

**Lake County Forest Preserve District
Planning Committee Minutes – February 5, 2024**

On Monday, February 5, 2024, the Planning Committee met at the Lake County Forest Preserve District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to order – With a quorum present in the room, Chair Paras Parekh called the meeting to order at 1:00 p.m.

2.0 Roll Call – Committee Secretary Gragnani called the roll and six committee members responded: Chair Paras Parekh, Vice Chair Carissa Casbon, Marah Altenberg, Kevin Hunter, Linda Pedersen, and John Wasik. Absent: Esiah Campos.

Also Present:

Angelo Kyle, President	Mary Kann	Becky Mathis
Matt Norton, Corporate Counsel	Dan Stearns	Jessica Chong
Alex Ty Kovach	Rebekah Snyder	Meg Bonham
Kevin Kleinjan	Ron Davis	Paula Ali
Pati Vitt	Alyssa Firkus	Debbie Boness
Steve Neaman	Julie Gragnani	Kim Mikus-Croke

3.0 Pledge of Allegiance – Member Wasik led the Pledge of Allegiance.

4.0 Addenda to the Agenda – None

5.0 Approve Minutes – Motion by member Altenberg, second by member Casbon to approve the minutes of the January 8, 2024 meeting. Voice vote being had, the motion passed unanimously and the minutes were circulated for signatures.

6.0 Public Comment – None

7.0 Executive Director Comments – Executive Director Kovach reported on:

- License agreement with new Independence Grove concessionaire, Relish Catering, effective Jan. 1;
- In 2023 the donation envelope in Horizons raised over \$21,000, the highest year yet;
- As of Jan. 31, 497 donors committed \$6.7 million toward the Foundation's endowment;
- Volunteer hours statistics;
- The 2023 incident rate is 4.24, the lowest rate ever;
- Annual financial report for 2022 qualifies for the GFOA Certificate of Achievement;
- Staff workday at MacArthur Woods on Feb. 1; small invasive tree and shrub control is completed;
- Countryside Golf Club has retained the Certified Audubon Cooperative Sanctuary designation;
- Gun Violence Initiative Town Hall held Jan. 8 at Greenbelt Cultural Center;
- The Foundation hosted two events in January to connect with current and prospective donors;
- Images posted to Facebook page from the first snowfall in the preserves;
- 25th Anniversary of Hike Lake County; 2023 Education program attendance summary;
- Recap of Museum's Dinosaurs-Fossils Exposed exhibit; Managing Healthy Landscapes opens Feb. 10;
- 9th annual Lake County History Symposium held on Zoom attracted 144 participants;
- Communications and Design division received awards from IPRA and IAPD.

8.0 Correspondence - None

9.0 Unfinished Business - None

10.0 New Business

10.1 Recommend approval of a Resolution awarding a Contract for Architectural and Engineering Services for the Adlai E. Stevenson Home to Hezner Corporation in the Contract Price of \$136,050.00 – Motion by member Casbon, second by member Hunter to approve the recommendation. Mr. Kovach summarized the grant funding from the State and noted that the proposed work will replace exterior siding and the flat portion of the roof, and repair masonry chimneys and structural concrete. He noted that when using the grant funds, there are restrictions on what the District is allowed to do as the original architectural intent has to be preserved. Mr. Kovach, Planning Director Kevin Kleinjan and Construction Superintendent Pat Bovill responded to questions. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.2 For Information Only – Ryerson Project Update – Director Kleinjan gave an update on the new Education Center at Ryerson, and what will be happening next. He gave a history of the project funding and summarized the project goals. Project Manager Becky Mathis showed photos to give an overview of the features of the building and accessible site plan. Education Director Alyssa Firkin gave an overview of the education programs that will take place and added that staff is moving into the building starting today and anticipates programs here starting March 1 with the Maple Syruping program. Staff responded to questions and a general discussion ensued.

10.3 Approve Change Order No. 3 to the Contract with Abbey Paving for purchase and installation of additional asphalt material for the new Education Facility at Edward L. Ryerson Conservation Area, increasing the Contract Price by \$4,161.19 – Motion by member Hunter, second by member Altenberg to approve the recommendation. Director Kleinjan summarized the change orders on today's agenda to close out trades contracts on the project. Chair Parekh asked that Items 10.3, 10.4 and 10.5 be taken together and approved in one vote. There was unanimous consent and a motion and second was made to approve items 10.4 and 10.5:

10.4 Approve Change Order No. 8 to the Contract with Boller Construction Company, Inc. for final closeout adjustments at the new Education Facility at Edward L. Ryerson Conservation Area, increasing the Contract Price by \$16,791.92 – Motion by member Casbon, second by member Altenberg.

10.5 Approve Change Order No. 4 to the Contract with Flo-Tech Mechanical Systems, Inc. for final closeout adjustments for the new Education Facility at Edward L. Ryerson Conservation Area, increasing the Contract Price by \$13,024.30 - Motion by member Casbon, second by member Altenberg.

Director Kleinjan responded to questions from the committee and a general discussion ensued. With a voice vote being had, the motion to approve the three change orders passed unanimously. Director Kleinjan noted that there would be one additional change order presented at the next meeting.


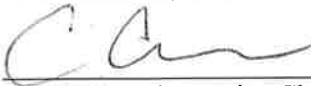


11.0 Miscellaneous Business – None

12.0 **Closed Session** – Motion by member Casbon, second by member Hunter to go into closed session to discuss the purchase or lease of real property. Roll call vote being had, the motion passed by a vote of: AYES: 6, NAYS: 0. The committee went into closed session at 1:50 p.m. and returned to open session at 2:00 p.m.

13.0 Potential Action following Closed Session – None

14.0 Adjournment – Chair Parekh noted that the next meeting is March 4th and adjourned the meeting at 2:02 p.m.

APPROVED:

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
_____ Paras Parekh, Chair	<input type="checkbox"/>	<input type="checkbox"/>	 _____ J. Kevin Hunter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Carissa Casbon, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Linda Pedersen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Marah Altenberg	<input type="checkbox"/>	<input type="checkbox"/>	 _____ John Wasik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Esiah Campos	<input type="checkbox"/>	<input type="checkbox"/>			