

**Lake County Forest Preserves  
Finance Committee Minutes – May 9, 2024**

On Thursday, May 9, 2024, the Lake County Forest Preserve District’s Finance Committee met at the District’s General Offices in Libertyville, Illinois.

**1.0 Call to Order** – With a physical quorum present, Chair Gina Roberts called the meeting to order at 1:02 p.m.

**2.0 Roll Call** –Committee Secretary Gragnani called the roll and four committee members responded: Chair Gina Roberts, Vice Chair Paul Frank, Sandy Hart, and Sara Knizhnik. Members Michael Danforth, Diane Hewitt, and Ann Maine were absent.

**Also Present:**

Angelo Kyle, President	Rebekah Snyder	Laurel Diver
Alex Ty Kovach, Executive Director	Mary Kann	Debbie Boness
Matt Norton, Corporate Counsel	Alex Eichman	Julie Gragnani
Nicholas Gowan, Corporate Counsel (Zoom)	Alyssa Firkus	Jeanna Martinucci
Rachel Bossard, Corporate Counsel (Zoom)	Dan Stearns	Kristen Seefurth
John Nelson	Pati Vitt	Sandy Meyers
Steve Neaman	Ron Davis	

**3.0 Pledge of Allegiance** – Chair Roberts led the Pledge of Allegiance.

**4.0 Addenda to the Agenda** – Motion by member Hart, second by member Frank to move item 12.0 Closed Session to just after 6.0 Public Comment and before 7.0 Executive Director Report. Voice vote being had, the motion passed unanimously.

**5.0 Approval of Minutes** – Motion by member Knizhnik, second by member Frank to approve the minutes of April, 2024. Voice vote being had, the motion passed unanimously and the minutes were circulated for signatures.

**6.0 Public Comment for items not on agenda** – None

**12.0 Closed Session** – Motion by member Hart, second by member Frank to go into closed session for the purpose of discussing 1) pending litigation; 2) probable or imminent litigation; 3) the setting of a price for sale or lease of property owned by the District; and 4) review approved closed session minutes for release or retention, and deletion of verbatim recordings. Roll call vote being had, the motion passed by a vote of AYES: 4, NAYS: 0. The committee went into closed session at 1:05 p.m. and returned to open session at 1:52 p.m.

**7.0 Executive Director Comments** – Executive Director Kovach noted that an application has been made for an earmarked grant with no match requirement that would be used for Gander Mountain.

By unanimous consent, the remainder of the Executive Director report was deferred to after the last business item 10.7.

**8.0 Unfinished Business** - None

**9.0 Correspondence** – None

## **10.0 New Business**

10.1 Invoices and Requisitions – Motion by member Frank, second by member Knizhnik to approve the legal billing for the month of February 2024. Voice vote being had, the motion passed unanimously and the invoice was passed for signatures.

Motion by Vice Chair Frank, second by member Hart to take and approve Items 10.3 through 10.6 in one vote. Chair Roberts read each item; with a voice vote being had, the motion passed unanimously:

- 10.3 Approve a Temporary Residential License Agreement with a wildlife monitoring technician working contractually for the District.
- 10.4 Recommend approval of a Resolution awarding a five-year Contract for the Purchase and Installation of body-worn and in-car Cameras to Axon Enterprise, Inc. in an amount not to exceed \$397,843.29. The recommendation was forwarded to the full Board for approval.
- 10.5 Recommend approval of a Resolution approving a Contract for Website Hosting and Support Services for the District's Public Website to extend services through December 31, 2026 with Svanaco, Inc., dba AmericanEagle.com, in the Contract Price of \$175,500.00. The recommendation was forwarded to the full Board for approval.
- 10.6 Recommend approval of an Ordinance approving an amended Fundraising Authorization Policy. The recommendation was forwarded to the full Board for approval.

Vice Chair Frank left the meeting at 1:58 p.m. President Kyle was present to maintain a quorum.

10.2 Policy direction regarding an amendment to the Personnel Policies and Procedures to delete Personnel Policy 11.4 – Physical Fitness Test – Director Kann noted that the committee had given direction to wait on deleting this policy until the new Chief of Police was hired. Chief Davis has been on board for a year and he has concurred that the policy should be deleted, as new programs are more robust and in line with best practices. The committee members agreed and gave direction to delete the policy and place an Ordinance will on the next Board agenda.

10.7 For Information Only – Preserve Use Review – Chief Operations Officer John Nelson gave a report summarizing the annual fee ordinance, fee matrix, categories of fees and charges, and specifically the preserve use fees and types of permits.

During the preserve use presentation member Knizhnik left the meeting at 2:02 p.m. there was no longer a quorum.

**7.0 Executive Director Comments – (continued)** Mr. Kovach presented the remainder of his report. Education Director Alyssa Firkus gave an update on cicada events.




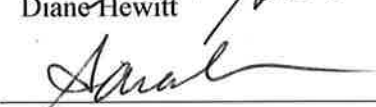
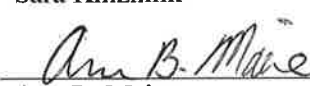
**11.0 Miscellaneous Business** – None

**13.0 Potential Action Following Closed Session** – None

**14.0 Adjournment** - Chair Roberts adjourned the meeting at 2:32 p.m.

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**APPROVED:**

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
 _____ Gina Roberts, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Diane Hewitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Paul Frank, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Sara Knizhnik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Michael Danforth	<input type="checkbox"/>	<input type="checkbox"/>	 _____ Ann B. Maine	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Sandy Hart	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>