



LAKE COUNTY FOREST PRESERVES
www.LCFPD.org

Preservation, Restoration, Education and Recreation

DATE: June 4, 2015

MEMO TO: S. Michael Rummel, Chair
Finance and Administrative Committee

Agenda Item# 9.3

FROM: Steve Neaman
Director of Finance

SUBJECT: Annual Support and License Agreement for MUNIS Software

RECOMMENDATION: Recommend approval of a Resolution approving an Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine, in the Contract Price of \$67,959.49 for Fiscal Year 2015/16.

BACKGROUND: The Annual Support and License Agreement is required to utilize the MUNIS financial software. This agreement provides the District with daily customer support services for all the financial modules including Accounts Receivable, General Ledger, Accounts Payable, Budget, Fixed Assets, Project Accounting, Requisitions, Purchase Orders, Munis Office, CAFR Statement Builder, Role Tailored Dashboard, GUI License, and Crystal Reports. In addition, the agreement includes annual licensing and all software updates for a period of one year.

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required in accordance with District Policy.

REVIEW BY OTHERS: Chief Operations Officer, Accounting Manager, Legal Counsel

FINANCIAL DATA: \$82,050 is budgeted in the FY 2015-16 Finance budget (12244000-701400) and Audit budget (22104000-701400).

PRESENTER: Steve Neaman


STATE OF ILLINOIS)
) SS
 COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
 LAKE COUNTY FOREST PRESERVE DISTRICT
 REGULAR JUNE MEETING
 JUNE 9, 2015**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **FINANCE AND ADMINISTRATIVE COMMITTEE** presents herewith "A Resolution approving an Annual Support and License Agreement for MUNIS Software" and requests its adoption.

FINANCE AND ADMINISTRATIVE COMMITTEE:



 S. Michael Rummel, Chair

Yea Nay




 Linda Pedersen, Vice Chair

Yea Nay




 Steve Carlson

Yea Nay



 Bill Durkin

Yea Nay



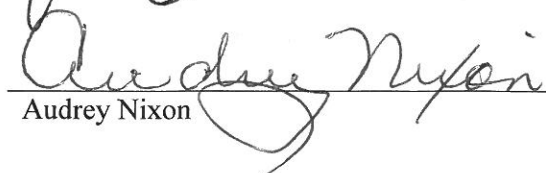
 Sandra Hart

Yea Nay



 Aaron Lawlor

Yea Nay



 Audrey Nixon

Yea Nay

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING AN ANNUAL SUPPORT AND LICENSE AGREEMENT
FOR MUNIS SOFTWARE**

WHEREAS, the Lake County Forest Preserve District (the "District") purchased MUNIS financial software under a contract dated March 16, 2001 with Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine ("Licensor"); and

WHEREAS, such contract provides for support and licensing for the software on a renewable annual basis; and

WHEREAS, the software requires annual updates and licensing from Licensor; and

WHEREAS, all departments, primarily the Finance Department, require customer support to process transactions accurately and efficiently; and

WHEREAS, the support, licensing, updates, and other services (the "Services") require personal confidence and the proposal for the Services submitted by Licensor is the most advantageous to the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The proposal for Services submitted by Licensor in the amount of \$67,959.49 (the "Contract Price") is hereby accepted and a contract for the Services (the "Contract") is hereby awarded to Licensor .

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price with Licensor .

Section 4: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract Terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2015.

AYES:

NAYS:

APPROVED this _____ day of _____, 2015.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Board Secretary
Lake County Forest Preserve District

Exhibit No. _____



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-134886	06/01/2015	1 of 2

Empowering people who serve the public®

Questions:

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com



Bill To: LAKE COUNTY FOREST PRESERVES
 ATTN: Stephen Neaman
 1899 WEST WINCHESTER ROAD
 LIBERTYVILLE, IL 60048

Ship To: LAKE COUNTY FOREST PRESERVES
 ATTN: Stephen Neaman
 1899 WEST WINCHESTER ROAD
 LIBERTYVILLE, IL 60048

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
2116	66581		USD	NET30	07/01/2015

Date	Description	Units	Rate	Extended Price
Contract No.: LAKE CTY FOREST PRESERVES	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	1	21,807.50	21,807.50
	Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016			
Contract No.: LAKE CTY FOREST PRESERVES	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	1	5,996.74	5,996.74
	Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016			
Contract No.: LAKE CTY FOREST PRESERVES	SUPPORT & UPDATE LICENSING - FIXED ASSETS	1	6,597.20	6,597.20
	Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016			
Contract No.: LAKE CTY FOREST PRESERVES	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS	1	3,541.26	3,541.26
	Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016			
Contract No.: LAKE CTY FOREST PRESERVES	SUPPORT & UPDATE LICENSING - MUNIS OFFICE	1	4,497.56	4,497.56
	Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016			
Contract No.: LAKE CTY FOREST PRESERVES	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING	1	4,960.64	4,960.64
	Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016			
Contract No.: LAKE CTY FOREST PRESERVES	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS	1	6,542.26	6,542.26
	Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016			
Contract No.: LAKE CTY FOREST PRESERVES	SUPPORT & UPDATE LICENSING - REQUISITIONS	1	4,633.60	4,633.60
	Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016			
Contract No.: LAKE CTY FOREST PRESERVES	SUPPORT & UPDATE LICENSING - CAFR STATEMENT BUILDER	1	3,408.30	3,408.30
	Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016			
Contract No.: LAKE CTY FOREST PRESERVES	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD	1	3,274.43	3,274.43
	Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016			



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Customer No.	Ord No	PO Number	Currency	Terms	Due Date
2116	66581		USD	NET30	07/01/2015

Date	Description	Units	Rate	Extended Price
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****ATTENTION****
 Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	65,259.49
Sales Tax	0.00
Invoice Total	65,259.49



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Customer No.	Ord No	PO Number	Currency	Terms	Due Date
2116	66544		USD	NET30	07/01/2015

Date	Description	Units	Rate	Extended Price
Contract No.: LAKE CTY FOREST PRESERVES				
	MUNIS GUI SITE LICENSE SUPPORT	1	2,700.00	2,700.00
Maintenance: Start: 07/Jul/2015, End: 06/Jul/2016				

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Subtotal	2,700.00
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