



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** September 3, 2015

**MEMO TO:** S. Michael Rummel, Chair  
Finance and Administrative Committee

**FROM:** James E. Ballowe, Director  
Facilities

**SUBJECT:** Contract to Purchase Golf Course Maintenance Equipment

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract to Burris Equipment Co., Waukegan, Illinois, as the agent of Kubota Tractor Corporation, through the National Intergovernmental Purchasing Alliance (NJPA), to purchase a 2015 Kubota L4701HST Tractor in the amount of \$24,435.70.

**BACKGROUND:** In accordance with the District's Equipment Replacement Schedule, District staff has determined that one 1993 John Deere 1070 Tractor is due for replacement. The National Joint Powers Alliance invited bids and awarded a contract to Kubota Tractor Corporation for the purchase and sales of Kubota equipment. The District is authorized to purchase Kubota equipment from Burris Equipment Co., as the agent of Kubota Tractor Corporation, under this contract pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq. This purchase would be for one 2015 Kubota L4701HST Tractor.

**REASON FOR RECOMMENDATION:** Committee recommendation and Board approval are required in accordance with District Policy.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance and Purchasing Manager

**FINANCIAL DATA:** The 2015 Kubota L470HST Tractor was approved for replacement as part of the adopted FY 2015-2016 ThunderHawk Capital Equipment Budget (83104100-806000). The budgeted amount for the mower was \$24,000.00.

**PRESENTER:** James E. Ballowe



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO BURRIS EQUIPMENT CO.  
FOR A TRACTOR**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) desires to purchase one Kubota L4701HST Tractor or approved equivalent (the “Equipment”); and

**WHEREAS**, pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units if one of the governmental units has publicly advertised for, and received, competitive, sealed bids and proposals and has awarded a contract for such personal property, supplies, and services to the lowest responsible bidder or highest ranking proposer, all in accordance with such Act; and

**WHEREAS**, the National Joint Powers Alliance has publicly advertised for, and received, competitive proposals for the Equipment, including a bid by the Kubota Tractor Corporation in the amount of \$24,435.70; and

**WHEREAS**, the National Joint Powers Alliance has awarded a contract for the Equipment to the Kubota Tractor Corporation, as the highest ranking proposer for the Equipment; and

**WHEREAS**, it is in the best interest of the District to award a contract for the Equipment to Burris Equipment Co., as the agent of the Kubota Tractor Corporation (the “Contract”);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The bid submitted by the Kubota Tractor Company in the amount of \$24,435.70 for the Equipment (the “Contract Price”) is hereby accepted and the Contract is hereby awarded to Burris Equipment Co., as the agent of the Kubota Tractor Corporation.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract with Burris Equipment Co. in the total amount of the Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

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Ann B. Maine, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gragnani, Board Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_