during business hours, (b) \$125 per hour on Saturdays and on weekdays after business hours, and (c) \$165 per hour on Sundays and holidays (collectively, the "Contract Price"); and

WHEREAS, the District's staff, the Purchasing Manager, the Director of Administration, and the Finance and Administrative Committee have reviewed the Proposal and recommend that the Board of Commissioners (i) find that the Proposal submitted by Sentry is the proposal that is most advantageous to the District; and (ii) award contracts for the Services to Sentry ; and

WHEREAS, the Board of Commissioners hereby finds that the Proposal for the Services submitted by Sentry is the proposal that is most advantageous to the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Negotiation of New Contract and Amendment. The Executive Director (or his designee) is hereby authorized and directed to negotiate (i) a contract with Sentry for the installation of the New Equipment (the "New Contract") and (ii) an amendment to the Existing Contract with Sentry to provide for the monitoring, maintenance, and testing Services, all for a price not to exceed the Contract Price (the "Amendment").

Section 3: Execution of New Contract and Amendment. After completion of such negotiations, the New Contract and the Amendment shall be awarded to Sentry and the Executive Director of the District is authorized and directed to execute the New Contract and the Amendment on behalf of the District.

Section 4: Payments. The District Treasurer shall make payments under the New Contract and the Amendment only pursuant to and in accordance with the terms thereof.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____, 2015.

AYES:

NAYS:

APPROVED this ____ day of _____, 2015.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____



October 1, 2015

Patrick Bovill
Lake County Forest Preserve
19808 W. Grand Ave
Lake Villa, IL 60046

This proposal includes the following BA protection for the Operations Facility:

Item #	Quantity	Description / Part Number
1	1	Security Control Panel
2	1	Secondary control panel for all Warehouse equipment
3	2	Power supplies
4	5	Power distribution boards
5	4	Keypads
6	5	Indoor Sirens
7		
8	32	Door contacts installed on exterior man doors
9	23	Medium range indoor motions
10	10	Long Range motion detectors
11	-----	Wiring and conduit stubs
12	-----	Device installation and tuning
13	-----	As built drawings
14		
15	-----	programming, training, Freight & Warranty

EXCLUSIONS:

- Overtime
- Any Changes in quantities listed above
- Painting and patching

PRICING

The devices listed in this proposal will be furnished and installed for the sum of:

BURG: \$32,371.00

MONTHLY MONITORING FEE & ANNUAL INSPECTIONS:

Burg: Primary Network Monitoring - \$17.00 /Radio Backup - \$34.00 / Total: \$51.00 Monthly
ANNUAL INSPECTIONS: \$264.00 annually or \$22.00 per Month



Regards,

Kenneth Jessie
SENTRY SECURITY

Signature _____

Date _____

Print Name _____

Title _____

Sign and email back to kjessie@sentrysecurity.com if you would like to move forward with the work outlined in this proposal.